



UNAUDITED FINANCIAL STATEMENTS

For the Year Ended 31 March 2022

C o n t e n t s
FINANCIAL STATEMENTS

	Page
Narrative Report	3 – 15
Statement of Responsibilities	16
 CORE FINANCIAL STATEMENTS	
Comprehensive Income and Expenditure Statement	17
Movement in Reserves Statement	18 – 19
Balance Sheet	20
Cash Flow Statement	21
Notes to the Accounts	22 - 80
 SUPPLEMENTARY FINANCIAL STATEMENTS	
Collection Fund Statement	81
Notes to the Collection Fund Statement	82 – 83
 Annual Governance Statement	 84 – 97
 Glossary of Terms	 98 – 102

NARRATIVE REPORT 2021/22

This report seeks to provide a summary and a straightforward explanation of, often complicated, local government finance arrangements. It aims to summarise the key events during the year, their associated financial impact and make the Financial Statements easier to understand. The Narrative Report, together with the Annual Governance Statement and the auditor's report, are outside the scope of the formal Accounts, but all the documents constitute the Council's Financial Report for 2021/22.

The Narrative Report and the detailed accounts aim to provide information to members of the public; electors and residents of the borough; council members; partners; stakeholders and other interested parties so that they can:

- understand the financial position of the Council and its outturn for 2021/22.
- have confidence that the public money with which the Council has been entrusted has been used and accounted for in an appropriate manner.
- be assured that the financial position of the Council is secure.

To assist readers in understanding the financial position of Boston Borough Council, the Narrative Report is structured to provide additional information in the following sections:

- An explanation of the Financial Statements
- The way we achieve best value for council taxpayers' money through effective Financial Management
- Information about Boston as a place
- Information about the Council's structure and management
- A summary of Performance for the Council 2021/22
- Overview of the Council's finances
- Future financial challenges that the Council faces

The Statement of accounts was produced within the statutory deadlines set out in the Accounts and Audit Regulations 2015 and the Value for Money conclusion is unqualified indicating that the Council has proper arrangements in place to secure value for money.

The Council's approach to finance will continue to evolve, developing the self-service nature of financial/service management in all operations. This working model also supports current, and future, changes in the Council as it strives to increase income, reduce costs, manage demand, transform working practices, introduce innovation and maintain performance.

The Narrative Report aims to give a clear picture of the Statement of Accounts and shows how Council Tax, and other sources of income are used to provide the full range of Council Services. The Financial Statements are required to be prepared in line with International Financial Reporting Standards (IFRS) meaning that the Council's Accounts are prepared on a similar basis to those produced in other sectors of the economy.

1. The Statement of Accounts

The accounts are available on the Council's website at <https://www.mybostonuk.com/>

The Statements for the Council have been prepared on the going concern accounting basis, i.e., on the assumption that the functions of the authority will continue in operational existence for the foreseeable future. This assessment is based in part on the sound financial position of the Council in particular:

- the delivery of a balanced outturn position for 2021/22,
- the establishment of a balanced budget for 2022/23 with an embedded transformation programme aimed at delivering ongoing savings,
- the Council has sufficient resources to meet its immediate financial commitments and
- has robust governance arrangements in place.

The Statement of Accounts sets out the Council's income and expenditure for the year, and its financial position at 31 March 2022. It comprises core and supplementary statements, together with disclosure notes. The format and content of the financial statements is prescribed by the CIPFA Code of Practice on Local Authority Accounting in the United Kingdom 2021/22, which in turn is underpinned by International Financial Reporting Standards.

The main financial statements are

- The Comprehensive Income and Expenditure Statement which records the Council's income and expenditure for the year. The top half of the statement provides an analysis by Assistant Director area. The bottom half of the statement deals with corporate transactions and funding.
- The Movement in Reserves Statement that is a summary of the changes to the Council's reserves over the course of the year. The reserves are either "usable", which can be applied to fund expenditure or reduce local taxation, or "unusable" which must be set aside for specific purposes in the future.
- The Balance Sheet which is a "snapshot" of the Council's assets, liabilities, cash balances and reserves at the end of the year.
- The Cash Flow Statement which shows the reason for changes in the Council's cash balances during the year,
- Accounting Policies that explain the basis of the figures presented in the accounts
- Notes to the Accounts that provide further detail relating to items in the main financial statements, assumptions made about the future and major estimations made.
- The Expenditure and Funding Analysis that shows how annual expenditure is used and funded from resources (government grants, council tax and business rates) by local authorities in comparison with those resources consumed or earned by authorities in accordance with generally accepted accounting practices. It also shows how this expenditure is allocated for decision making purposes between the Council's services.

The Supplementary Financial Statements are

- The Collection Fund which reflects the statutory requirement for the Council to maintain a separate account providing details of receipts of Council Tax and Business Rates, and any associated payments to precepting authorities, and the Government.

New for this year the Council has produced Group Accounts for 2021/22, consisting of a Comprehensive Income and Expenditure Statement, Movement in Reserves Statement, Balance Sheet and Cash Flow Statement, consolidating the transactions relating to the Council's share of Public Sector Partnership Services Limited (PSPSL).

The Annual Governance Statement sets out the Council's approach to corporate governance and how it manages its governance arrangements in accordance with the Code of Governance and has been fully reviewed as part of this years process.

A Glossary of key terms can be found at the end of this publication.

2. Financial Management

The Council remains committed to delivering the quality frontline services which its residents want, and which will deliver the Council's corporate priorities. Effective financial management at both corporate and service levels is a key to achieving this particularly in a period when the Councils' resources are reducing and likely to continue to do so.

The Council's approach to these challenges is set out in the 2021/22 Budget and the Medium-Term Financial Plan, approved by Council on 1 March 2021. These presented a balanced position after a wide-ranging review of activities as part of its new Partnership arrangement and where it is proactively looking at more efficient ways of working to ensure the Council can flex within the context of the current challenging environment. Within the capital programme, funding has been allocated to support growth in the borough, specifically for commercial investments, more affordable housing, investment in new technology and improvements to private sector housing. A hugely significant programme of activity supported through Towns Funding is also now underway, which will provide exciting opportunities for the Council and its localities looking forward.

The council achieves effective financial management through:

- Regular and informative financial management reports aligned to service performance. These are available on demand for service managers and produced quarterly for Cabinet and Scrutiny.
- Sound financial practices across the Council.
- Ensuring that money raised from public taxation is used efficiently and effectively to meet local needs and priorities.
- Ensuring that the Medium Term Financial plan projections are robust, appropriate and deliverable, so that services can be maintained at the highest quality possible despite the substantial contraction that is projected to take place in both revenue and capital budgets.
- Continuing Organisational Development which aims to reduce revenue costs and increase income in order to meet the ongoing financial challenges that the Council faces.
- Building on the Strategic Alliance with East Lindsey District Council at the start of the year and then the South and East Lincolnshire Council Partnership (S&ELCP) in the second half of the year to ensure best use of taxpayer resources to deliver Council services.

The Government's transparency agenda encourages local authorities to make public data openly available. Details of transparency items such as the Council's spend on items over £250, contracts and pay can be found on the Council's website:

<https://www.mybostonuk.com/finance/>

3. Our Borough

Boston is the historic town in the Lincolnshire Fens from where, almost 400 years ago, a group of citizens were central in the founding of the now famous city in America of Boston, Massachusetts.

Boston's historical status and wealth led to the construction of its parish church on a grand scale. During the 12th and 13th centuries Boston was a thriving port, and by the 14th century Boston had become the fourth-richest provincial town in England. A reminder of those great times, the tower of St. Botolph's, affectionately known as the "Stump", remains one of the east of England's most enduring and imposing landmarks.

Boston has seen a rapid increase in its population in recent years with the growth mainly from incoming eastern European migrants. This has brought challenges in terms of rapid increase but also significant benefits in the provision of a workforce for local employers. ONS estimates the Borough of Boston population at 69,000. Approximately 50% of the Borough's residents live within the town of Boston, with the remaining 50% living in the surrounding rural communities.

Boston lies at the centre of some of the country's most fertile land. Because of this the economy of the Borough of Boston is dominated by agriculture and horticulture. Other businesses are largely ancillary to this; namely engineering, food processing/ manufacturing and logistics (with a few notable exceptions).

The town of Boston is the administrative centre and the main economic hub for both retail and commercial activity. Outside the town, the wider Borough consists of 18 distinct parishes, each looking to Boston for its main services.

The Borough of Boston's business base by VAT/PAYE activity and size is nearly 2,200 with 1,855 falling in the 0 to 10 employee band. However, it also has 15 businesses including Bakkavor, Freshtime, Turners Distribution, Mason Brothers Distribution, Pilgrim Foods that are within the 250+ employee band, all creating opportunities in sector-related supply-chain management. Other large employers include Boston College and the Pilgrim Hospital. There is a

consistently low unemployment rate in Boston (lower than the national average).

As the main economic centre, Boston also has a fully operational international Port supplying the UK with coiled aluminium and steel for the automotive and construction industries as well as importing raw materials such as timber and paper.

The Borough has a well-established business base that has created a resilient place of work and a strong place to invest. The Borough is an affordable location for home ownership and is now delivering confidence within the construction sector as a place to develop, capturing further economic potential and accelerating growth.

4. Boston Borough Council

Organisational Structure

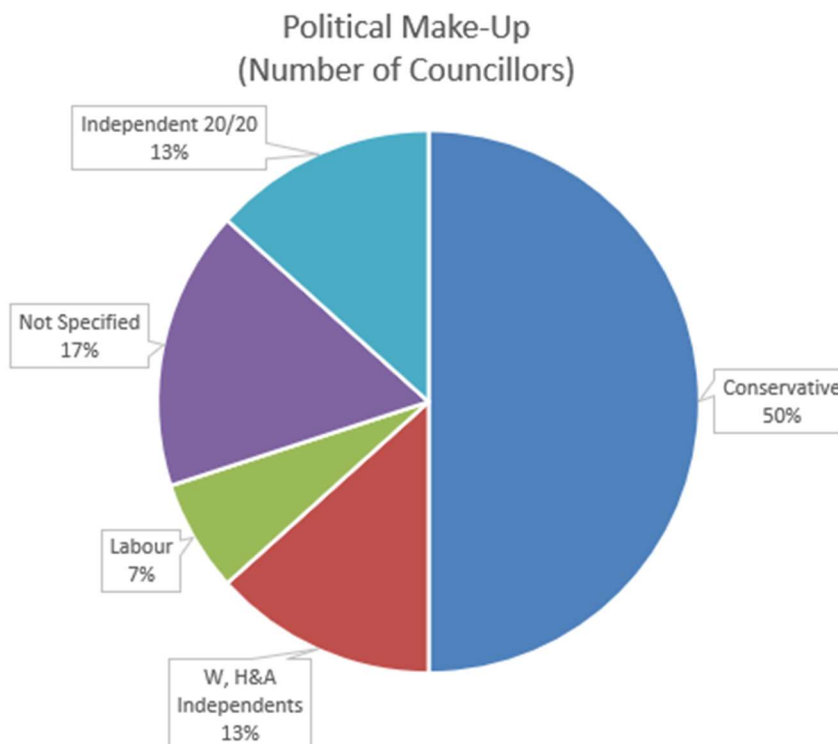
The Council, together with its partner organisations and external contractors, delivers a wide range of services to our residents, businesses and visitors.

The Council is organised into four directorates

- Communities dealing with Wellbeing and Community Leadership, Regulatory, Leisure and Culture and Neighbourhoods
- Corporate development dealing with Corporate Strategy, Finance and Governance
- Growth dealing with Economic Growth, Planning and Strategic Infrastructure and Strategic Growth and Development
- Programme Delivery dealing with Strategic Projects and General Fund Assets

Political structure

Boston has 15 electoral wards, and the Council consists of 30 councillors. The political makeup of the Council at the end of the year was:



Boston Borough Council is a forward-thinking, entrepreneurial, and innovative authority, which continues to strive for excellence and deliver great value for money for its residents, whilst making the most of the huge opportunities for economic growth in the borough.

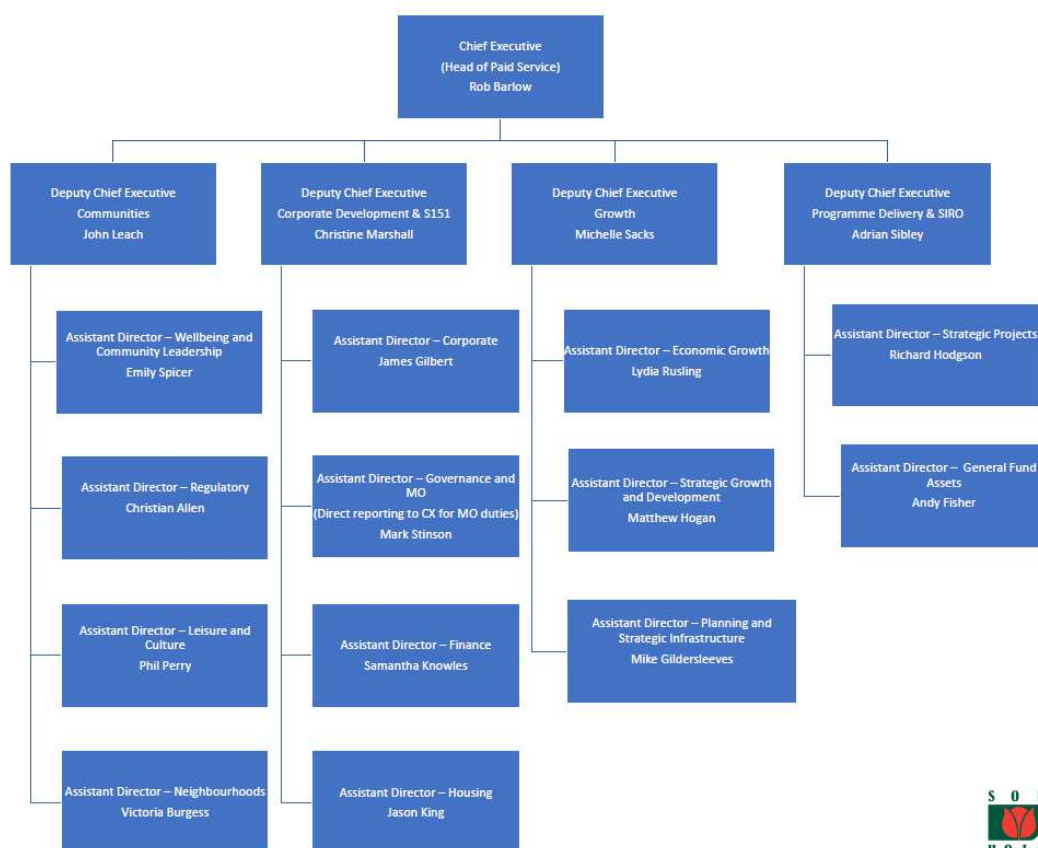
The Council has adopted the Leader and Cabinet model as its political management structure arising from the Local Government and Public Involvement in Health Act 2007. The Leader of the Council has responsibility for the appointment of Members of the Cabinet, the allocation of Portfolios and the delegation of Cabinet Functions.

All councillors meet as the Council, here councillors decide the Council's overall policies and set the budget and council tax each year. The Council holds to account the Cabinet and Committees. The Cabinet is made up of the Leader, Deputy Leader and Portfolio Holders, each Portfolio Holder has specific responsibilities over an area of the Council's activities.

Cabinet Members are held to account by a system of scrutiny, which is also set out in the Constitution. Scrutiny of Cabinet decisions for 2021/22, including the setting of a balanced budget for 2021/22, has been undertaken by the Audit and Governance Committee

Staffing

The South and East Lincolnshire Councils Partnership (Boston Borough Council, East Lindsey District Council and South Holland District Council) launched on 1st October 2021. This created the senior management structure for the three authorities (shown below). This has led to each of the Council's saving money on their previous arrangements and has created opportunity for greater cross working and to drive out further efficiencies going forward such as shared resources and expertise, exploring the opportunity for joint procurements, knowledge sharing and creating a greater voice for south and east Lincolnshire on the national stage.



South & East Lincolnshire Councils Partnership



5. Council Priorities, Corporate Strategy and Performance

Boston Borough Council's Corporate Strategy sets out the direction of travel from 2020 to 2024 and is available on the Council's website:

<https://democracy.boston.gov.uk/documents/s11324/Appendix%20A%20-%20Proposed%20Corporate%20Strategy%202020%20to%202024.pdf>

It identifies where the Council will focus its efforts and resources to improve the area for our community. The Council is ambitious for the Borough. The Borough Council wants to be a Council that is looking to the future in a fast changing

local, international and global environment. It is known that it is highly likely that the Council will need to adapt and flex in order to achieve its aims, but it is important to set out clearly where the Council wants to get to.

The Strategy focuses on four priorities:

1. People
2. Future prosperity and inclusive growth
3. Environmental awareness and accountability
4. Delivering high quality services and maximising the use of technology to support residents.

How Boston Borough Council performed in 2021/22

The Council proactively monitors delivery of its services through a number of Key Performance Indicators (KPIs) which are linked to priorities within the Corporate Strategy. The KPIs are monitored by the Council's Performance Team and reported to Management Team on a monthly basis and to the Council's Cabinet and Overview Committee on a quarterly basis. In 2021/22 the Council monitored a total of 22 KPIs. Out of the 22 KPIs there were 8 KPI's meeting or exceeding their target, 3 KPI's are within tolerance, 9 KPI's are below target and a further 2 are missing data.

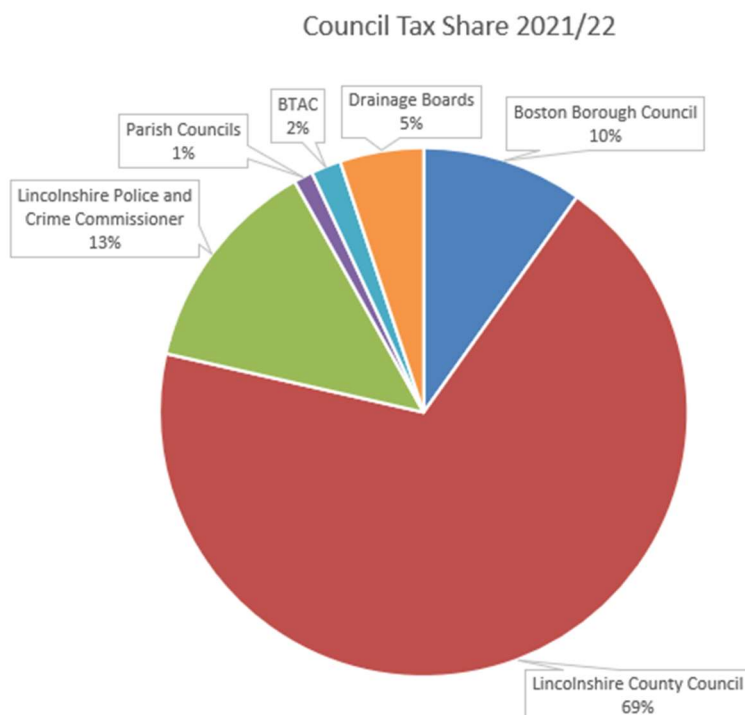
In 2021/22 the Council delivered the following actions from the Annual Delivery Plan:

- Created a new partnership with East Lindsey District Council and South Holland District Council (South and East Lincolnshire Councils Partnership (S&ELCP)). Initially creating a shared management team with the goal of creating efficiencies across all three Councils whilst also improving service delivery and creating a louder voice for Local government in Lincolnshire on the national stage.
- Starting to work on the initial design phases of the Towns Fund Schemes which were announced in 2020/21 with the anticipated that most projects will start on site during 2022/23.
- Continued the response locally to the pandemic by distributing monies to businesses and households from the government.
- Spent £778k on Disabled Facility grants to help disabled residents to continue living independently.
- Worked proactively with many of our more vulnerable residents to provide advice on housing, health, money management and access to education and training.

6 Financial Performance

Council Tax

The Borough Council as the Billing Authority collects the council tax for the County Council, the Lincolnshire Police Authority, Parish Councils and Boston Town Area Committee. The diagram shows how it was distributed.



Where the Money Came From

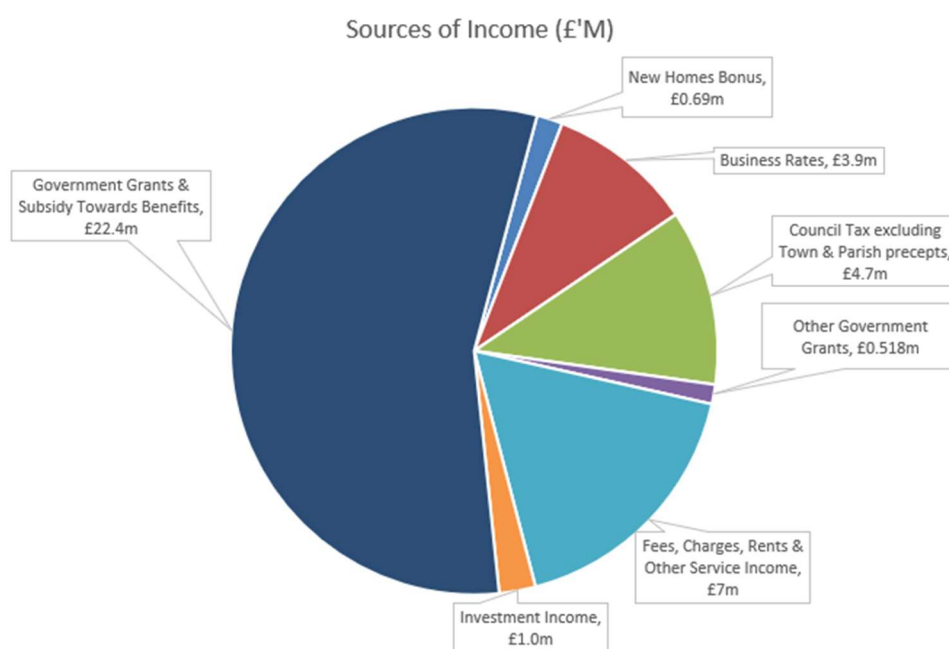
Boston receives income from many sources, as shown in the chart below. Income is received from council tax (received from taxpayers levied by the Council for Boston and Boston Town Area Committee), from Business Rates and Government Grants.

The majority of the income comes from housing benefit subsidy grant (which is paid out to claimants) and other non-specific government grants.

Council Tax receipts (excluding town and parish precepts) totalled £4.712m (11% of the income).

A total of £7.0m was received from fees, charges, rents and other service income (17% of total income).

Income from investment interest totalled £1.0m (2% of income).



How the money was spent

Rent Allowances and Rebates include only costs relating to the actual Housing Benefits provided, they do not include any staffing or other related costs. These benefits are funded from Government grants as can be seen from the “where the money came from” pie chart.

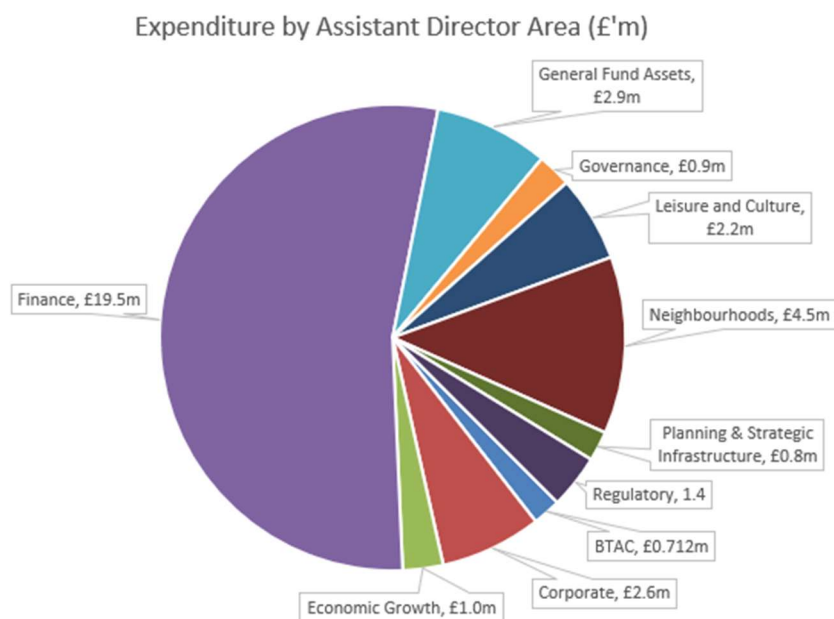
Running expenses and employee expenditure are included as part of the Assistant Director expenditure items.

Running expenses include costs relating to:

- Premises – such as rents, rates, electricity, water and similar
- Transport – such as cars, fares and similar
- Supplies and services – such as equipment, telephones, hired services and similar
- Contract payments for services provided by external contractors, e.g. Leisure

Employee’s expenditure includes costs relating to:

- Staffing – such as salaries, pensions, additional staff, professional subscriptions and similar costs.



Financial performance

The Management Accounts below show the Council’s actual financial performance for the year compared to the budget. Further information can be found in the Expenditure and Funding Analysis on page 37.

General Fund

The full year outturn delivered under budget spend of £0.165m by redirecting significant budgeted resource to Covid compliance and community grant distribution activities which have been supported by grant from central government. Income losses arising from Covid compliance activity have also been compensated from government grant. The budget surplus above has been transferred to Council reserves. The table below shows the outturn position reported to Cabinet in July:

Assistant Director Area	Revised Budget 2021/22 £'000	Outturn 2021/22 £'000	Variance (underspend)/overspend £'000
Corporate	1,505	1,890	385
Economic Growth	119	247	128
Finance	1,296	1,170	(126)
Governance	796	608	(188)
General Fund Assets	(971)	(825)	146
Leisure and Culture	761	761	-
Neighbourhoods	1,368	1,657	289
Planning & Strategic Infrastructure	194	(133)	(327)

Assistant Director Area	Revised Budget 2021/22 £'000	Outturn 2021/22 £'000	Variance (underspend)/overspend £'000
Regulatory	507	(76)	(583)
Wellbeing and Community Leadership	1,656	1,487	(169)
BTAC	716	637	(79)
Sub Total – Assistant Director – net costs	7,948	7,423	(524)
Internal Drainage Boards/Parish Precepts	2,468	2,482	14
Impairment Allowance	-	(193)	(193)
DRF	1,088	832	(256)
MRP	15	30	15
Interest Payments Received / Return on Property Funds	(326)	(475)	(149)
Reserves	(1,499)	(1,987)	(488)
Non Service Expenditure	1,745	689	(1,057)
Total Expenditure	9,694	8,112	(1,582)
External Financing	(9,694)	(8,277)	1,417
Total Budget - (Surplus)/Deficit	-	(165)	(165)

Capital Financial Performance

The capital outturn for 2021/22 reported to Cabinet in July by scheme is as follows:-

Scheme	Capital Programme 2021/22		
	Approved Budget 2021/22 £000	Actual 2021/22 £000	Variance (Under)/over £000
Disabled Facilities Grants	949	778	(171)
Housing Strategy	56	-	(56)
Noise Monitoring Equipment	10	10	-
Resurfacing and Footpath Improvements	82	12	(70)
Town Centre Heritage Scheme (PSICA 2)	1,397	154	(1,243)
Multi Use Games Area	23	6	(17)
Information Technology Refresh	200	187	(13)
ICT Finance Upgrade via PSPS	634	362	(272)
Ford Transit Tipper Van 2.0 TDCi x 2	22	-	(22)
Refuse Vehicle	170	172	2
Ransomes Mower	20	-	(20)
Ford Vans x 2	23	-	(23)
Recycling Bin Purchase	24	28	4
Total Non-Towns Fund Schemes	3,610	1,709	(1,901)
Boston Town Deal – Accelerated Funding	400	148	(252)
Towns Fund – Leisure	-	86	86
Towns Fund – Mayflower	108	6	(102)
Towns Fund – St Botolph's Library	228	6	(222)
Towns Fund – Centre for Food and Fresh Produce Logistics	401	18	(383)
Towns Fund – Blenkin Memorial Hall	808	62	(746)
Towns Fund – Healing the High Street	35	6	(29)
Towns Fund – Boston Station	3	6	3
Total Towns Fund Schemes	1,983	338	(1,645)
Total	5,593	2,047	(3,546)

The 2021/22 capital budget planned to be spent on programmes in the year has not been fully utilised as these programmes are still in progress and therefore, the budgets are required for commitments to complete the programmes outlined in the Council's Capital Programme 2022/23. An analysis of non-current assets and funding of the capital expenditure is shown in notes 13-16, 20 and 34.

Collection Fund financial performance

The balance on the Council Tax Collection Fund at 31 March 2022 showed a £672k surplus. This will be shared between the Borough, Lincolnshire County Council and Lincolnshire Police and Crime Commissioner in proportion with each authority's relative precept.

The balance on the NNDR Collection Fund at 31 March 2022 showed a £7.534m deficit. This will be shared between the Borough, Lincolnshire County Council and the Government in proportion with each party's relative proportionate share. This deficit has resulted from Covid-19 business rates reliefs provided in year after the budget had been set, however Government have provided grants to offset the lost income from the reliefs leaving a smaller 'real' deficit to be funded by the Council. Notes 12 and 32 provides further detail on the impact of the pandemic on these accounts.

Reserves and balances

The net decrease in specific and general reserves and balances for 2021/22 was £2.067m. The table below shows the balances at 31/03/22 by reserve:

Specific and General Reserves Balance Forecast				
Reserve	Balances at 1 April 2021 £'000	Contributions into Reserves £'000	Use of Reserves £'000	Balances at 31 March 2022 £'000
Capital Funding	5,339	995	(708)	5,626
Transformation	1,745	769	(1,058)	1,457
Repairs and Renewals	725	54	(82)	697
ICT	276	-	(188)	88
Housing	1,247	297	(31)	1,513
Controlling Migration	14	-	-	14
Insurance	274	-	(14)	260
Property Fund Returns Risk Mitigation	1,116	-	-	1,116
Funding Volatility	6,521	1,831	(3,361)	4,991
Covid 19	1,422	197	(768)	851
Specific Reserves Total	18,679	4,143	(6,210)	16,612
General Fund	2,000	-	-	2,000
Total	20,679	4,143	(6,210)	18,612

The funds are defined by different reserves and their usage has been closely monitored throughout 2021/22:

- Capital Funding
 - Additions to – New Homes Bonus, property fund interest, investment payback and revenue payback for previous purchases.
 - Use of reserve – for the capital projects: vehicle replacements, noise monitoring equipment, resurfacing and footpaths, recycling bin purchases and ICT upgrades.
- Transformation
 - Additions to – cover costs of future council elections and planning fees
 - Use of reserve – Community Champion funding, Sport England and refuse rounds review.
- Repair and Renewals
 - Additions to – CCTV contributions from other local authorities
 - Use of reserve – Town centre heritage ongoing capital project
- ICT
 - Use of reserve – ICT infrastructure refresh
- Housing
 - Additions to – Homelessness funding, rough sleeper initiative and funding from partners for Healthy and Accessible Homes Lincs
 - Use of reserve – DASH funding and housing strategy capital project.
- Insurance
 - Use of reserve – to cover insurance claims made in year
- Funding Volatility
 - Additions to – additional Section 31 grant above budgeted level and CARF funding to be utilised in future years.
 - Use of Reserve – to fund business rates deficit and Economic Development Expenditure.
- Covid 19
 - Additions to – New Burdens funding
 - Use of Reserve – Test and Trace, and to fund income pressures during the year.

Further information on reserves can be found in the Movement in Reserves Statement and Note 24 to the Financial Statements.

Pension fund

The accounts and notes with relation to the pension fund have been prepared in accordance with International Accounting Standard (IAS) 19. The Pension Fund liability shown in the Balance Sheet as at 31 March 2022 stands at £36.487m compared with £42.678m the previous year, this represents the liability to the Lincolnshire Pension Fund. This amount is matched by a pension reserve also shown in the Balance Sheet and therefore has no impact on the Council's overall financial position at 31 March 2022. The IAS 19 Balance Sheet position for the Council shows a reduced obligation and the net liability to the Council under IAS 19 pension deficit is lower in monetary terms at 31 March 2022. The actuary uses a set of demographic assumptions that are consistent with those used for the Lincolnshire Pension Fund. These are highlighted in note 36. Following the results of the triennial review in 2019, the Council's budget includes both a pension contribution percentage and also a lump sum payment each year which is forecast to bring the pension scheme into a fully funded position over a 20-year term.

Cash flows

The cash flow statement shows the level of investments held by the Council which are used to fund day to day cash flow requirements, achieve a return on investments to help support the low levels of council tax, support the reserves expenditure and to fund capital expenditure. Short term investments maturing in 2021/22 and long term investments mature beyond this or are open-ended.

Capital spend will reduce the cash held, however the Council does not currently have a need to borrow over the medium term. The Council's overall Capital Financing Requirement (CFR) which details the Council's underlying need to borrow can be found at Note 34.

There were no significant provisions, contingencies or write offs during the year. Full details on provisions and contingencies can be found at Note 22. However appeals from Business Rates (NNDR) continue to be a risk to the Council.

7 Current economic climate, outlook and risk

The current economic climate, including rising inflation and wage pressures, unprecedented circumstances from events such as the Pandemic and other international events plus the continuing reduction and un-certainty in Central Government funding continues to add pressures to the Council's budgets. Future changes relating to the percentage of retained Business Rates is now planned by Government to be implemented for 2023/24 alongside the Fair Funding review. This is a fundamental review by Government on how to calculate the 'needs' of each authority in order to determine the amount of funding each local authority requires through grant funding. This continues to add further uncertainty for our budget setting in the medium term as funding levels past 2022/23 are still not known, neither is the percentage share of retained NNDR under the new scheme and neither is sufficient detail available on the Fair Funding review to calculate estimated funding shares and its associated implications.

The Council remains in a strong financial position over the medium term, with robust plans for transformation, capital spend and delivery of services as well as investment in its communities. The Council needs to deal with any changes in funding levels resulting from the Fair Funding review and changes to Business Rates Retention with a measured and planned approach. The Medium Term Financial Plan (MTFP) provides information on the Council's budget, transformation programme and reserves and can be found on the Council's website:

<https://democracy.boston.gov.uk/documents/s13896/BBC%20Council%20-%20March%202022%20-%20Appendix%20A%20-%20Budget%20Setting%20Report%202022.23.pdf>

The current level of reserves held by the Council is considered adequate to withstand current pressures and to invest in transformation projects, but it would not be financially sustainable to rely on these reserves to continue to fund the reduction in Central Government funding.

The impact of international events on the delivery of the Council's corporate objectives and finances continues to be monitored, particularly in relation to inflation levels (which impact on major contracts) and the impact on businesses and licensing.

Key Risks

The Performance, Risk and Audit Board reviews updates on corporate and operational risks on a quarterly basis and takes any remedial actions as necessary (for example, escalation to the Senior Leadership Team or Audit and Governance committee). Quarterly updates on the corporate risk register are provided to both the Executive Management Team and the Audit and Governance Committee. The Audit and Governance Committee is responsible for monitoring the arrangements in place for identification, monitoring and management of strategic risk.

Future Opportunities

The Council is always looking for new opportunities, such as through the South and East Lincolnshire Council Partnership, service improvements and cost reductions through digitalisation of services, etc. All opportunities will be examined on their own merits and detailed business cases completed if the opportunity is considered worthy of implementation.

Further information on the Statement of Accounts is available from Public Sector Partnership Services Ltd (formerly Compass Point Business Services), who provide all financial services for the Council. This is available as follows:

- In writing - to Financial Services, Municipal Buildings, West Street, Boston PE21 8QR
- By telephone – 01205 314200
- By e-mail - to Customer Services at Customer.Contact@pspsl.co.uk

Christine Marshall, Deputy Chief Executive Corporate Development and Section 151 Officer
30 July 2022

STATEMENT OF RESPONSIBILITIES

The Council's Responsibilities

The Council is required to:

- make arrangements for the proper administration of its financial affairs and to ensure that one of its officers has the responsibility for the administration of those affairs. In this Council, that officer is the Executive Director Commercialisation
- manage its affairs to secure economic, efficient and effective use of resources and safeguard its assets
- approve the Financial Statements, delegated to the Audit and Governance Committee.

The Chief Financial Officer's Responsibilities

The Chief Financial Officer is responsible for the preparation of the Council's Financial Statements in accordance with proper practices as set out in the CIPFA/LASAAC *Code of Practice on Local Authority Accounting in the United Kingdom (the Code)*.

In preparing the Financial Statements, the Chief Financial Officer has:

- selected suitable accounting policies and then applied them consistently
- made judgements and estimates that were reasonable and prudent
- complied with the local authority Code
- kept proper accounting records which were up to date and
- taken reasonable steps for the prevention and detection of fraud and other irregularities.

Certification by the Chief Financial Officer

I hereby certify that the unaudited Financial Statements give a 'true and fair' view of the financial position of the Council at the reporting date and of its expenditure and income for the year ended 31 March 2022.

C A Marshall

Christine Marshall
Deputy Chief Executive
Corporate Development

Dated: 30 July 2022

COMPREHENSIVE INCOME AND EXPENDITURE STATEMENT

The Comprehensive Income and Expenditure Statement shows the accounting cost in the year of providing services in accordance with generally accepted accounting practices, rather than the amount to be funded from taxation. The Council raises taxation to cover expenditure in accordance with statutory requirements; this may be different from the accounting cost. The taxation position is shown in both the Expenditure and Funding Analysis and in the Movement in Reserves Statement.

The Council recognises its share (24%) of expenses incurred and income it earns from the activity of Public Sector Partnership Services Ltd (formerly Compass Point Business Services (East Coast) Ltd) in the Comprehensive Income and Expenditure Statement – see note 40 Joint Operation for full details.

2020/21				2021/22		
Gross Expenditure £'000	Gross Income £'000	Net Expenditure £'000		Gross Expenditure £'000	Gross Income £'000	Net Expenditure £'000
2,551	(1,940)	611	General Fund Assets	2,873	(2,075)	798
18,114	(17,725)	389	Finance	16,874	(15,064)	1,810
638	(855)	(217)	Economic Growth	1,017	(3,123)	(2,106)
645	(35)	610	Governance	855	(205)	650
3,506	(2,858)	648	Wellbeing & Community Leadership	3,889	(2,163)	1,726
2,004	(701)	1,303	Leisure & Culture	2,160	(693)	1,467
2,022	(265)	1,757	Corporate	2,444	(491)	1,953
3,768	(1,549)	2,219	Neighbourhoods	4,454	(2,177)	2,277
725	(585)	140	Planning & Strategic Infrastructure	751	(830)	(79)
1,101	(580)	521	Regulatory	1,354	(1,309)	45
343	(11)	332	BTAC	712	(55)	657
35,417	(27,104)	8,313	Cost of Services	37,383	(28,185)	9,198
2,416	(1)	2,415	Other operating income & expenditure (Note 10)	2,549	(492)	2,057
2,516	(2,447)	69	Financing and investment income and expenditure (Note 11)	3,375	(8,268)	(4,893)
5,294	(15,315)	(10,021)	Taxation and non-specific grant income and expenditure (Note 12)	5,330	(15,567)	(10,237)
45,643	(44,867)	776	(Surplus)/Deficit on Provision of Services	48,637	(52,512)	(3,875)
		(919)	(Surplus) or deficit on revaluation of property, plant and equipment			(3,025)
		6,335	Remeasurement of the net defined benefit liability			(10,342)
		-	Surplus change in ownership of joint operation			3,596
		5,416	Other Comprehensive Income and Expenditure			(9,771)
		6,192	Total Comprehensive Income and Expenditure			(13,646)

The notes to the accounts on pages 22-80 form an integral part of the Financial Statements.

MOVEMENT IN RESERVES STATEMENT

The Movement in Reserves Statement shows the movement from the start of the year to the end on the different reserves held by the Council, analysed into 'usable reserves' (i.e. those that can be applied to fund expenditure or reduce local taxation) and other 'unusable reserves'. The Statement shows how the movements in year of the Council's reserves are broken down between gains and losses incurred in accordance with generally accepted accounting practices and the statutory adjustments required to return to the amounts chargeable to council tax for the year. The Net Increase/Decrease line shows the statutory General Fund Balance movements in the year following those adjustments.

The Council recognises its share (24%) of expenses incurred and income it earns from the activity of Public Sector Partnership Services Ltd (formerly Compass Point Business Services (East Coast) Ltd) in the Comprehensive Income and Expenditure Statement – see note 40 Joint Operation for full details.

2021/22	General Fund Balance £'000	Earmarked Reserves £'000	Capital Receipts Reserve £'000	Capital Grants Unapplied £'000	Boston Town Area Committee £'000	Total Usable Reserves £'000	Unusable Reserves £'000	Total Council Reserves £'000
Balance at 31 March 2021	2,000	18,679	239	1,125	223	22,266	(6,191)	16,075
Movement in Reserves during 2021/22								
Total comprehensive income and expenditure	3,875	-	-	-	-	3,875	9,771	13,646
Adjustments between accounting basis and funding basis under regulations (Note 8)	(5,344)	-	492	2,228	-	(2,624)	2,624	-
(Increase)/decrease for year	(1,469)	-	492	2,228	-	1,251	12,395	13,646
Transfer to/(from) earmarked reserves	1,902	(1,902)	-	-	-	-	-	-
Transfer to/(from) other reserves	(79)	-	-	-	79	-	-	-
Balance at 31 March 2022	2,354	16,777	731	3,353	302	23,517	6,204	29,721

The notes to the accounts on pages 22-80 form an integral part of the Financial Statements.

Boston Borough Council – Unaudited Financial Statements 2021/22

2020/21	General Fund Balance £'000	Earmarked Reserves £'000	Capital Receipts Reserve £'000	Capital Grants Unapplied £'000	Boston Town Area Committee £'000	Total Usable Reserves £'000	Unusable Reserves £'000	Total Council Reserves £'000
Balance at 31 March 2020	2,000	13,349	239	742	177	16,507	5,760	22,267
Movement in Reserves during 2020/21								
Total comprehensive income and expenditure	(776)	-	-	-	-	(776)	(5,416)	6,192
Adjustments between accounting basis and funding basis under regulations (Note 8)	6,152	-	-	383	-	6,535	(6,535)	-
(Increase)/decrease for year	5,376	-	-	383	-	5,759	(11,951)	6,192
Transfer to/(from) earmarked reserves	(5,330)	5,330	-	-	-	-	-	-
Transfer to/(from) other reserves	(46)	-	-	-	46	-	-	-
Balance at 31 March 2021	2,000	18,679	239	1,125	223	22,266	(6,191)	28,459

The notes to the accounts on pages 22-80 form an integral part of the Financial Statements.

BALANCE SHEET

The Balance Sheet shows the value as at the Balance Sheet date of the assets and liabilities recognised by the Council. The net assets of the Council (assets less liabilities) are matched by the reserves held by the Council. Reserves are reported in two categories. The first category of reserves are usable reserves, i.e. those reserves that the Council may use to provide services, subject to the need to maintain a prudent level of reserves and any statutory limitations on their use (for example the Capital Receipts Reserve that may only be used to fund capital expenditure or repay debt). The second category of reserves is those that the Council is not able to use to provide services. This category of reserves includes reserves Statements that hold unrealised gains and losses (for example the Revaluation Reserve), where amounts would only become available to provide services if the assets are sold; and reserves that hold timing differences shown in the Movement in Reserves Statement line 'Adjustments between accounting basis and funding basis under regulations'.

31 March 2021 £'000		Note	31 March 2022 £'000
36,264	Property, plant and equipment	13	37,415
1,569	Heritage assets	14	1,569
4,389	Investment property	15	4,498
87	Intangible assets	16	206
-	Assets Held for Sale	20	-
19,492	Long-term investments	17	22,336
22	Long-term debtors	17	11
61,823	Long-term Assets		66,035
11,177	Short-term investments	17	11,143
-	Assets Held for Sale	20	-
11,668	Short-term debtors	18	10,313
6,691	Cash and cash equivalents	19	14,987
29,536	Current Assets		36,443
(219)	Short-term borrowing	17	(219)
(14,252)	Short-term creditors	21	(18,939)
(697)	Provisions	22	(664)
(989)	Cash and Cash Equivalents – bank overdraft	19	-
(16,157)	Current Liabilities		(19,822)
(16,449)	Long-term borrowing	17	(16,449)
(42,678)	Other long-term liabilities	36	(36,486)
(59,127)	Long-term Liabilities		(52,935)
16,075	Net assets		29,721
(22,266)	Usable reserves		(23,517)
6,191	Unusable reserves	24	(6,204)
(16,075)	Total Reserves		(29,721)

The notes to the accounts on pages 22-80 form an integral part of the Financial Statements.

CASH FLOW STATEMENT

The Cash Flow statement shows the changes in cash and cash equivalents of the Council during the reporting period. The statement shows how the Council generates and uses cash and cash equivalents by classifying cash flows as operating, investing, and financing activities. The amount of net cash flows arising from operating activities is a key indicator of the extent to which the operations of the Council are funded by way of taxation and grant income or from the recipients of services provided by the Council. Investing activities represent the extent to which cash outflows have been made for resources which are intended to contribute to the Council's future service delivery. Cash flows arising from financing activities are useful in predicting claims on future cash flows by providers of capital (i.e. borrowing) to the Council.

2020/21 £'000		2021/22 £'000
(776)	Net (deficit) on the provision of services	3,875
9,832	Adjustments to net surplus or deficit on the provision of services for non-cash movements (Note 25)	4,448
(1,831)	Adjustments for items included in the net surplus or deficit on the provision of services that are investing and financing activities (Note 25)	(3,973)
7,225	Net cash flows from operating activities	4,350
(1,468)	Net cash flows from investing activities (Note 26)	3,386
(5,052)	Net cash flows from financing activities (Note 27)	1,538
705	Net increase/(decrease) in cash and cash equivalents	9,274
4,997	Cash and cash equivalents at the beginning of the reporting period	5,702
-	Other movements	11
5,702	Cash and cash equivalents at the end of the reporting period (Note 19)	14,987

The notes to the accounts on pages 22-80 form an integral part of the Financial Statements.

NOTES TO THE ACCOUNTS

NOTE 1. ACCOUNTING POLICIES

1. General Principles

The Financial Statements summarise the Council's transactions for the 2021/22 financial year and its position at the year-end of 31 March 2022. The Council is required to prepare an annual Statement of Accounts by the Accounts and Audit Regulations 2015, which must be prepared in accordance with proper accounting practices. These practices primarily comprise the Code of Practice on Local Authority Accounting in the United Kingdom 2021/22, supported by International Financial Reporting Standards (IFRS).

The accounting convention adopted in the statement of accounts is principally historical cost, modified by the revaluation of certain categories of non-current assets and financial instruments.

2. Accruals of Income and Expenditure

Activity is accounted for in the year that it takes place, not simply when cash payments are made or received. In particular:

- revenue from contracts with service recipients, whether for services or the provision of goods, is recognised when (or as) the goods or services are transferred to the service recipient in accordance with the performance obligations in the contract;
- supplies are recorded as expenditure when they are consumed – where there is a gap between the date supplies are received and their consumption, they are not carried as inventories on the Balance Sheet due to their immateriality;
- expenses in relation to services received (including services provided by employees) are recorded as expenditure when the services are received rather than when payments are made;
- interest receivable on investments and payable on borrowings is accounted for respectively as income and expenditure on the basis of the effective interest rate for the relevant financial instrument rather than the cash flows fixed or determined by the contract;
- where revenue and expenditure have been recognised but cash has not been received or paid, a debtor or creditor for the relevant amount is recorded in the Balance Sheet. Where debts may not be settled, the balance of debtors is written down and a charge made to revenue for the income that might not be collected.

3. Cash and Cash Equivalents

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are highly liquid investments that mature in 1 month or less at the 31 March and that are readily convertible to known amounts of cash with insignificant risk of change in value.

In the Cash Flow Statement, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the Council's cash management.

4. Prior Period Adjustments, Changes in Accounting Policies and Estimates and Errors

Prior period adjustments may arise as a result of a change in accounting policies or to correct a material error. Changes in accounting estimates are accounted for prospectively, i.e. in the current and future years affected by the change and do not give rise to a prior period adjustment.

Changes in accounting policies are only made when required by proper accounting practices or the change provides more reliable or relevant information about the effect of transactions, other events and conditions on the Council's financial position or financial performance. Where a change is made, it is applied retrospectively (unless stated otherwise) by adjusting opening balances and comparative amounts for the prior period as if the new policy had always been applied.

Material errors discovered in prior period figures are corrected retrospectively by amending opening balances and comparative amounts for the prior period.

5. Charges to Revenue for Non-Current Assets

Services, support services and trading accounts are debited with the following amounts to record the cost of holding non-current assets during the year:

- depreciation attributable to the assets used by the relevant service;
- revaluation and impairment losses on assets used by the service where there are no accumulated gains in the Revaluation Reserve against which the losses can be written off;
- amortisation of intangible fixed assets attributable to the service.

The Council is not required to raise council tax to fund depreciation, revaluation and impairment losses or amortisation. However, it is required to make an annual contribution from revenue towards the reduction in its overall borrowing requirement equal to an amount calculated on a prudent basis determined by the Council in accordance with statutory guidance. This is referred to as the Minimum Revenue Provision (MRP) and Voluntary Revenue Provision (VRP). The Council's policy on MRP is approved by Council each year as part of the Treasury Management Strategy.

Depreciation, revaluation and impairment losses and amortisation are therefore replaced by a contribution in the General Fund balance by way of an adjusting transaction with the Capital Adjustment Account in the Movement in Reserves Statement for the difference between the two.

6. Council Tax and Non-Domestic Rates

Billing authorities, act as agents, collecting council tax and non-domestic rates (NDR) on behalf of the major preceptors (including government for NDR) and, as principals, collecting council tax and NDR for themselves. Billing Authorities are required by statute to maintain a separate fund (the Collection Fund) for the collection and distribution of amounts due in respect of council tax and NDR. Under the legislative framework for the Collection Fund, billing authorities, major preceptors and central government share proportionately the risks and rewards that the amount of council tax and NDR collected could be less or more than predicted.

Accounting for Council Tax and NDR

The council tax and NDR income included in the Comprehensive Income and Expenditure Statement is the Council's share of accrued income for the year. However, regulations determine the amount of council tax and NDR that must be included in the Council's General Fund. Therefore, the difference between the income included in the Comprehensive Income and Expenditure Statement and the amount required by regulation to be credited to the General Fund is taken to the Collection Fund Adjustment Account and included as a reconciling item in the Movement in Reserves Statement.

The Balance Sheet includes the Council's share of the end of year balances in respect of council tax and NDR relating to arrears, impairment allowances for doubtful debts, overpayments and prepayments and appeals.

7. Employee Benefits

Benefits Payable during Employment

Short term employee benefits are those due to be settled wholly within 12 months of the year end. They include such benefits as wages and salaries, paid annual leave and paid sick leave, bonuses and non-monetary benefits for current employees and are recognised as an expense for services in the year in which employees render service to the Council.

An accrual is made for the cost of holiday entitlements, or any form of leave e.g. time off in lieu, earned by employees but not taken before the year end which employees can carry forward into the next financial year. The accrual is made at the wage and salary rates applicable in the following accounting year, being the period in which the employee takes the benefit. The accrual is charged to Surplus or Deficit on the Provision of Services, but then reversed out through the Movement in Reserves Statement so that holiday entitlements are charged to revenue in the financial year in which the holiday absence occurs.

Termination Benefits

Termination benefits are amounts payable as a result of a decision by the Council to terminate an officer's employment before the normal retirement date or an officer's decision to accept voluntary redundancy in exchange for those benefits and are charged on an accruals basis to the appropriate service segment at the earlier of when the Council can no longer withdraw the offer of those benefits or when the Council recognises costs for a restructuring.

Where termination benefits involve the enhancement of pensions, statutory provisions require the General Fund Balance to be charged with the amount payable by the Council to the pension fund or pensioner in the year, not the amount calculated according to the relevant accounting standards. In the Movement in Reserves Statement, appropriations are required to and from the Pensions Reserve to remove the notional debits and credits for pension enhancement termination benefits and replace them with debits for the cash paid to the pension fund and pensioners and any such amounts payable but unpaid at the year end.

Post-Employment Benefits

Employees of the Council are members of the Local Government Pension Scheme, administered by Lincolnshire County Council. This scheme provides defined benefits to members (retirement lump sums and pensions), earned as employees worked for the Council.

The Local Government Pension Scheme

The Local Government Pension Scheme is accounted for as a defined benefits scheme:

- the liabilities of the Lincolnshire County Council pension fund attributable to the Council are included in the Balance Sheet on an actuarial basis using the projected unit method – i.e. an assessment of the future payments that will be made in relation to retirement benefits earned to date by employees, based on assumptions about mortality rates, employee turnover rates, etc., and projected earnings for current employees;
- liabilities are discounted to their value at current prices, using a discount rate of x.x% (2.0% in 2020/21) based on the indicative rate of return on high quality corporate bonds.
- the assets of the Lincolnshire County Council pension fund attributable to the Council are included in the Balance Sheet at their fair value:
 - quoted securities – current bid price
 - unquoted securities – professional estimate
 - unitised securities – current bid price.
 - property – market value.

The change in the net pensions' liability is analysed into the following components:

Service Cost comprising:

- **current service cost** – the increase in liabilities as a result of years of service earned this year – allocated in the Comprehensive Income and Expenditure Statement to the services for which the employees worked;
- **past service cost** – the increase in liabilities as a result of a scheme amendment or curtailment whose effect relates to years of service earned in earlier years – debited to the surplus or deficit on the provision of services in the Comprehensive Income and Expenditure Statement;
- **net interest on the net defined benefit liability**, i.e. net interest expense for the Council – the change during the period in the net defined benefit liability that arises from the passage of time charged to the Financing and Investment income and expenditure line of the Comprehensive Income and Expenditure Statement. This is calculated by applying the discount rate used to measure the defined benefit obligation at the beginning of the period to the net defined benefit liability at the beginning of the period – taking into account any changes in the net defined benefit liability during the period as a result of contribution and benefit payments.

Remeasurements comprising:

- **the return on plan assets** – excluding amounts included in net interest on the net defined benefit liability – charged to the Pensions Reserve as Other Comprehensive Income and Expenditure;
- **actuarial gains and losses** – changes in the net pensions liability that arise because events have not coincided with assumptions made at the last actuarial valuation or because the actuaries have updated their assumptions – charged to the Pensions Reserve as Other Comprehensive Income and Expenditure.
- **Contributions paid to the Lincolnshire County Council pension fund** – cash paid as employer's contributions to the pension fund in settlement of liabilities; not accounted for as an expense.

In relation to retirement benefits, statutory provisions require the General Fund balance to be charged with the amount payable by the Council to the pension fund or directly to pensioners in the year, not the amount calculated according to the relevant accounting standards. In the Movement in Reserves Statement, this means that there are transfers to and from the Pensions Reserve to remove the notional debits and credits for retirement benefits and replace them with debits for the cash paid to the pension fund and pensioners and any such amounts payable but unpaid at the year-end. The negative balance that arises on the Pensions Reserve thereby measures the beneficial impact to the General Fund of

being required to account for retirement benefits on the basis of cash flows rather than as benefits are earned by employees.

Discretionary Benefits

The Council also has restricted powers to make discretionary awards of retirement benefits in the event of early retirements. Any liabilities estimated to arise as a result of an award to any member of staff are accrued in the year of the decision to make the award and accounted for using the same policies as are applied to the Local Government Pension Scheme.

8. Events after the Reporting Period

Events after the Balance Sheet date are those events, both favourable and unfavourable, that occur between the end of the reporting period and the date when the statement of accounts is authorised for issue. Two types of events can be identified:

- those that provide evidence of conditions that existed at the end of the reporting period – the statement of accounts is adjusted to reflect such events;
- those that are indicative of conditions that arose after the reporting period – the Financial Statements are not adjusted to reflect such events, but where a category of events would have a material effect, disclosure is made in the notes of the nature of the events and their estimated financial effect.

Events taking place after the date of authorisation for issue are not reflected in the statement of accounts.

9. Financial Instruments

Financial Liabilities

Financial liabilities are recognised on the balance sheet when the Council becomes a party to the contractual provisions of a financial instrument and are initially measured at fair value and are carried at their amortised cost. Annual charges to the financing and investment income and expenditure line in the Comprehensive Income and Expenditure Statement (CIES) for interest payable are based on the carrying amount of the liability, multiplied by the effective rate of interest for the instrument. The effective interest rate is the rate that exactly discounts estimated future cash payments over the life of the instrument to the amount at which it was originally recognised.

For the long-term borrowing that the Council has, this means that the amount presented in the Balance Sheet is the outstanding principal repayable (plus accrued interest); and the interest charged to the Comprehensive Income and Expenditure Statement is the amount payable for the year according to the loan agreement.

The Council has provided a guarantee in relation to the liabilities of Public Sector Partnership Services, based on 24% of any outstanding liabilities, in the event that the Company should cease trading. Details can be found in the Joint Operations note (note 40).

Financial Assets

Financial assets are classified based on a classification and measurement approach that reflects the business model for holding the financial assets and their cash flow characteristics. The Council holds financial assets measured at:

- amortised cost;
- fair value through profit or loss (FVPL), and
- fair value through other comprehensive income (FVOCI)

The Council's business model is to hold investments to collect contractual cash flows. Financial assets are therefore classified as amortised cost, except for those whose contractual payments are not solely payment of principal and interest (i.e. where the cash flows do not take the form of a basic debt instrument).

Financial Assets Measured at Amortised Cost

Financial assets measured at amortised cost are recognised on the Balance Sheet when the Authority becomes a party to the contractual provisions of a financial instrument and are initially measured at fair value. They are subsequently measured at their amortised cost. Annual credits to the Financing and Investment income and expenditure line in the CIES for interest receivable are based on the carrying amount of the asset multiplied by the effective rate of interest for

the instrument. For most of the financial assets held by the Authority, this means that the amount presented in the Balance Sheet is the outstanding principal receivable (plus accrued interest) and interest credited to the CIES is the amount receivable for the year in the loan agreement.

Any gains and losses that arise on the derecognition of an asset are credited or debited to the Financing and Investment Income and Expenditure line in the CIES.

Expected Credit Loss Model

The Authority recognises expected credit losses on all of its financial assets held at amortised cost, or where relevant FVOCI, either on a 12-month or lifetime basis. The expected credit loss model also applies to lease receivables and contract assets. Only lifetime losses are recognised for trade receivables (debtors) held by the Council.

Impairment losses are calculated to reflect the expectation that the future cash flows might not take place because the borrower could default on their obligations. Credit risk plays a crucial part in assessing losses. Where risk has increased significantly since an instrument was initially recognised, losses are assessed on a lifetime basis. Where risk has not increased significantly or remains low, losses are assessed on the basis of 12-month expected losses.

Financial Assets Measured at Fair Value through Profit or Loss

Financial assets that are measured at FVPL are recognised on the Balance Sheet when the Authority becomes a party to the contractual provisions of a financial instrument and are initially measured and carried at fair value. Fair value gains and losses are recognised as they arrive in the surplus or deficit on the provision of services. However, in November 2018 the Ministry of Housing, Communities and Local Government (MHCLG) granted a 5-year statutory override that permits fair value gains and losses to be reversed out in the Movement in Reserves Statement and taken to a Financial Instruments Restatement Reserve.

For Financial Assets measured at Fair Value through Profit and Loss, monthly dividend/distribution income receivable is credited to the Financial and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement.

Any gains and losses that arise on the derecognition of the asset are credited or debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement.

Financial Assets Measured at Fair Value through Other Comprehensive Income

Financial assets that are measured at FVOCI are recognised on the Balance Sheet when the authority becomes a party to the contractual provisions of a financial instrument and are initially measured and carried at fair value. A gain or loss on a financial asset measured at fair value through other comprehensive income shall be recognised in other comprehensive expenditure and taken to the financial instruments revaluation reserve, except for impairment gains or losses until the financial asset is derecognised or reclassified.

Where financial assets are measured at FVPL or FVOCI, the fair value measurements are based on the following techniques:

- instruments with quoted market prices – the market price
- other instruments with fixed and determinable payments – discounted cash flow analysis.

The inputs to the measurement techniques are categorised in accordance with the following three levels:

- Level 1 inputs – quoted prices (unadjusted) in active markets for identical assets that the Council can access at the measurement date.
- Level 2 inputs – inputs other than quoted prices included within Level 1 that are observable for the asset, either directly or indirectly.
- Level 3 inputs – unobservable inputs for the asset.

10. Government Grants and Contributions

Whether paid on account, by instalments or in arrears, government grants and third party contributions and donations are recognised as due to the Council when there is reasonable assurance that:

- the Council will comply with the conditions attached to the payments, and
- the grants or contributions will be received.

Amounts recognised as due to the Council are not credited to the Comprehensive Income and Expenditure Statement until conditions attached to the grant or contribution have been satisfied. Conditions are stipulations that specify that the future economic benefits or service potential embodied in the asset in the form of the grant or contribution are required to be consumed by the recipient as specified, or future economic benefits or service potential must be returned to the transferor.

Monies advanced as grants and contributions for which conditions have not been satisfied are carried in the Balance Sheet as creditors. When conditions are satisfied, the grant or contribution is credited to the relevant service line (attributable revenue grants and contributions) or Taxation and Non-specific Grant Income and Expenditure (non-ringfenced revenue grants and all capital grants) in the Comprehensive Income and Expenditure Statement.

Where capital grants are credited to the Comprehensive Income and Expenditure Statement, they are reversed out of the General Fund Balance in the Movement in Reserves Statement. Where the grant has yet to be used to finance capital expenditure, it is posted to the Capital Grants Unapplied reserve. Where it has been applied, it is posted to the Capital Adjustment Account. Amounts in the Capital Grants Unapplied reserve are transferred to the Capital Adjustment Account once they have been applied to fund capital expenditure.

11. Heritage Assets

The Council's Heritage Assets are held in storage, at the Municipal Buildings and Guildhall, and also located at various sites in and around Boston. The Guildhall has collections of heritage assets which are held in support of the primary objective of the Museum i.e. increasing the knowledge, understanding and appreciation of the Council's history and local area. Heritage Assets are recognised and measured, including the treatment of revaluation gains and losses, in accordance with the Council's accounting policies on property, plant and equipment. However, some of the measurement rules are relaxed in relation to heritage assets as detailed below.

The Council's collection of heritage assets is accounted for as follows:

Civic Regalia

The Council's Civic Regalia was last valued by Bonham's in January 2017 and was based on its insurance valuation as proxy for market value. Civic Regalia are deemed to have indeterminate lives and a high residual value; hence, the Council does not consider it appropriate to charge depreciation.

Museum Collection

The museum collection is varied and is categorised into Archaeology, Coins and Medals, Fine Art, Natural History, Social History and Ethnographic collections. In addition there is a small group of objects which have not been accessioned into the collection and form the Educational /Handling collection. The Collection was last valued by Bonham's in January 2017 and was based on its insurance valuation as proxy for market value. The museum collection is deemed to have indeterminate lives and a high residual value; hence, the Council does not consider it appropriate to charge depreciation.

Coins and Medals

The numismatics collection accounts for roughly a tenth of the overall museum collection. The coins date from the Roman Empire through to the twentieth century and are from Europe (including Scandinavia), the United Kingdom (including the Channel Islands) and other countries such as Japan, Hong Kong, Morocco and others. The majority of these were minted in the nineteenth and twentieth centuries with some earlier periods represented, particularly in the Roman coins.

Trading tokens constitute a small but significant area of the collection. There are examples from the borough area, covering approximately the last four centuries, as well as two sixteenth century German examples and a fifteenth century French token. In addition there are also trading tokens within the collection listed as un-provenanced and are connected to places outside of the borough boundaries.

Whilst the medals are mostly nineteenth century and commemorative the collection of coins is widely varied in terms of chronological and geographical range. The medals can be divided into nationally commemorative and locally commemorative. The national medals focus on royal occasions, coronations and marriages for example, whilst the locally commemorative medals are celebrating local events or occasions within Boston and its borough.

Art Collection

Art makes up the second largest element of the museum collection. The collection is largely works of local scenes including maritime themes and portraits of past town Mayors. The majority of artists are linked to the town with a few such as Enderby and Etty who are recognised nationally. All of the works in this collection are two dimensional and cover a wide range of media: watercolours, oil, pencil, pastel and prints. The more significant works have been valued and are reported in the Balance Sheet at their insurance valuation.

Silverware, Charters, etc.

The silverware and related collection items include gold, silver and brass items and the more significant pieces are reported in the Balance Sheet at their insurance valuation.

Archaeology

The archaeological collection is the third largest collection at the museum. The objects are placed into this categorisation if they are found and acquired by archaeological means, for example from an excavation site or as a casual find. The majority of this collection has been acquired through donation, either by individual donors or by the Boston Archaeology Group.

The collection is sub-divided by period; Prehistoric, Roman, Saxon/Viking, Medieval (1000-1500) and post Medieval (1500–1800), which is then further sub-divided into sixteenth, seventeenth and eighteenth century and general. Acquisitions are initially recognised at cost, or if bequeathed or donated at nil consideration.

Natural History

A small selection of natural history specimens is held in the museum collection. During the 1920's and 1930's a significant part of this collection was donated. These objects included shells and coral from the South Sea Islands, fossils, animal tusks and bones and geological specimens such as minerals, crystals and lava fragments. As this collection of objects was one of the earliest significant donations to enter the museum, it is presumed that the displays and reputation of the museum would have been initially based around these objects. Therefore, this collection of objects will be retained and cared for by the Council as part of its historic collections. The Council does not consider that reliable cost or valuation information can be obtained for its natural history collection. This is because of the nature of the assets held and lack of comparable market values.

Social History

The largest of the collections and most varied being comprised of mostly 19th and 20th century collection material which is sub-divided into smaller categorised collections which are derived from the Social History and Industrial Classification system; Community, Domestic, Personal and Working. Community life is the broadest category covering areas from entertainment to religion whilst also encompassing the specific areas of the Pilgrim Fathers and a collection of items relating to the Odd Fellows Society. In addition to the varied objects and documents that form these collections there are also collections of decorative arts, three-dimensional art and costume. The more significant objects are recorded in the balance sheet at their valuation by an external valuer.

Ethnography

This is a small collection where the objects have been categorised due to them being non-British, not belonging within any of the other collections and not being related to Boston, Massachusetts (in which case objects are classified as Social History).

Handling/Education

A small collection of objects which has not been accessioned into the collection as its purpose is purely for educational reasons and for handling.

Other Ancient Monuments and Heritage Sites in the Boston Area

The Council does not consider that reliable cost or valuation information can be obtained for its ancient monuments. This is because of the nature of the assets held and lack of comparable market values. Consequently, the Council recognises these assets on the balance sheet at nil value.

Heritage sites (such as the War Memorial in Strait Bargate) are held on the balance sheet at their insurance valuation.

Heritage Assets – General

The carrying amounts of heritage assets are reviewed where there is evidence of impairments for heritage assets, e.g. where an item has suffered physical deterioration or breakage or where doubts arise as to its authenticity. Any impairment is recognised and measured in accordance with the Council's general policies on impairment. See item xx in this summary of significant accounting policies. Depreciation is not charged as the assets are deemed to be held in perpetuity. Should any heritage asset be disposed of the proceeds are accounted for in accordance with the Council's general provisions relation to the disposal of property, plant and equipment.

12. Intangible Assets

Expenditure on non-monetary assets that do not have physical substance but are controlled by the Council as a result of past events (e.g. software licences) is capitalised when it is expected that future economic benefits or service potential will flow from the intangible asset to the Council.

Intangible assets are measured initially at cost and are carried at amortised cost. The depreciable amount of an intangible asset is amortised over its useful life, to the relevant service line in the Comprehensive Income and Expenditure Statement. Amortisation is calculated on the following basis:

- Computer software and licences – straight-line basis

Where expenditure on intangible assets qualifies as capital expenditure for statutory purposes, the amortisation charge is not permitted to have an impact on the General Fund balance. It is therefore reversed out of the General Fund balance in the Movement in Reserves Statement and posted to the Capital Adjustment Account.

13. Joint Operations

Joint operations are arrangements where the parties that have joint control of the arrangement have rights to the assets and obligations for the liabilities relating to the arrangement.

Boston Borough Council has joint control with East Lindsey District Council and South Holland District Council control over Public Sector Partnership Services Ltd (formerly Compass Point Business Services (East Coast) Ltd), a company established in 2010 to provide 'back office' services to both Councils.

The Council recognises on its Balance Sheet an appropriate share of its rights to the assets and obligations for the liabilities and debits and credits the Comprehensive Income and Expenditure Statement with its share of expenses incurred and income it earns from the activity of the Company.

14. Investment Property

Investment properties are those that are used solely to earn rentals and/or for capital appreciation. The definition is not met if the property is used in any way to facilitate the delivery of services or production of goods or is held for sale.

Investment properties are measured initially at cost and subsequently at fair value, being the price that would be received to sell such an asset in an orderly transaction between market participants at the measurement date. As a non-financial asset, investment properties are measured at highest and best use. Properties are not depreciated but are revalued annually according to market conditions at the year-end. Gains and losses on revaluation are posted to the financing and investment income and expenditure line in the Comprehensive Income and Expenditure Statement. The same treatment is applied to gains and losses on disposal. Assets are transferred into or out of the Investment Property class only when there is evidence of a change of use.

Rentals received in relation to investment properties are credited to the financing and investment income line and result in a gain for the General Fund balance. However, revaluation and disposal gains and losses are not permitted by statutory arrangements to have an impact on the General Fund balance. The gains and losses are therefore reversed out of the General Fund balance in the Movement in Reserves Statement and posted to the Capital Adjustment Account and (for any sale proceeds greater than £10,000) the Capital Receipts Reserve.

15. Leases

Leases are classified as finance leases where the terms of the lease transfer substantially all the risks and rewards incidental to ownership of the property, plant or equipment from the lessor to the lessee. All other leases are classified as operating leases. Where a lease covers both land and buildings, the land and buildings elements are considered separately for classification.

Arrangements that do not have the legal status of a lease but convey a right to use an asset in return for payment are accounted for under this policy where fulfilment of the arrangement is dependent on the use of specific assets.

The Council has no finance lease commitments as at 31 March 2022.

The Council as Lessee – Operating Leases

Rentals paid under operating leases are charged to the Comprehensive Income and Expenditure Statement as an expense of the services benefitting from use of the leased property, plant or equipment. Charges are made on a straight-line basis over the life of the lease; even if this does not match the pattern of payments (e.g. there is a rent-free period at the commencement of the lease).

The Council as Lessor - Operating Leases

Where the Council grants an operating lease over a property or an item of plant or equipment, the asset is retained in the Balance Sheet. Rental income is credited to the relevant line in the Comprehensive Income and Expenditure Statement. Credits are made on a straight-line basis over the life of the lease, even if this does not match the pattern of payments (e.g. there is a premium paid at the commencement of the lease). Initial direct costs incurred in negotiating and arranging the lease are added to the carrying amount of the relevant asset and charged as an expense over the lease term on the same basis as rental income.

16. Material Items of Income or Expense

When items of income and expense are material, their nature and amount is disclosed separately, either on the face of the Comprehensive Income and Expenditure Statement or in the notes to the accounts, depending on how significant the items are to an understanding of the Council's financial performance.

17. Overheads and Support Services

Following revisions to the Accounting Code, the cost of overheads and support services are not charged to service segments, within the Financial Statements, in accordance with the Council's arrangements for accountability and financial performance. However, they are apportioned to comply with the requirements of various government returns.

18. Property, Plant and Equipment

Assets that have physical substance and are held for use in the production or supply of goods or services, for rental to others, or for administrative purposes and that are expected to be used during more than one financial year are classified as property, plant and equipment.

Recognition

Expenditure on the acquisition, creation or enhancement of property, plant and equipment is capitalised on an accruals basis, provided that it is probable that the future economic benefits or service potential associated with the item will flow to the Council and the cost of the item can be measured reliably. Expenditure that maintains, but does not add to an asset's potential to deliver future economic benefits or service potential (i.e. repairs and maintenance) is charged as an expense when it is incurred.

Measurement

Assets are initially measured at cost, comprising:

- the purchase price
- any costs attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management

The Council does not capitalise borrowing costs incurred whilst assets are under construction.

The cost of assets acquired other than by purchase is deemed its fair value, unless the acquisition does not have commercial substance (i.e. it will not lead to a variation in the cash flows of the Council). In the latter case, where an asset is acquired via an exchange, the cost of the acquisition is the carrying amount of the asset given up by the Authority.

Assets are then carried in the Balance Sheet using the following measurement bases:

- infrastructure, community assets and assets under construction – depreciated historical cost;

- surplus assets – the current value measurement base is fair value, estimated at highest and best use from a market participant's perspective.
- operational heritage asset – Guildhall, Boston – depreciated replacement cost as the asset is of a specialist nature;
- all other assets – current value, determined as the amount that would be paid for the asset in its existing use (existing use value – EUV).

Where there is no market-based evidence of fair value because of the specialist nature of an asset, depreciated replacement cost (DRC) is used as an estimate of current value.

Where non-property assets that have short useful lives or low values (or both), depreciated historical cost basis is used as a proxy for current value.

Assets included in the Balance Sheet at current value are revalued sufficiently regularly to ensure that their carrying amount is not materially different from their current value at the year-end, but as a minimum every five years. Increases in valuations are matched by credits to the Revaluation Reserve to recognise unrealised gains. Exceptionally, gains might be credited to the surplus or deficit on the provision of services where they arise from the reversal of a loss previously charged to a service.

Where decreases in value are identified, they are accounted for by:

- where there is a balance of revaluation gains for the asset in the Revaluation Reserve, the carrying amount of the asset is written down against that balance (up to the amount of the accumulated gains);
- where there is no balance in the Revaluation Reserve or an insufficient balance, the carrying amount of the asset is written down against the relevant service line(s) in the Comprehensive Income and Expenditure Statement.

The Revaluation Reserve contains revaluation gains recognised since 1 April 2007 only, the date of its formal implementation. Gains arising before that date have been consolidated into the Capital Adjustment Account.

Impairment

Assets are assessed at each year-end as to whether there is any indication that an asset may be impaired. Where indications exist and any possible differences are estimated to be material, the recoverable amount of the asset is estimated and, where this is less than the carrying amount of the asset, an impairment loss is recognised for the shortfall.

Where impairment losses are identified, they are accounted for by:

- where there is a balance of revaluation gains for the asset in the Revaluation Reserve, the carrying amount of the asset is written down against that balance (up to the amount of the accumulated gains);
- where there is no balance in the Revaluation Reserve or an insufficient balance, the carrying amount of the asset is written down against the relevant service line(s) in the Comprehensive Income and Expenditure Statement.

Where an impairment loss is reversed subsequently, the reversal is credited to the relevant service line(s) in the Comprehensive Income and Expenditure Statement, up to the amount of the original loss, adjusted for depreciation that would have been charged if the loss had not been recognised.

Depreciation

Depreciation is provided for on all property, plant and equipment assets by the systematic allocation of their depreciable amounts over their useful lives. An exception is made for assets without a determinable useful life, i.e. freehold land and assets that are not yet available for use, such as assets under construction.

Depreciation is calculated on the following bases:

- dwellings and other buildings – straight-line allocation over the useful life of the property as estimated by the valuer.
- vehicles, plant and equipment – straight-line allocation, over the life of the asset, as advised by a suitably qualified officer

Where an item of property, plant and equipment asset has major components whose cost is significant in relation to the total cost of the item, the components are depreciated separately. Materiality levels have been assessed and a materiality level of £0.5m for major components has been applied.

Revaluation gains are also depreciated, with an amount equal to the difference between current value depreciation charged on assets and the depreciation that would have been chargeable based on their historical cost being transferred each year from the Revaluation Reserve to the Capital Adjustment Account.

Disposals and Non-current Assets held for Sale

When it becomes probable that the carrying amount of an asset will be recovered principally through a sale transaction rather than through its continuing use, it is reclassified as an asset held for sale. The asset is revalued immediately before reclassification and then carried at the lower of this amount and fair value less costs to sell. Where there is a subsequent decrease to fair value less costs to sell, the loss is posted to the other operating income and expenditure line in the Comprehensive Income and Expenditure Statement. Gains in fair value are recognised only up to the amount of any previous losses recognised in the surplus or deficit on the provision of services. Depreciation is not charged on assets held for sale.

If assets no longer meet the criteria to be classified as assets held for sale, they are reclassified back to non-current assets and valued at the lower of their carrying amount before they were classified as held for sale; adjusted for depreciation or revaluations that would have been recognised had they not been classified as held for sale, and their recoverable amount at the date of the decision not to sell.

Assets that are to be abandoned or scrapped are not reclassified as Assets Held for Sale.

When an asset is disposed of or decommissioned, the carrying amount of the asset in the Balance Sheet whether Property, Plant and Equipment or assets held for sale is written off to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement as part of the gain or loss on disposal. Receipts from disposals are credited to the same line in the Comprehensive Income and Expenditure Statement as part of the gain or loss on disposal (i.e. netted off against the carrying value of the asset at the time of disposal). Any revaluation gains accumulated for the asset in the Revaluation Reserve are transferred to the Capital Adjustment Account.

Amounts received for a disposal in excess of £10,000 are categorised as capital receipts. The balance of receipts remains within the Capital Receipts Reserve and can then only be used for new capital investment or set aside to reduce the Council's underlying need to borrow. Receipts are appropriated to the Reserve from the General Fund Balance in the Movement in Reserves Statement.

The written-off value of disposals is not a charge against council tax, as the cost of non-current assets is fully provided for under separate arrangements for capital financing. Amounts are appropriated to the Capital Adjustment Account from the General Fund balance in the Movement in Reserves Statement.

19. Fair Value Measurement

The Council measures some of its non-financial assets such as surplus assets and investment properties and some of its financial instruments at fair value at each reporting date. Fair value is the price that would be received to sell an asset in an orderly transaction between market participants at the measurement date. The fair value measurement assumes that the transaction to sell the asset takes place either:

- in the principal market for the asset or liability, or
- in the absence of a principal market, in the most advantageous market for the asset or liability.

The Council measures the fair value of an asset using the assumptions that market participants would use when pricing the asset, assuming that market participants act in their economic best interest.

When measuring the fair value of a non-financial asset, the Council takes into account a market participant's ability to generate economic benefits by using the asset in its highest and best use or by selling it to another market participant that would use the asset in its highest and best use.

The Council uses valuation techniques that are appropriate in the circumstances and for which sufficient data is available, maximising the use of relevant observable inputs and minimising the use of unobservable inputs.

Inputs to the valuation techniques in respect of assets and liabilities for which fair value is measured or disclosed in the Council's financial statements are categorised within the fair value hierarchy, as follows:

- Level 1 – quoted prices (unadjusted) in active markets for identical assets that the Council can access at the measurement date.
- Level 2 – inputs other than quoted prices included within Level 1 that are observable for the asset, either directly or indirectly;
- Level 3 – unobservable inputs for the asset.

20. Provisions

Provisions are made where an event has taken place that gives the Council a legal or constructive obligation that probably requires settlement by a transfer of economic benefits or service potential, and a reliable estimate can be made of the amount of the obligation.

Provisions are charged as an expense to the appropriate service line in the Comprehensive Income and Expenditure Statement when the Council has an obligation and are measured at the best estimate at the Balance Sheet date of the expenditure required to settle the obligation, taking into account relevant risks and uncertainties.

When payments are eventually made, they are charged to the provision carried in the Balance Sheet. Estimated settlements are reviewed at the end of each financial year – where it becomes less than probable that a transfer of economic benefits will now be required, or a lower settlement than anticipated is made, the provision is reversed and credited back to the relevant service.

Where some or all of the payment required to settle a provision is expected to be recovered from another party, this is only recognised as income for the relevant service if it is virtually certain that reimbursement will be received if the Council settles the obligation.

21. Contingent Liabilities

A contingent liability arises where an event has taken place that gives the Council a possible obligation whose existence will only be confirmed by the occurrence or otherwise of uncertain future events not wholly within the control of the Council. Contingent liabilities also arise in circumstances where a provision would otherwise be made but either it is not probable that an outflow of resources will be required or the amount of the obligation cannot be measured reliably.

Contingent liabilities are not recognised in the Balance Sheet but disclosed in a note to the accounts.

22. Contingent Assets

A contingent asset arises where an event has taken place that gives the Council a possible asset whose existence will only be confirmed by the occurrence or otherwise of uncertain future events not wholly within the control of the Council.

Contingent assets are not recognised in the Balance Sheet but disclosed in a note to the accounts where it is probable that there will be an inflow of economic benefits or service potential.

23. Reserves

The Council sets aside specific amounts as reserves for future policy purposes or to cover contingencies. Reserves are created by transferring amounts out of the General Fund balance. When expenditure to be financed from a reserve is incurred, it is charged to the appropriate service in that year to score against the surplus or deficit on the provision of services in the Comprehensive Income and Expenditure Statement. The reserve is then appropriated back into the General Fund balance so that there is no net charge against council tax for the expenditure.

Certain reserves are kept to manage the accounting processes for non-current assets, financial instruments, local taxation, retirement and employee benefits and do not represent usable resources for the Council – these reserves are explained in the relevant policies.

24. Revenue Expenditure Funded from Capital under Statute

Expenditure incurred during the year that may be capitalised under statutory provisions, but that does not result in the creation of a non-current asset has been charged as expenditure to the relevant service in the Comprehensive Income and Expenditure Statement in the year. Where the Council has determined to meet the cost of this expenditure from existing capital resources or by borrowing, a transfer in the Movement in Reserves Statement from the General Fund balance to the Capital Adjustment Account then reverses out the amounts charged so that there is no impact on the level of council tax.

25. Value Added Tax (VAT)

VAT payable is included as an expense only to the extent that it is not recoverable from Her Majesty's Revenue and Customs. VAT receivable is excluded from income.

NOTE 2 ACCOUNTING STANDARDS THAT HAVE BEEN ISSUED BUT HAVE NOT YET BEEN ADOPTED

The Code of Practice on Local Authority Accounting in the United Kingdom 2022/23 (the Code) has introduced several changes in accounting standards which will be required from 1 April 2022.

- IFRS 16 Leases (for authorities that have decided to adopt IFRS 16 in the 2022/23 year)
- Annual Improvements to IFRS Standards 2018 – 2020. The annual IFRS improvement programme notes 4 changed standards:
 - IFRS 1 (First time adoption) – amendment relating to foreign operations of acquired subsidiaries transitioning to IFRS
 - IAS 37 (Onerous contracts) – clarified the intention of the standard
 - IFRS 16 (Leases) – amendment removes a misleading example that is not referenced in the Code material
 - IAS 41 (Agriculture) – one of a small number of IFRS' that are only expected to apply to local authorities in limited circumstances.
- Property, Plant and Equipment: Proceeds before intended use (amendments to IAS 16)

The Code requires the disclosure of information relating to the impact of an accounting change that will be required by a new accounting standard, but one which has not yet been implemented.

It is not anticipated that the above amendments will have a material impact on the information provided in the financial statements, i.e., there is unlikely to be material change to the reported information in the net cost of services or the surplus or deficit on the provision of services.

NOTE 3 CRITICAL JUDGEMENTS IN APPLYING ACCOUNTING POLICIES

In applying, the accounting policies set out at Note 1 the Council has had to make certain judgements about complex transactions or those involving uncertainty about future events. The critical judgements made in the statement of accounts are:

- There is a large degree of uncertainty about future levels of funding for local government. However, the council has determined that this high level of uncertainty is not yet sufficient to provide an indication that the assets of the authority might be impaired as a result of a need to close facilities and reduce levels of service provision.
- At the time the accounts were authorised for issue, the Council's valuers have provided values for the Council's assets taking into account what was known at the time. The Council's judgement was that there was not enough information to indicate that the assets were impaired and that balance sheet values should be reduced.
- The Council has examined its leases, and classified them as either operating leases or finance leases. In some cases the lease transaction is not always conclusive and the Council uses judgements in determining whether the lease is a finance lease that transfers substantially all the risks and rewards incidental to ownership. With effect from 2023/24 financial accounts all lessee operational agreements (apart from those of less than 12 months or those of low value assets) are required to be shown on the balance sheet.
- One factor that has had a demonstrable impact on the accounts in the past five years concerns the assumptions surrounding pensions and the likelihood of legislative change and the impact of such change. The sensitivity analysis, shown in note 36, estimates the likely impact of changes to the assumptions used when reporting the pension liability.
- Investments - Investment in banks and other financial institutions are secure and will not suffer impairments. A certain amount of volatility in financial markets was apparent at the time the accounts were authorised for issue and expected credit losses were calculated based on information available at the time.

NOTE 4 ASSUMPTIONS MADE ABOUT THE FUTURE AND OTHER MAJOR SOURCES OF ESTIMATION UNCERTAINTY

The Financial Statements contain estimated figures that are based on assumptions made by the Council about the future or that are otherwise uncertain. Estimates have been made taking into account historical experience, current trends and other relevant factors. The assumptions and other sources of estimation uncertainty disclosed below relate to the estimates that require the council's most difficult, subjective or complex judgements. As a number of variables and assumptions affecting the possible future resolution of the uncertainties increases, those judgements become more subjective and complex. As a result, balances cannot be determined with certainty and actual results could be materially different from the assumptions and estimates.

The items in the Council's Balance Sheet at 31 March 2022 for which there is a significant risk of material adjustment in the forthcoming financial year are as follows:

Property, Plant and Equipment – Property Assets - Carrying Value at 31 March 2022 £34.712m
Investment Property - Carrying Value at 31 March 2022 £4.389m

The Council's property assets, categorised under Property, Plant and Equipment, are depreciated over useful lives that are dependent on assumptions about the level of repairs and maintenance that will be incurred in relation to individual assets. The current economic climate makes it uncertain that the Council will be able to sustain its current spending on repairs and maintenance, bringing into doubt the useful lives assigned to assets.

If the useful life of assets is reduced, depreciation increases and the carrying amount of the assets falls. It is estimated that the annual depreciation charge for buildings would increase by £127,000 for every year that useful lives had to be reduced.

Business Rates Appeals Provision - Carrying Value of Boston Borough Council's Share at 31 March 2022 £0.664m

Since the introduction of the Business Rate Retention Scheme effective from 1 April 2013, local authorities need to account for any reduction in Business Rates income and repayment to ratepayers, in respect of successful appeals against business rates for the current and earlier years. A provision has been made in the accounts based on the best estimate of the amount that the Council might need to repay as a result of successful appeals up to 31 March 2022. For appeals already lodged, this estimate has been calculated using the latest Valuation Office Agency list of outstanding appeals with an assessment being made of the likely impact of those appeals, taking into account past national decisions together with any specific/local implications. An assessment has been undertaken by an external provider and reviewed by officers to reflect local circumstances. A three-stage appeals process was introduced on 1 April 2017, for appeals against the 2017 rating list. The Council has received notice of determination of very few appeals lodged against the 2017 rating list; therefore, this element of the provision has been made based on officers' views of an external assessment of the potential losses arising as a result of yet to be determined appeals being successful.

The Council's share of the provision as at 31 March 2022 (40% of £1.659m) is £0.664m.

Net Pensions Liability - Carrying Value at 31 March 2022 £36.486m

The estimation of the net liability at 31 March 2022 to pay pensions, depends on a number of complex judgements relating to the discount rate used, the rate at which salaries are projected to increase, changes in retirement ages, mortality rates and expected returns on pension fund assets. A firm of consulting actuaries, Barnett Waddingham LLP, is engaged to provide expert advice about the assumptions to be applied.

During 2021/22, the actuaries advised that the net pensions liability had reduced by £6.192m. This is made up of:

- £10.342m actuarial gain
- £0.414m loss arising from employer contributions of £1.952m being more than the pension obligations of £2.366m.
- £3.736m opening balance adjustment to reflect share in joint operation.

Debt Impairment for Housing Benefit Overpayments - Carrying Value at 31 March 2022 - £1.746m

Estimates for doubtful debts are an officer judgement based on prudent historical collection rates and taking into account knowledge of existing conditions in relation to outstanding debt; particularly given the current economic climate and future changes to welfare reform.

At 31 March 2022 the Council had a balance on housing benefit overpayments of £2.447m. An officer review suggested that an impairment of doubtful debts of 71% (£1.746m) was appropriate; this being due to risks regarding the Council's

ability to reclaim overpayments in the future, once the responsibility for housing benefit has been transferred to the Department for Work and Pensions.

Fair Value Measurements - Carrying Values at 31 March 2022 Investment Properties £4.498m; Property Fund Holdings £22.336m

When the fair values of financial assets and financial liabilities cannot be measured based on quoted prices in active markets (i.e. Level 1 inputs), their fair value is measured using valuation techniques (e.g. quoted prices for similar assets or liabilities in active markets or the discounted cash flow (DCF) model. Where possible, the inputs to these valuation techniques are based on observable data, but where this is not possible judgement is required in establishing fair values. These judgements typically include considerations such as uncertainty and risk. However, changes in the assumptions used could affect the fair value of the Council's assets and liabilities.

Where Level 1 inputs are not available, the Council employs relevant experts to identify the most appropriate valuation techniques to determine fair value (for example investment properties, the external valuer provides the relevant figures).

Information about the valuation techniques and inputs used in determining the fair value of the Council's assets and liabilities is disclosed in note 17.

NOTE 5 EVENTS AFTER THE BALANCE SHEET DATE

The unaudited Financial Statements were authorised for issue by the Chief Financial Officer on 29 July 2022. Events taking place after this date are not reflected in the financial statements or notes. Where events taking place before this date provided information about conditions existing at 31 March 2022, the figures in the financial statements and notes have been adjusted in all material respects to reflect the impact of this information.

NOTE 6 EXPENDITURE AND FUNDING ANALYSIS

The Expenditure and Funding Analysis shows how annual expenditure is used and funded from resources (government grants, council tax and business rates) by the Council in comparison with those resources consumed or earned by it in accordance with generally accepted accounting practices. It also shows how this expenditure is allocated for decision making purposes between the council's services. Income and expenditure accounted for under generally accepted accounting practices are presented more fully in the Comprehensive Income and Expenditure Statement.

Boston Borough Council – Unaudited Financial Statements 2021/22

2020/21				2021/22		
Net Expenditure Chargeable to the General Fund Balance £'000	Adjustments between the Funding and Accounting Basis £'000	Net Expenditure in the Comprehensive Income and Expenditure Statement £'000		Net Expenditure Chargeable to the General Fund Balance £'000	Adjustments between the Funding and Accounting Basis £'000	Net Expenditure in the Comprehensive Income and Expenditure Statement £'000
(626)	1,236	610	General Fund Assets	(428)	1,226	798
8	381	389	Finance	1,381	429	1,810
532	(749)	(217)	Economic Growth	208	(2,314)	(2,106)
579	31	610	Governance	608	42	650
272	376	648	Wellbeing & Community Leadership	1,459	267	1,726
577	726	1,303	Leisure & Culture	761	706	1,467
1,635	122	1,757	Corporate	1,751	202	1,953
1,866	353	2,219	Neighbourhoods	1,657	620	2,277
79	61	140	Planning & Strategic Infrastructure	(133)	54	(79)
416	105	521	Regulatory	(76)	121	45
309	23	332	BTAC	637	20	657
5,647	2,665	8,312	Net Cost of Services	7,825	1,373	9,198
2,413	2	2,415	Other operating income and expenditure	2,482	(425)	2,057
(865)	934	69	Financing and investment income and expenditure	(1,469)	(3,424)	(4,893)
(14,628)	4,606	(10,021)	Taxation and non-specific grant income and expenditure	(8,277)	(1,960)	(10,237)
1,990	(1,990)	-	Capital Expenditure Charged in Year	832	(832)	-
-	-	-	Transfer to Capital Grant Unapplied	-	-	-
65	(65)	-	Revenue Provision for the Repayment of Debt	30	(30)	-
-	-	-	Application of Capital Grants to CAA	46	(46)	-
(5,378)	6,152	776	(Surplus)/Deficit	1,469	(5,344)	(3,875)
(15,526)			Opening General Fund Balance (including Earmarked Reserves)	(20,902)		
(5,376)			Adjustment to reflect change in ownership of PSPS	-		
			(Surplus)/ deficit on General Fund Balance in year	1,469		
(20,902)			Closing General Fund Balance, Earmarked Reserves and BTAC	(19,433)		

NOTE 6A – NOTE TO THE EXPENDITURE AND FUNDING ANALYSIS

Adjustments from General Fund to arrive at the Comprehensive Income and Expenditure Statement amounts	2021/22			
	Adjustments for Capital Purposes £'000	Net Change for Pensions Adjustments £'000	Other Adjustments £'000	Total Adjustments £'000
General Fund Assets	1,178	45	3	1,226
Finance	424	6	(1)	429
Economic Growth	(2,334)	15	5	(2,314)
Governance	-	38	4	42
Wellbeing & Community Leadership	116	151	-	267
Leisure & Culture	603	112	(9)	706
Corporate	96	95	11	202
Neighbourhoods	397	233	(10)	620
Planning & Strategic Infrastructure	-	60	(6)	54
Regulatory	(1)	110	12	121
BTAC	(1)	20	1	20
Net Cost of Services	478	885	10	1,373
Other Operating Expenditure	(425)	-	-	(425)
Financing & Investment Income & Expenditure	(109)	(470)	(2,845)	(3,424)
Taxation & Non-Specific Grant Income & Expenditure	-	-	(1,960)	(1,960)
Capital Expenditure Charged in Year	(832)	-	-	(832)
Transfer to Capital Grant Unapplied	-	-	-	-
Revenue Provision for the Repayment of Debt	(30)	-	-	(30)
Application of Capital Grants to CAA	(46)	-	-	(46)
Other Income and Expenditure	(1,442)	(470)	(4,805)	(6,717)
Difference between General Fund surplus or deficit and Comprehensive Income and Expenditure Statement (Surplus) or Deficit on the Provision of Services	(964)	415	(4,795)	(5,344)

Adjustments from General Fund to arrive at the Comprehensive Income and Expenditure Statement amounts	2020/21			
	Adjustments for Capital Purposes	Net Change for Pensions Adjustments	Other Adjustments	Total Adjustments
	£'000	£'000	£'000	£'000
General Fund Assets	1,184	49	1	1,234
Finance	42	360	(21)	381
Economic Growth	(749)	1	-	(748)
Governance	-	29	1	30
Wellbeing & Community Leadership	206	168	2	376
Leisure & Culture	608	111	6	725
Corporate	55	74	(6)	123
Neighbourhoods	122	224	7	353
Planning & Strategic Infrastructure	-	56	5	61
Regulatory	-	98	8	106
BTAC	-	22	2	24
Net Cost of Services	1,468	1,192	5	2,665
Other Operating Expenditure	2	-	-	2
Financing & Investment Income & Expenditure	174	760	-	934
Taxation & Non-Specific Grant Income & Expenditure	-	-	4,606	4,606
Capital Expenditure Charged in Year	(1,990)	-	-	(1,990)
Transfer to Capital Grant Unapplied	-	-	-	-
Revenue Provision for the Repayment of Debt	(65)	-	-	(65)
Application of Capital Grants to CAA	-	-	-	-
Other Income and Expenditure	(1,879)	760	4,606	3,487
Difference between General Fund surplus or deficit and Comprehensive Income and Expenditure Statement (Surplus) or Deficit on the Provision of Services	(411)	1,952	4,611	6,152

Adjustments for Capital Purposes

This column adds in depreciation and impairment and revaluation gains and losses in the services line, and for:

- **Other operating expenditure** – adjusts for capital disposals with a transfer of income on disposal of assets and the amounts written off for those assets.
- **Financing and investment income and expenditure** – the statutory charges for capital financing i.e. Minimum Revenue Provision and other revenue contributions are deducted from other income and expenditure as these are not chargeable under generally accepted accounting practices.
- **Taxation and non-specific grant income and expenditure** – capital grants are adjusted for income not chargeable under generally accepted accounting practices. The Taxation and Non Specific Grant Income and Expenditure line is credited with capital grants receivable in the year without conditions or for which conditions were satisfied in the year.

Net Change for the Pensions Adjustments

Net change for the removal of pension contributions and the addition of IAS 19 Employee Benefits pension related expenditure and income as follows:

- For **Services** this represents the removal of the employer pension contributions made by the Council as allowed by statute and the replacement with current service costs and past service costs.
- For **Financing and investment income and expenditure** – the net interest on the defined benefit liability is charged to the CIES.

Other Adjustments

Other differences between amounts debited or credited to the Comprehensive Income and Expenditure Statement and amounts payable or receivable to be recognised under statute as follows:

- For **Services** – the other differences column recognises adjustments to the General Fund for accumulated absences.
- The charge under **Taxation and non-specific grant income and expenditure** represents the difference between what is chargeable under statutory regulations for council tax and business rates that was projected to be received at the start of the year and the income recognised under generally accepted accounting practices in the Code. This is a timing difference as any difference will be brought forward in future surpluses or deficits on the Collection Fund.

NOTE 6B - SEGMENTAL INCOME

Trading Income received on a segmental basis is analysed below:

Service Segment	Income Area	2020/21 Income from Services £'000	2021/22 Income from Services £'000
General Fund Assets	Commercial Rents	(631)	(611)
General Fund Assets	Car Parking	(533)	(693)
Neighbourhoods	Markets	(104)	(66)
Neighbourhoods	Green Waste	(575)	(590)
Neighbourhoods	Commercial Waste	(303)	(321)
Regulatory	Licensing	(125)	(128)
Planning and Strategic Infrastructure	Planning	(517)	(671)
Regulatory	Land Charges	(71)	(68)
Regulatory	Building Control	(168)	(152)
Total Income analysed on a segmental basis		(3,027)	(3,300)

NOTE 7 EXPENDITURE AND INCOME ANALYSED BY NATURE

The authority's expenditure and income is analysed as follows:

2021/22	Income and Expenditure £'000	Amounts paid to/received from PSPS £'000	Add PSPS subjective analysis £'000	Total Income and Expenditure £'000
<u>Expenditure</u>				
Employee benefits expenses	9,850	-	2,689	12,539
Other services expenses	13,664	(3,278)	179	10,565
Depreciation, amortisation, impairment	2,256	-	31	2,287
Interest payments	494	-	-	494
Benefits expenditure	12,148	-	-	12,148
Precepts and levies	2,482	-	-	2,482
Increase/(Decrease) in impairment allowance	64	-	-	64
Business Rates tariff and levy	5,330	-	-	5,330
Loss on disposal of non-current assets	67	-	-	67
Taxation (Share of PSPS only)	-	-	5	5
Pensions interest cost	1,811	-	845	2,656
Total Expenditure	48,166	(3,278)	3,749	48,637
<u>Income</u>				
Income from council tax and non-domestic rates	(11,794)	-	-	(11,794)
Government and Other grants and contributions	(22,421)	-	-	(22,421)
Other grants and contributions (capital)	(3,435)	-	-	(3,435)
Fees, charges and other service income	(7,075)	438	(20)	(6,657)
Decrease in impairment allowance	(254)	-	-	(254)
Interest and investment income	(967)	-	(1)	(968)
Gain on disposal of non-current assets	(492)	-	-	(492)
Change in fair value of Financial Assets at Fair Value through Profit and Loss	(2,844)	-	-	(2,844)
Changes in fair value of investment property	(109)	-	-	(109)
Expected return on pension assets	(3,331)	-	(207)	(3,538)
Total Income	(52,722)	438	(228)	(52,512)
(Surplus) or Deficit on the Provision of Services	(4,556)	(2,840)	3,521	(3,875)

2020/21	Total Income and Expenditure £'000
Expenditure	
Employee benefits expenses	11,157
Expenditure on Investment Property	142
Other services expenses	22,363
Depreciation, amortisation, impairment	1,985
Interest payments	494
Benefits expenditure	-
Precepts and levies	2,414
Increase/(Decrease) in impairment allowance	-
Business Rates tariff and levy	5,294
Loss on disposal of non-current assets	2
Loss on revaluation of investment property	132
Loss on the fair value of property funds	106
Pensions interest cost	1,555
Total Expenditure	45,644
Income	
Income from council tax and non-domestic rates	(8,274)
Government and Other grants and contributions	(27,414)
Other grants and contributions (capital)	
Fees, charges and other service income	(7,357)
Decrease in impairment allowance	
Interest and investment income	(963)
Gain on disposal of non-current assets	(1)
Change in fair value of Financial Assets at Fair Value through Profit and Loss	(64)
Changes in fair value of investment property	-
Expected return on pension assets	(795)
Total Income	(44,868)
(Surplus) or Deficit on the Provision of Services	776

NOTE 8 ADJUSTMENTS BETWEEN ACCOUNTING BASIS AND FUNDING BASIS UNDER REGULATIONS

This note details the adjustments that are made to the total comprehensive income and expenditure recognised by the Council in the year in accordance with proper accounting practice to arrive at the resources that are specified by statutory provisions as being available to the Council to meet future capital and revenue expenditure. The following sets out a description of the reserves that the adjustments are made against:

General Fund Balance

The General Fund is the statutory fund into which all the receipts of the Council are required to be paid and out of which all liabilities of the Council are to be met, except to the extent that statutory rules might provide otherwise. These rules can also specify the financial year in which liabilities and payments should impact on the General Fund balance, which is not necessarily in accordance with proper accounting practice. The General Fund balance therefore summarises the resources that the Council is statutorily empowered to spend on its services or on capital investment at the end of the financial year.

Capital Receipts Reserve

The Capital Receipts Reserve holds the proceeds from the disposal of land or other assets, which are restricted by statute from being used other than to fund new capital expenditure or to be set aside to finance historical capital

expenditure. The balance on the reserve shows the resources that have yet to be applied for these purposes at the year-end.

Capital Grants Unapplied

The Capital Grants Unapplied Account holds the grants and contributions received towards capital projects for which the Council has met the conditions that would otherwise require repayment of the monies but which have yet to be applied to meet expenditure. The balance is restricted by grant terms as to the capital expenditure against which it can be applied and/or the financial year in which this can take place.

	Usable Reserves		
2021/22	General Fund Balance £'000	Capital Receipts Reserve £'000	Capital Grants Unapplied £'000
Adjustments to the Revenue Resources			
Amounts by which income and expenditure included in the Comprehensive Income and Expenditure Statement are different from revenue for the year calculated in accordance with statutory requirements.			
Pensions costs	414	-	-
Statutory over-ride for unrealised fair value movements in pooled funds	(2,844)	-	-
Council tax and business rates	(1,960)	-	-
Holiday pay	11	-	-
Movement in the market value of Investment Property	(109)	-	-
Capital grants and contributions applied to capital financing	(1,051)	-	-
Capital grants and contributions not applied to capital financing	(2,430)	-	2,430
Reversal of entries included in the Surplus or Deficit on the Provision of Services in relation to capital expenditure	3,979	-	-
Total Adjustments to Revenue Resources	(3,990)	-	2,430
Adjustments between Revenue and Capital Resources			
Transfer of non-current asset sale proceeds from revenue to the capital receipts reserve	(492)	492	-
Statutory provision for the repayment of debt	(30)	-	-
Capital expenditure financed from revenue balances	(1,034)	-	-
Total Adjustments between Revenue and Capital Resources	(1,556)	492	-
Adjustments to Capital Resources			
Use of Capital Receipts Reserve to finance capital expenditure	202	-	(202)
Total Adjustments	(5,344)	492	2,228

	Usable Reserves		
2020/21	General Fund Balance £'000	Capital Receipts Reserve £'000	Capital Grants Unapplied £'000
Adjustments to the Revenue Resources Amounts by which income and expenditure included in the Comprehensive Income and Expenditure Statement are different from revenue for the year calculated in accordance with statutory requirements.			
Pensions costs	(1,950)	-	-
Statutory over-ride for unrealised fair value movements in pooled funds	(106)	-	-
Council tax and business rates	(4,607)	-	-
Holiday pay	(6)	-	-
Movement in the market value of Investment Property	(67)	-	-
Capital grants and contributions applied to capital financing	1,221	-	226
Capital grants and contributions not applied to capital financing	609	-	(609)
Reversal of entries included in the Surplus or Deficit on the Provision of Services in relation to capital expenditure	(3,301)	-	-
Total Adjustments to Revenue Resources	(8,207)	-	(383)
Adjustments between Revenue and Capital Resources			
Statutory provision for the repayment of debt	65	-	-
Capital expenditure financed from revenue balances	1,990	-	-
Total Adjustments between Revenue and Capital Resources	2,055	-	-
Adjustments to Capital Resources			
Application of capital grants to finance capital expenditure	-	-	-
Total Adjustments	(6,152)	-	(383)

NOTE 9 TRANSFERS TO/FROM EARMARKED RESERVES

This note sets out the amounts set aside from the General Fund balance in earmarked reserves to provide financing for future expenditure plans and the amounts posted back from earmarked reserves to meet General Fund expenditure in 2021/22.

Reserve	Balance at 1 April 2020 £'000	Transfers Out £'000	Transfers In £'000	Balance at 31 March 2021 £'000	Transfers Out £'000	Transfers In £'000	Balance at 31 March 2022 £'000
Capital Funding	(5,583)	1,809	(1,565)	(5,339)	(995)	708	(5,626)
Transformation Reserve	(1,111)	175	(809)	(1,745)	(934)	1,058	(1,621)
Repairs and Renewals	(704)	32	(53)	(725)	(54)	82	(697)
ICT Reserve	(359)	100	(17)	(276)	-	188	(88)
Housing Reserve	(1,280)	552	(519)	(1,247)	(274)	8	(1,513)
Controlling Migration	(47)	33	-	(14)	-	-	(14)
Insurance Reserve	(290)	16	-	(274)	-	14	(260)
Property Fund Returns Risk Mitigation Reserve	(1,000)	-	(116)	(1,116)	-	-	(1,116)
Funding Volatility Reserve	(2,975)	364	(3,909)	(6,520)	(1,831)	3,361	(4,990)
Covid 19	-	-	(1,423)	(1,423)	(197)	768	(852)
Total	(13,349)	3,081	(8,411)	(18,679)	(4,285)	6,187	(16,777)

NOTE 10 OTHER OPERATING INCOME AND EXPENDITURE

2020/21 £'000		2021/22 £'000
454	Parish council precepts	468
	Internal Drainage Board levies	
1,087	Witham Fourth	1,108
813	Black Sluice	843
59	Welland and Deeping	62
1	South Holland	1
-	Capital Receipts	(457)
1	(Gains)/ Losses on disposal of non-current assets	32
2,415	Total	2,057

NOTE 11 FINANCING AND INVESTMENT INCOME AND EXPENDITURE

2020/21 £'000		2021/22 £'000
494	Interest payable and similar charges	494
760	Net interest on the net defined benefit liability	1,426
	Capitalised Gain on Pension Settlement (PSPS)	(2,308)
(63)	Interest receivable and similar income	(31)
(360)	Income and expenditure in relation to investment properties and changes in their fair value	(508)
(33)	Movement in impairment allowance for bad debts	(190)
	Movement in fair value of financial assets through profit and loss	5
	Taxation (Share of PSPS only)	
(900)	Income receivable from property fund holdings	(937)
106	Movement in fair value of property funds in year	(2,844)
4	Total	(4,893)

NOTE 12 TAXATION AND NON-SPECIFIC GRANT INCOME AND EXPENDITURE

2020/21 £'000		2021/22 £'000
(4,917)	Council tax income	(5,154)
1,937	Non-domestic rates income and expenditure Retained business rates after payment of tariff	(1,310)
(311)	Revenue Support Grant	(313)
(6,729)	Non ring- fenced Government grants	(3,460)
(1)	Capital grants and contributions	-
(10,021)	Total	(10,237)

NOTE 13 PROPERTY, PLANT AND EQUIPMENT - Movement on Balance

Movements in 2021/22	Other Land and Buildings £'000	Vehicles, Plant and Equipment £'000	Community Assets £'000	Surplus Assets £'000	Total Property Plant and Equipment £'000
Cost or Valuation					
At 1 April 2021	33,521	5,741	62	88	39,412
Adjustment to Opening Balance for Joint Operation Costs	-	96	-	-	96
Additions	12	371	-	-	383
Revaluation increases/decreases recognised in the Revaluation Reserve	1,157	-	-	54	1,211
Revaluation increases/ (decreases) recognised in the Surplus/Deficit on the Provision of Services	22	-	-	-	22
De-recognition - disposals	-	(1,274)	-	-	(1,274)
Assets reclassified (to)/ from Held for sale	-	-	-	-	-
Other movements in cost or valuation	-	-	-	-	-
At 31 March 2022	34,712	4,934	62	142	39,850
Accumulated Depreciation and Impairment					
At 1 April 2021	-	(3,086)	(62)	-	(3,148)
Adjustment to Opening Balance for Joint Operation Costs	-	(94)	-	-	(94)
Depreciation charge	(1,815)	(436)	-	-	(2,251)
Depreciation written out to the Revaluation Reserve	1,814	-	-	-	1,814
Depreciation written out to the Surplus/Deficit on the Provision of Services	1	-	-	-	-
Impairment (losses) Reversals recognised in revaluation reserve	-	-	-	-	-
De-recognition - disposals	-	1,243	-	-	1,243
Other movements in depreciation and impairment	-	-	-	-	-
At 31 March 2022	-	(2,373)	(62)	-	(2,435)
Net Book Value					
At 31 March 2022	34,712	2,561	-	142	37,415
At 31 March 2021	33,521	2,655	-	88	36,264

Boston Borough Council – Unaudited Financial Statements 2021/22

Movements in 2020/21	Other Land and Buildings	Vehicles, Plant and Equipment	Community Assets	Surplus Assets	Total Property Plant and Equipment
	£'000	£'000	£'000	£'000	£'000
Cost or Valuation					
At 1 April 2020	34,179	3,882	62	81	38,204
Additions	220	1,892	-	-	2,112
Revaluation increases/decreases recognised in the Revaluation Reserve	(765)	-	-	7	(758)
Revaluation increases/ (decreases) recognised in the Surplus/Deficit on the Provision of Services	(113)				(113)
De-recognition - disposals	-	(33)	-	-	(33)
Assets reclassified (to)/ from Held for sale					
Other movements in cost or valuation	-	-	-	-	-
At 31 March 2021	33,521	5,741	62	88	39,412
Accumulated Depreciation and Impairment					
At 1 April 2020	-	(2,949)	(62)		(3,011)
Depreciation charge	(1,678)	(168)	-	-	(1,846)
Depreciation written out to the Revaluation Reserve	1,678	-	-	-	1,678
Depreciation written out to the Surplus/Deficit on the Provision of Services	-	-	-	-	-
Impairment (losses) Reversals recognised in revaluation reserve	-	-	-	-	-
De-recognition - disposals	-	31	-	-	31
Other movements in depreciation and Impairment					-
At 31 March 2021	-	(3,086)	(62)	-	(3,148)
Net Book Value					
At 31 March 2021	33,521	2,655	-	88	36,264
At 31 March 2020	34,179	933	-	81	35,193

Depreciation

The following useful lives have been used in the calculation of depreciation:

- Other land and buildings 1 - 66 years
- Vehicles, Plant and Equipment 1 - 10 years

Freehold land is not depreciated.

Capital Commitments

At 31 March 2022 the Council has entered into contracts for the acquisition of two Ford Transit Courier vans at a total estimated cost of £23,000.

There were no material capital commitments in existence at 31 March 2022.

Effects of Changes in Estimates

In 2021/22, no material changes were made to the Council's accounting estimates for Property, Plant and Equipment.

Revaluations

The Council carries out a programme that ensures that all Property, Plant and Equipment required to be measured at current value is regularly revalued. All valuations are carried out externally. Valuations of land and buildings are carried out in accordance with the methodologies and bases for estimation set out in the professional standards of the Royal Institution of Chartered Surveyors Global Standards, incorporating the ISVC International Valuation Standards. Revaluations during 2021/22 were undertaken by Angela Calow BSc (Hons) MRICS, RICS Registered Valuer (Kier Business Services).

Carried at historical cost	-	2,561	-	2,561
Valued at current value at 31st March 2022	34,712	-	142	34,854
Total Cost or Valuation	34,712	2,561	142	37,415

NOTE 14 HERITAGE ASSETS

Reconciliation of the carrying value of Heritage Assets held by the Council.

The Council's Heritage Assets are held in storage, at the Municipal Buildings and Guildhall, and also located at various sites in and around Boston. The Guildhall has collections of heritage assets which are held in support of the primary objective of the Museum i.e. increasing the knowledge, understanding and appreciation of the Council's history and local area.

All the assets have been in the Council's ownership for a number of years and are held for their intrinsic worth as opposed to financial gain. As such they are unlikely to be sold. There were no additions or disposals in the current financial year.

The Council's collection of heritage assets is accounted for as follows:

2021/22	Cost or Valuation at 1 April 2021 £'000	Revaluation adjustment £'000	Cost or Valuation at 31 March 2022 £'000
Coins and Medals	4	-	4
Art Collection	526	-	526
Silverware, Charters and Civic Regalia	644	-	644
Archaeology	2	-	2
Ancient Monuments and Heritage Sites in Boston	39	-	39
Social History	349	-	349
Unaccessioned Pieces	5	-	5
Total	1,569	-	1,569

2020/21	Cost or Valuation at 1 April 2020 £'000	Revaluation adjustment £'000	Cost or Valuation at 31 March 2021 £'000
Coins and Medals	4	-	4
Art Collection	526	-	526
Silverware, Charters and Civic Regalia	644	-	644
Archaeology	2	-	2
Ancient Monuments and Heritage Sites in Boston	39	-	39
Social History	349	-	349
Unaccessioned Pieces	5	-	5
Total	1,569	-	1,569

Ancient Monuments and Heritage Sites

The War Memorial in Strait Bargate, Boston is held on the balance sheet at its insurance valuation.

The Council does not consider that reliable cost or valuation information can be obtained for its ancient monuments. This is because of the nature of the assets held and lack of comparable market values. Consequently, the Council recognises these assets on the balance sheet at nil value.

Civic Regalia

The Council's Civic Regalia was last valued by Bonham's in January 2017 and was based on its insurance valuation as proxy for market value.

Museum Collection

The museum collection is varied and is categorised into Archaeology, Coins and Medals, Fine Art, Natural History, Social History and Ethnographic collections. In addition there is a small group of objects which have not been

accessioned into the collection and form the Educational /Handling collection. The Collection was last valued by Bonham's in January 2017 and was based on its insurance valuation as proxy for market value.

The Manager responsible for the service area which maintains the museum collection has indicated that the value shown on the Balance Sheet reflects all items of material value to the Council.

NOTE 15 INVESTMENT PROPERTIES

The following items of income and expenditure have been accounted for in the financing and investment income and expenditure line in the Comprehensive Income and Expenditure Statement.

	2020/21 £'000	2021/22 £'000
Rental income from investment property	(570)	(555)
Direct operating expenses arising from investment property	142	157
Net (gains)/losses from fair value adjustments	68	(109)
Net gain/(loss)	(360)	(507)

There are no restrictions on the Council's ability to realise the value inherent in its investment property or on the Council's right to the remittance of income and the proceeds of disposal. The Council has no contractual obligations to purchase, construct or develop investment property or repairs, maintenance or enhancement.

The following table summarises the movement in the fair value of investment properties over the year.

	2020/21 £'000	2021/22 £'000
Balance at start of the year	4,457	4,389
Additions		
- Subsequent expenditure	-	-
Net gains/losses from fair value adjustments	(68)	109
Transfers from Property, Plant and Equipment	-	-
Other Movements	-	-
Balance at end of year	4,389	4,498

Details of the Council's investment properties and information about the fair value hierarchy as at 31 March 2022 is as follows:

Recurring fair value measurements using:	Significant unobservable inputs (Level 3)	Significant unobservable inputs (Level 3)
	2020/21 £'000	2021/22 £'000
Commercial Industrial Units	657	711
Other Commercial Property	3,732	3,787
Balance at end of year	4,389	4,498

Transfers between Levels of Fair Value Hierarchy

There were no transfers between levels of fair value hierarchy in year.

Valuation Techniques Used to Determine Level 3 for Investment Properties

Significant Unobservable Inputs – Level 3

Where the comparable data needs to be adjusted by the valuer in order to reflect the specific circumstances of the valuation subject, the valuer uses his judgement and experience. This includes assumptions regarding rent level and prospective rental growth, occupancy levels, floor area and state of repair.

These adjustments are the valuer's opinion and therefore subjective and considered to be Level 3 in the fair value hierarchy. The measurement technique uses significant unobservable inputs to determine the fair value measurements.

Significant changes in any of the unobservable inputs would result in a significantly lower or higher fair value measurement of the assets.

Highest and best use of Investment Properties

In estimating the fair value of the Council's investment properties, the highest and best use of the properties is deemed to be their current use.

Valuation Techniques

There has been no change in the valuation techniques used during the year for investment properties.

Reconciliation of Fair Value Measurements (Using Significant Unobservable Inputs) categorised within Level 3 of the Fair Value Hierarchy

	2020/21 £'000	2021/22 £'000
Opening Balance	4,387	4,389
Transfers into Level 3		
Total gains (or losses) for the period included in Surplus or deficit on the Provision of Services resulting from changes in the fair value	2	109
Closing Balance	4,389	4,498

Gains or losses arising from changes in fair value of the investment property are recognised in the Surplus or Deficit on the Provision of Services – Financing and Investment Income and Expenditure.

Valuation Process for Investment Properties

The fair value of the Council's investment properties is measured at each reporting date. All valuations are carried out externally by Angela Calow BSc (Hons) MRICS, RICS Registered Valuer of Kier Business Services, in accordance with the methodologies and bases for estimation set out in the professional standards of the Royal Institution of Chartered Surveyors Global Standards 2020, incorporating the ISVC International Valuation Standards. The Council's valuation experts work closely with finance officers regarding all valuation matters.

NOTE 16 INTANGIBLE ASSETS

The Council accounts for its software as intangible assets. Intangible assets include purchased licenses.

All software is given a finite useful life, based on assessments of the period that the software is expected to be of use to the Council. The carrying amount of intangible assets is amortised on a straight-line basis over 7 years. The amortisation of £58,000 was charged to an overhead account and then absorbed across service headings in the Cost of Services. It is not possible to quantify exactly how much of the amortisation is attributable to each service heading.

The movement on Intangible Asset balances during the year is as follows:

2020/21 £'000		2021/22 £'000
	Balance at start of year:	
268	- Gross carrying amounts	279
(166)	- Accumulated amortisation	(192)
102	Net carrying amount at start of year	87
	Adjustment to reflect % change of share of joint operation	137
	Additions:	
11	- Purchases	77
-	- Derecognition – Others	(37)
(26)	Amortisation for the period	(58)
	Other Changes	-
87	Net carrying amount at end of year	206
	Comprising:	
279	- Gross carrying amounts	319
-	- Adjustment to reflect % change of share of joint operation	137
(192)	- Accumulated amortisation	(250)
87		206

NOTE 17 FINANCIAL INSTRUMENTS

A financial instrument is a contract that gives rise to a financial asset of one entity and a financial liability or equity instruments of another entity. Non-exchange transactions, such as those relating to taxes and government grants, do not give rise to financial instruments.

The following categories of financial instruments are carried in the Balance Sheet:

Financial Assets	Non-Current				Current					
	Long-term Investments		Long-term Debtors		Short-term Investments		Short-term debtors		Total	
	31st March 2021 £'000	31st March 2022 £'000	31st March 2021 £'000	31st March 2022 £'000	31st March 2021 £'000	31st March 2022 £'000	31st March 2021 £'000	31st March 2022 £'000	31st March 2021 £'000	31st March 2022 £'000
Amortised cost										
Investments										
Principal	-	-	-	-	11,000	11,000	-	-	11,000	11,000
Accrued Interest	-	-	-	-	9	21	-	-	9	21
Cash and cash equivalents										
Principal	-	-	-	-	6,691	14,986	-	-	6,691	14,986
Accrued Interest	-	-	-	-	-	1	-	-	-	1
Mortgages and car loans	-	-	22	11	-	-	-	3	22	14
Trade debtors	-	-	-	-	-	-	3,569	3,684	3,569	3,684
Amortised Cost Total	-	-	22	11	17,700	26,008	3,569	3	21,291	26,011
Fair Value through Profit and Loss										
Property Fund Holdings										
Net Asset Value	19,492	22,336	-	-	-	-	-	-	19,492	22,336
Accrued Income	-	-	-	-	168	122	-	-	168	122
Total Financial Assets	19,492	22,336	22	11	17,868	26,130	3,569	3,687	40,951	52,164

Financial Liabilities	Non-Current				Current					
	Long-term Borrowings		Long-term Creditors		Short-term Borrowings		Short-term Creditors		Total	
	31st March 2021 £'000	31st March 2022 £'000	31st March 2021 £'000	31st March 2022 £'000	31st March 2021 £'000	31st March 2022 £'000	31st March 2021 £'000	31st March 2022 £'000	31st March 2021 £'000	31st March 2022 £'000
Amortised cost										
External borrowing										
Principal	(16,449)	(16,449)	-	-	-	-	-	-	(16,449)	(16,449)
Accrued Interest	-	-	-	-	(219)	(219)	-	-	(219)	(219)
Bank overdraft	-	-	-	-	(989)	-	-	-	(989)	-
Trade creditors	-	-	-	-	-	-	(13,132)	(16,435)	(13,132)	(16,435)
Total financial liabilities	(16,449)	(16,449)	-	-	(1,208)	(219)	(13,132)	(16,435)	(30,789)	(33,103)

External Borrowing - Analysis	Long Term 31 March 2021 £'000	Short Term 31 March 2021 £'000	Long Term 31 March 2022 £'000	Short Term 31 March 2022 £'000
Public Works Loan Board (PWLb)	(15,449)	(107)	(15,449)	(107)
Other Market Debt	(1,000)	(112)	(1,000)	(112)
	(16,449)	(219)	(16,449)	(219)

	2020/21 Surplus or Deficit on the Provision of Services £'000	2021/22 Surplus or Deficit on the Provision of Services £'000
Net gains/losses on:		
Financial assets measured at fair value through profit and loss	106	(2,844)
Derecognition of financial assets	-	-
Total Net gains/ losses	106	(2,844)
Interest Revenue		
Financial assets measured at amortised cost	(64)	(31)
Financial assets measured at fair value through profit and loss	(901)	(937)
Total interest revenue	(965)	(968)
Interest expense	494	494
Fee Expense		
Property Fund Management Fees	210	193
Brokers fees	-	-
Total Fee Expense	210	193

Fair Value of Financial Assets

Some of the Council's financial assets are measured at fair value on a recurring basis and are described in the following table, including the valuation techniques used to measure them.

The Council held £22.335m in property funds at 31 March 2022 (£19.492m at 31 March 2021). These represent level 1 inputs in the fair value hierarchy. Fair Value has been assessed using the published Net Asset Value of the funds and the balance sheet reflects these valuations.

Financial assets measured at fair value				
Recurring fair value measurements	Input level in the fair value hierarchy	Valuation technique used to measure fair value	31 March 2021 £'000	31 March 2022 £'000
Financial instruments classified as fair value through profit and loss				
Schroder UK Real Estate Property Fund	Level 1	Unadjusted quoted prices in active markets for identical units	4,255	4,903
Threadneedle Property Unit Trust	Level 1	Unadjusted quoted prices in active markets for identical units	3,830	4,476
M & G UK Property Fund	Level 1	Unadjusted quoted prices in active markets for identical units	3,478	3,699
BlackRock UK Property Fund	Level 1	Unadjusted quoted prices in active markets for identical units	4,403	5,191
AEW UK Core Property Fund	Level 1	Unadjusted quoted prices in active markets for identical units	3,526	4,066
TOTAL			19,492	22,335

The combined purchase price of property fund investments was £20.99m so the increase in value as at 31 March 2022 was £1.345m.

The net increase in value of the capital funds during the year of £1.645m has been charged to the Capital Adjustment Account in line with the statutory override.

In accordance with the Council's Minimum Revenue Provision Policy approved by Council on 1 March 2021 consideration has been given to the combined fair value of the capital property funds. Based on the increased values a Minimum Revenue Provision of £15k has been made in the 2021/22 financial year.

Transfers between Levels of the Fair Value Hierarchy

There were no transfers between input levels 1 and 2 during the year.

Changes in the Valuation Technique

There has been no change in the valuation technique used during the year for the financial instruments

Fair Values of Assets and Liabilities that are not measured at Fair Value (but which fair value disclosures are required)

Except for the financial assets carried at fair value, all other financial liabilities and financial assets represented by amortised cost and long-term debtors and creditors are carried on the balance sheet at amortised cost. Their fair value can be assessed by calculating the present value of the cash flows that take place over the remaining life of the instruments, using the following assumptions:

- For loans from the PWLB payable, PWLB prevailing rates have been applied to provide the fair value under PWLB debt redemption procedures. An additional note to the tables sets out the alternative fair value measurement applying the premature repayment highlighting the impact of the alternative valuation;
- For non-PWLB loans payable, prevailing market rates have been applied to provide the fair value under PWLB debt redemption procedures;
- No early repayment or impairment is recognised;
- Where an instrument has a maturity of less than 12 months or is a trade or other receivable the fair value is taken to be the carrying amount or the billed amount;
- The fair value of trade and other receivables is taken to be the invoiced or billed amount.

The fair values are calculated as follows:

Liabilities	31st March 2021		31st March 2022	
	Carrying Amount £'000	Fair Value £'000	Carrying Amount £'000	Fair Value £'000
Long Term Borrowing				
Market Loan	(1,112)	(3,016)	(1,112)	(2,775)
PWLB	(15,556)	(17,755)	(15,556)	(15,877)
Bank Overdraft	(989)	(989)	(375)	(375)
Short Term Creditors	(13,132)	(13,132)	(16,435)	(16,435)
	(30,789)	(34,892)	(33,478)	(35,462)

For long term borrowing, the fair value is higher than the carrying amount because the Council's portfolio of loans includes fixed rate loans where the interest rate payable is higher than the prevailing rates at the Balance Sheet date. This shows a notional future loss (based on economic conditions at 31 March 2022) arising from a commitment to pay interest to lenders above current market rates.

The fair value of PWLB loans of £17.755m included above measures the economic effect of the terms agreed with the PWLB compared with estimates of the terms that would be offered for market transactions undertaken at the Balance Sheet date. The difference between the carrying amount and the fair value measures the additional interest that the Council will pay over the remaining terms of the loans under the agreements with the PWLB, against what would be paid if the loans were at prevailing market rates.

However, the Council has a continuing ability to borrow at concessionary rates from the PWLB rather than from the markets, termed the PWLB Certainty Interest rates. A supplementary measure of the fair value as a result of its PWLB commitments for fixed rate loans is to compare the terms of these loans with the new borrowing rates available from the PWLB. If a value is calculated on this basis, the carrying amount of £15.556m would be valued at £15.877m. But, if the Council were to seek to avoid the projected loss by repaying the loans to the PWLB, the

PWLB would raise a penalty charge for early redemption in addition to charging a premium for the additional interest that will not now be paid. The exit price for the PWLB loans including the penalty charge would be £20.760m.

Assets	31st March 2021		31st March 2022	
	Carrying Amount £'000	Fair Value £'000	Carrying Amount £'000	Fair Value £'000
Short term investments	11,009	11,009	11,021	11,021
Cash and Cash equivalents	6,691	6,691	15,362	15,362
Long Term Debtors	22	22	11	11
Short Term Debtors	3,569	3,569	3,687	3,687
	21,291	21,291	26,383	26,383

As the investments referred to in the above table are short term the fair value is assumed to be the carrying amount.

NOTE 18 DEBTORS

31st March 2021 Net £'000		31st March 2022 Gross £'000	31st March 2022 Impairment £'000	31st March 2022 Net £'000
6,023	Central Government Departments	3,541	-	3,541
2,936	Other Local Authorities	3,085	-	3,085
2,709	Other entities and individuals	6,419	(2,732)	3,687
11,668	Total	13,045	(2,732)	10,313

NOTE 19 CASH AND CASH EQUIVALENTS

The balance of Cash and Cash Equivalents is made up of the following elements:

31st March 2021 £'000		31st March 2022 £'000
1	Cash held by the Council	1
-	Bank Current Accounts	764
6,690	Short term deposits with counterparties	14,222
6,691	Cash and cash equivalents categorised as Current Assets	14,987
(989)	Bank current accounts – Bank Overdraft	-
(989)	Cash and cash equivalents categorised as Current Liabilities	-
5,702	Total Cash and Cash Equivalents	14,987

NOTE 20 ASSETS HELD FOR SALE

There are no assets held for sale as at 31 March 2022.

NOTE 21 CREDITORS

(209)	Trade Payables	(101)
(763)	Council Tax & NDR Payables	(381)
(10,689)	Other Payables - Central Government	(5,004)
(582)	Other Payables - Other LA's	(4,474)
(1,128)	Other Payables	(2,168)
(880)	Receipts in Advance	(6,811)
(14,251)	Total	(18,939)

NOTE 22 PROVISIONS

Balance at 1 April 2021	(697)
Additional provisions made in 2021/22	(182)
Amounts used in 2021/22	59
Unused amounts reversed in 2021/22	156
Balance at 31 March 2022	(664)

The provision represents Boston's share (40% of £1.660m as at 31 March 2022), of the total provision for appeals against the rateable values set by the Valuation Office Agency (VOA) not settled as at 31 March 2022. The total provision has been recognised in the Collection Fund Statement (page 81).

NOTE 23 USABLE RESERVES

Movements in the Council's usable reserves are detailed in the Movement in Reserves Statement.

NOTE 24 UNUSABLE RESERVES

2020/21 £'000		2021/22 £'000
(20,483)	Revaluation Reserve	(22,434)
(21,014)	Capital Adjustment Account	(23,323)
42,678	Pensions Reserve	36,486
(11)	Deferred Capital Receipts Reserve	(11)
4,882	Collection Fund Adjustment Account	2,922
139	Accumulated Absences Account	156
6,191		(6,204)

Revaluation Reserve

The Revaluation Reserve contains the gains made by the Council arising from increases in the value of its property, plant, and equipment. The balance is reduced when assets with accumulated gains are:

- revalued downwards or impaired and the gains are lost;
- used in the provision of services and the gains are consumed through depreciation, or
- disposed of and the gains are realised.

The Reserve contains only revaluation gains accumulated since 1 April 2007, the date that the reserve was created. Accumulated gains arising before that date are consolidated into the balance of the Capital Adjustment Account.

2020/21 £'000		2021/22 £'000
(20,631)	Balance at 1 April	(20,483)
(2,124)	Upward revaluation of assets	(3,723)
1,205	Downward revaluation of assets and impairment losses not charged to the surplus/deficit on the provision of services	698
(919)	Surplus or deficit on revaluation of non-current assets not posted to the surplus or deficit on the provision of services	(3,025)
1,068	Difference between fair value depreciation and historical cost depreciation	1,074
-	Accumulated gains on de-recognition of assets in year	-
-	Accumulated gain on asset transferred to Investment Properties	-
(1)	Other changes to accumulated gains	-
1,067	Amount written off to the Capital Adjustment Account	1,074
(20,483)	Balance at 31 March	(22,434)

Capital Adjustment Account

The Capital Adjustment Account absorbs the timing differences arising from the different arrangements for accounting for the consumption of non-current assets and for financing the acquisition, construction or additions to those assets under statutory provisions. The Account is debited with the cost of the acquisition, construction or subsequent costs as depreciation, impairment losses and amortisations are charged to the Comprehensive Income and Expenditure Transfer to the Capital Receipts Reserve upon receipt of cash Statement (with reconciling postings from the Revaluation Reserve to convert current and fair value figures to a historical cost basis). The Account is credited with the amounts set aside by the Council as finance for the costs of acquisition, construction and subsequent costs.

The Account contains accumulated gains and losses on investment properties. The Account also contains revaluation gains accumulated on property, plant and equipment before 1 April 2007, the date that the Revaluation Reserve was created to hold such gains.

2020/21 £'000		2021/22 £'000
(19,918)	Balance at 1 April	(21,014)
-	Adjustment to opening balance to reflect change in share of joint operation at 1 April 2021	(145)
(19,918)	Adjusted Balance 1 April	(21,159)
	Reversal of items relating to capital expenditure debited or credited to the Comprehensive Income and Expenditure Statement	
1,846	Charges for depreciation and impairment of non-current assets	2,251
112	Revaluation losses/(reversals) on property, plant and equipment	(23)
26	Amortisation of intangible assets	58
1,315	Revenue expenditure funded from capital under statute	1,625
2	Amounts of non-current assets written off on disposal or sale as part of the gain/loss on disposal to the Comprehensive Income and Expenditure Statement	67
3,301		3,978
(1,068)	Adjusting amounts written out of the Revaluation Reserve	(1,074)
-	Net written out amount of the cost of non-current assets consumed in the year	-
	Capital financing applied in year	
	Use of Capital Receipts to finance new capital expenditure	
(1,222)	Capital grants and contributions credited to the Comprehensive Income and Expenditure Statement that have been applied to capital financing	(1,051)
(226)	Application of grants to capital financing from the Capital Grants Unapplied Account	-
(65)	Statutory Provision for financing capital investment charged against the General Fund balance	(30)
(1,990)	Capital expenditure charged against the General Fund balance	(1,034)
(3,503)		(2,115)
106	Movements in the fair value of property funds debited or credited to the Comprehensive Income and Expenditure Statement	(2,844)
68	Movements in the market value of investment properties debited or credited to the Comprehensive Income and Expenditure Statement	(109)
(21,014)	Balance at 31 March	(23,323)

Pensions Reserve

The Pensions Reserve absorbs the timing differences arising from the different arrangements for accounting for post-employment benefits and for funding benefits in accordance with statutory provisions. The Council accounts for post-employment benefits in the Comprehensive Income and Expenditure Statement as the benefits are earned by employees accruing years of service, updating the liabilities recognised to reflect inflation, changing assumptions and investment returns on any resources set aside to meet the costs. However, statutory arrangements require benefits earned to be financed as the Council makes employer's contributions to pension funds or eventually pays any pensions for which it is directly responsible. The debit balance on the Pension Reserve therefore shows a substantial shortfall in the benefits earned by past and current employees and the resources the Council has set aside to meet them. The statutory arrangements will ensure that funding will have been set aside by the time the benefits come to be paid.

2020/21 £'000		2021/22 £'000
34,393	Balance at 1 April	42,678
	Adjustment to opening balance to reflect change in share of joint operation at 1 April 2021	3,736
6,335	Remeasurement of the net defined benefit liability	(10,342)
4,040	Reversal of items relating to retirement benefits debited or credited to the surplus or deficit on the provision of services in the Comprehensive Income and Expenditure Statement	2,366
(2,090)	Employer's pensions contributions and direct payments to pensioners payable in the year	(1,952)
42,678	Balance at 31 March	36,486

Collection Fund Adjustment Account

The Collection Fund Adjustment Account manages the differences arising from the recognition of council tax income and non-domestic rates income in the Comprehensive Income and Expenditure Statement as it falls due from council taxpayers and business ratepayers compared with the statutory arrangements for paying across amounts to the General Fund from the Collection Fund.

2020/21 £'000		2021/22 £'000
274	Balance at 1 April	4,882
	Amount by which council tax and non-domestic rates income credited to the Comprehensive Income and Expenditure Statement is different from council tax and non-domestic rates income calculated for the year in accordance with statutory requirements	(1,960)
4,608		
4,882	Balance at 31 March	2,922

Accumulated Absences Account

The Accumulated Absences Account absorbs the differences that would otherwise arise on the General Fund balance from accruing for compensated absences earned but not taken in the year, e.g. annual leave entitlement carried forward at 31 March. Statutory arrangements require that the impact on the General Fund balance is neutralised by transfers to or from the Account.

2020/21 £'000		2021/22 £'000
133	Balance at 1 April	139
-	Adjustment to opening balance to reflect change in share of joint operation at 1 April 2021	6
(133)	Settlement or cancellation of accrual made at end of the preceding year	(139)
139	Amounts accrued at the end of the current year	150
6	Amount by which officer remuneration charged to the Comprehensive Income and Expenditure Statement on an accruals basis is different from remuneration chargeable in the year in accordance with statutory requirements	17
139	Balance at 31 March	156

Deferred Capital Receipts Reserve

The Deferred Capital Receipts Reserve holds the gains recognised on the disposal of non-current assets but for which cash settlement has yet to take place. Under statutory arrangements, the Council does not treat these gains as usable for financing new capital expenditure until they are backed by cash receipts. When the deferred cash settlement eventually takes place, amounts are transferred to the Capital Receipts Reserve.

(11)	Balance at 1 April	(11)
-	Transfer to the Capital Receipts Reserve upon receipt of cash	-
(11)	Balance at 31 March	(11)

NOTE 25 CASH FLOW - OPERATING ACTIVITIES

The cash flows for operating activities include the following items

	2020/21 £'000	2021/22 £'000
Interest/income received from investments and property fund holdings	1,004	1,000
Interest paid	(382)	(494)

The surplus or deficit on the provision of services has been adjusted for the following non-cash movements:

Depreciation	1,846	2,251
Impairments and downward valuations	113	(23)
Amortisation	26	58
Movement in contract assets IFRS15	12	-
Increase / (decrease) in short term creditors	9,428	4,807
(Increase) / decrease in short term debtors	(3,881)	(141)
(Increase) / decrease in inventories	-	-
Movement in pension liability	1,950	414
Carrying amount of non-current assets and non-current assets held for sale, sold or de-recognised	2	68
Other non-cash items charged to the net surplus or deficit on the provision of services	336	(2,986)
	9,832	4,448
<i>The surplus or deficit on the provision of services has been adjusted for the following items that are investing and financing activities</i>		
Proceeds from the sale of non-current assets	-	(492)
Any other items for which the cash effects are investing or financing cash flows	(1,831)	(3,481)
	(1,831)	(3,973)

NOTE 26 CASH FLOW - INVESTING ACTIVITIES

Purchase of property, plant and equipment, investment property and intangible assets	(2,068)	(587)
Purchase of short term investments	(5,000)	-
Purchase of property fund holdings	-	-
Other payments for investing activities	-	-
Proceeds from the sale of property, plant and equipment, investment property and intangible assets	-	492
Proceeds from short term and long term investments	3,750	-
Other receipts from investing activities	1,850	3,481
Net cash flows from investing activities	(1,468)	3,386

NOTE 27 CASH FLOW - FINANCING ACTIVITIES

	2020/21 £'000	2021/22 £'000
Cash receipts of short and long term borrowing	-	-
Repayments of short and long term borrowing	-	-
Amounts relating to major preceptors & NNDR	-	-
Other payments for financing activities	(5,052)	1,538
Net cash flows from financing activities	(5,052)	1,538

NOTE 28 RECONCILIATION OF LIABILITIES ARISING FROM FINANCING ACTIVITIES

	2021/22 1 April £'000	Financing Cashflows £'000	Non-Cash Changes £'000	2021/22 31 March £'000
Council Tax & NNDR Debtors	(5,246)	-	1,531	(3,715)
Council Tax & NNDR Creditors	182	-	7	189
Total Liabilities from Financing Activities	(5,064)	-	1,538	(3,526)

NOTE 29 MEMBERS' ALLOWANCES

The Council paid the following amounts to its elected members during the year.

	31 March 2021 £'000	31 March 2022 £'000
Allowances	212	217
Expenses	-	2
Total	212	219

NOTE 30 OFFICERS' REMUNERATION

a. Senior Officers Remuneration

The tables below include those officers who report directly to members or the Chief Executive and who have responsibility for the strategies of the Council. The remuneration paid to the Council's senior employees is as follows:

2021/22 Job Title	Salary, fees and allowances £	Compensation for loss of office £	Pension Contribution £	Total £
* Chief Executive	-	-	-	-
Deputy Chief Executive (Growth)	99,391	-	17,506	116,897
* Deputy Chief Executive (Communities)	-	-	-	-
* Deputy Chief Executive (Programme Delivery & SIRO)	-	-	-	-
* Deputy Chief Executive (Corporate Development & S151)	-	-	-	-
* Assistant Director (Governance and MO)	-	-	-	-

* The Council has entered into a shared management arrangement with South Holland District Council and East Lindsey District Council where the three councils share members of the management team. The Executive Managers referred to in the table above are employed by Boston Borough Council. The remaining management team are employed by either South Holland District Council or East Lindsey District Council. Details relating to the cost of this arrangement are included in the Related Party Transactions Note 33.

2020/21 Job Title	Salary, fees and allowances £	Compensation for loss of office £	Pension Contribution £	Total £
Chief Executive (left the authority 30.06.20)	29,805	431,386	4,440	465,631
Chief Executive ** (from 01.07.20)	-	-	-	-
Deputy Chief Executive & Monitoring Officer	91,468		16,190	107,658
Chief Finance Officer and Section 151 (left the authority 30.09.20)	39,230	85,721	6,944	131,895
Head of Operations (to 03.08.20)	23,389		4,140	27,529
Assistant Director of Regulation Services (from 04.08.20)	43,781		7,739	51,520
Associate Head of Corporate Services (left the authority 31.07.20)	13,798	36,571	-	50,369
Head of Regulatory Services (to 03.08.20)	22,894		4,052	26,946
Assistant Director of Assets	43,721		7,739	51,460
Head of Place and Space (to 03.08.20)	22,876		4,049	26,925
Assistant Director of Support Services and Partnerships (from 04.08.20)	43,739		7,742	51,481
People Services Manager	53,585		9,308	62,893

** Boston Borough Council entered into a shared management arrangement with East Lindsey District Council where the two councils share members of the management team. The Executive Managers referred to in the table above are employed by Boston Borough Council and East Lindsey District Council employs the other 9 members of the management team including the Chief Executive and the Section 151 Officer. Details relating to the cost of this arrangement are included in the Related Party Transactions Note 33.

b. Employees by remuneration band

The Council's other employees receiving more than £50,000 remuneration for the year (excluding employer's pension contributions) were paid the following amounts:

Remuneration band	2020/21	2021/22
£50,000-£54,999	2	1
£55,000-£59,999	-	-
£60,000-£64,999	-	-
£65,000-£69,999	-	-
£70,000-£74,999	-	2
£75,000-£79,999	-	-
£80,000-£84,999	-	1

c. Exit packages

The numbers of exit packages with total cost per band and total cost of compulsory and other redundancies are set out in the table below:

The total cost of £33,599 in the table above for exit packages has been charged to the Council's Comprehensive Income and Expenditure Statement in the current year.

Exit Package cost band (including special payments)	Number of Compulsory redundancies		Number of other departures agreed		Total number of exit packages by cost band		Total cost of exit packages in each band	
	2020/21	2021/22	2020/21	2021/22	2020/21	2021/22	2020/21	2021/22
£0 - £20,000	2	-	1	7	3	-	23,033	33,599
£20,001 - £40,000	-	-	2	-	2	-	67,614	-
£40,001 - £60,000	-	-	-	-	-	-	-	-
£60,001 - £80,000	-	-	-	-	-	-	-	-
£80,001 - £100,000	-	-	1	-	1	-	85,721	-
£100,001 - £150,000	-	-	-	-	-	-	-	-
£150,000-£300,000	-	-	-	-	-	-	-	-
£300,001-£450,000	1	-	-	-	1	-	431,386	-
Total cost included in bandings	3	-	4	7	7	-	607,754	33,599
Total cost included in CIES	3	-	4	7	7	-	607,754	33,599

NOTE 31 EXTERNAL AUDIT COSTS

The Council has incurred the following costs in relation to the audit of the Statement of Accounts, certification of grant claims and to non-audit services provided by the Council's external auditors:

	2020/21 £'000	2021/22 £'000
Statutory Audit Services		
Fees payable to Mazars LLP with regard to external audit services carried out by the appointed auditor for the year	42	69
Fees payable to Mazars LLP with regard to certification of grants and claims	7	14
Total	49	83

NOTE 32 GRANT INCOME

The Council credited the following grants, contributions and donations to the Comprehensive Income and Expenditure Statement in 2021/22.

	2020/21 £'000	2021/22 £'000
Credited to Taxation and Non-Specific Grant Income and Expenditure		
Revenue Support Grant	(311)	(313)
S31 Grant – Business Rate Grant	(5,758)	(2,655)
New Homes Bonus Scheme Grant	(886)	(690)
Other non-specific grants	(85)	(115)
Grants and contributions in relation to capital expenditure		
OLEV Vehicle Charging Points	(1)	-
	(7,041)	(3,773)
Credited to Services		
Housing Benefit Subsidy	(13,610)	(12,076)
Housing Benefits and Council Tax Administration Grant	(271)	(263)
Discretionary Housing Payment	(80)	(106)
Economic Development	(750)	-
Disabled Facilities Grant	(633)	(633)
Towns fund	-	(2,710)
COVID-19 Related Grants	(3,319)	(2,845)
NNDR Grants	(259)	(88)
Other	(954)	(1,556)
	(19,876)	(20,277)
Total of all Grants and Contributions	(26,917)	(24,050)
Of which, received from Central Government		
Central Government	(26,189)	(23,379)

NOTE 33 – RELATED PARTIES

The Council is required to disclose material transactions with related parties - bodies or individuals that have the potential to control or influence the Council or to be controlled or influenced by the Council. Disclosure of these transactions allows readers to assess the extent to which the Council might have been constrained in its ability to operate independently or might have secured the ability to limit another party's ability to bargain freely with the Council.

Central Government

UK Central Government has significant influence over the general operations of the Council - it is responsible for providing the statutory framework within which the Council operates, provides the majority of its funding in the form of grants and prescribes the terms of many of the transactions that the Council has with other parties (e.g. housing benefits).

Details of material transactions with Central Government are shown below. 2020/21 comparators shown in brackets.

• Funding from Government	Note 32	£23.379m	(£46.990m)
• Non-Domestic Rates Share Payable	Collection Fund	£10.254	(£10.022m)
• Debtors	Note 18	£3.321m	(£6.023m)
• Creditors	Note 21	£5.004m	(£10.689m)

Members

Six members declared interest in organisations which transacted with the Council in 2020/21 for the purchase or supply of goods and services, or being board members of voluntary organisations which are supported with grants or contributions from the Council, or their business received grants from the Council, or being employees of organisations that transact with the Council, or being board members of organisations who are precepting bodies, or undertaking charitable activities which have been supported by the council, all of which are deemed to be immaterial.

Details of specific transactions where members declared their interests are recorded in the Register of Members' Interest, open to public inspection at the Council Offices during office hours. The Council is compliant with the Localism Act 2012.

Management Team Officers

Management Team Officers have a requirement to declare their interests in associated companies and organisations in the year. In 2021/22, a number of Officers were also directors of Public Sector Partnership Services Board Member and held roles within Local Community Associations.

Other Public Bodies

On 1 July 2020 Boston Borough Council formed a strategic alliance with East Lindsey District Council, however during 2021/22 a new partnership was created to encompass South Holland District Council and then became known as the South and East Lincolnshire Council's Partnership (S&ELCP). The partnership shares a Chief Executive, Deputy Chief Executives and Assistant Directors. Boston Borough Council were charged by South Holland District Council £116,460 and by East Lindsey District Council £159,326 for their share of these posts. Boston Borough received income of £70,014 from South Holland District Council and £237,624 from East Lindsey District Council for the share of the costs it incurred in the year.

Under the strategic alliance with East Lindsey District Council a number of other officers were shared during 2021/22 with Boston Borough being charged £263,318 and receiving income of £104,652.

The Council has a Jointly Controlled Operation with South Holland District Council and Lincolnshire County Council, called the Joint Strategic Planning Committee for South East Lincolnshire. It exists to produce a Joint Local Development Plan. For 2021/22 it had been agreed Councils would absorb their own staffing costs and the remaining costs to be split 50/50 resulting in staffing cost to Boston of £66,571 and other costs to be shared of £178.

The Council works together with East Lindsey District Council whereby some refuse services are delivered by

Boston Borough Council within the East Lindsey area using a shared resource. During 2021/22 the Council received £328,716 (£273,198 in 2020/21) in respect of this sharing arrangement.

Pension Fund – The Council paid an employer's contribution of £1.624m into Lincolnshire County Council's Superannuation Fund (£2.090m in 2019/20). Under the requirements of IAS19 the actuarial estimate shows a contribution of £1.863m payable in 2022/23. The fund provides its members with defined benefits related to pay and service. Full disclosure on Retirement Benefits is shown in Note 36. Employer contributions are lower in 2020/21 due to employees transferring to Public Sector Partnership Services.

Entities Controlled or Significantly Influenced by the Council

Public Sector Partnership Services (formerly Compass Point Business Services)

Joint merged service organisation arrangements for the shared provision of a number of back office services with South Holland District Council were implemented with effect from 1 August 2010, delivered through Public Sector Partnership Services Ltd (PSPS, formerly Compass Point Business Services (CPBS) (East Coast) Ltd). The company added a further shareholder on 1 April 2021 in Boston Borough Council and therefore the Council's share of the Company's assets, liabilities, income and expenditure are shown in note 40. The net balance outstanding between the Council and the Company at the 31 March 2022 was £25,297.

Further information about the accounts of PSPS is available from the Company Secretary, New Bailey, 4 Stanley Street, Manchester M3 5JL.

Levying Bodies

Internal drainage boards and parish councils levy demands on the Council Tax, and further details are set out in Note 10.

NOTE 34 CAPITAL EXPENDITURE AND CAPITAL FINANCING

The total amount of capital expenditure incurred in the year is shown in the table below, together with the resources that have been used to finance it. Where capital expenditure is to be financed in future years by charges to revenue as assets are used by the Council, the expenditure results in an increase in the Capital Financing Requirement (CFR), a measure of the capital expenditure incurred historically by the Council that has yet to be financed. The CFR is analysed in the second part of this note.

	2020/21 £'000	2021/22 £'000
Opening Capital Financing Requirement	20,369	20,304
Capital Investment		
Property, Plant and Equipment	2,111	385
Investment properties	-	-
Intangibles	11	29
Long-term Investment – Property Fund Holdings	-	-
Revenue Expenditure Funded from Capital under Statute	1,315	1,625
Sources of finance		
Government grants and other contributions	(1,447)	(1,207)
Direct revenue contributions	(1,990)	(832)
Minimum Revenue Provision	(65)	(30)
Closing Capital Financing Requirement	20,304	20,274
Explanation of movements in year		
(Decrease)/increase in underlying need to borrow (unsupported by government financial assistance)	(65)	(30)
(Decrease)increase in the Capital Financing Requirement	(65)	(30)

NOTE 35 LEASES**Council as Lessee – operating leases**

The future minimum lease payments due under non-cancellable leases in future years are:

Council as Lessor – operating leases

The Council leases out property under operating leases for the following purposes:

- For the provision of community services, such as sports facilities, tourism services and community centres, and
- For economic development purposes to provide suitable affordable accommodation for local businesses.

	31 March 2021 £'000	31 March 2022 £'000
Not later than 1 year	602	602
Later than 1 year and not later than 5 years	1,245	1,245
Later than 5 years	700	700
	2,547	2,547

The future minimum lease payments receivable under non-cancellable leases in future years are:

	31 March 2021 £'000	31 March 2022 £'000
Minimum lease payments	6	6
	6	6

In addition, the Council received £85,000 as a charge for office space (£0 in 2020/21) from Public Sector Partnership Services (formerly Compass Point Business Services (East Coast) Ltd) in respect of the usage of office space only. No formal long term arrangement currently exists.

There are no contingent rents payable to/from the Council, both as lessee and lessor.

NOTE 36 DEFINED BENEFIT PENSION SCHEMES**Participation in Pension Schemes**

As part of the terms and conditions of employment of its officers, the Council makes contributions towards the cost of post-employment benefits. Although these benefits will not actually be payable until employees retire, the Council has a commitment to make the payments and to disclose them at the time that employees earn their future entitlement.

The Council participates in the Local Government Pension Scheme, administered by Lincolnshire County Council. This is a funded defined benefit scheme, meaning that the Council and employees pay contributions, calculated at a level intended to balance the pensions' liabilities with investment assets.

The Council participates in the Local Government Pension Scheme, administered by Lincolnshire County Council. This is a funded defined benefit scheme, meaning that the employer and employees pay contributions into a fund, calculated at a level intended to balance the pension's liabilities with investment assets.

The Lincolnshire pension scheme is operated under the regulatory framework for the Local Government Pension Scheme and the governance of the scheme is the responsibility of the pensions committee of Lincolnshire County Council. Policy is determined in accordance with the Pensions Fund Regulations.

The principal risks to the Council of the scheme are the longevity assumptions, statutory changes to the scheme, structural changes to the scheme, changes to inflation, bond yields, and the performance of the equity investments held by the scheme. These are mitigated to a certain extent by the statutory requirements to charge to the General Fund the amounts required by statute as described in the accounting policies note.

The financial information contained in this note includes the position for Boston Borough Council together with a share for Public Sector Partnership Services (formerly Compass Point Business Services Ltd) to comply with the accounting requirements for Joint Operations.

Discretionary Post-retirement Benefits

Discretionary post-retirement benefits on early retirement are an unfunded benefit arrangement, under which liabilities are recognised when awards are made. There are no plan assets built up to meet these pension liabilities.

Transactions Relating to Post-employment Benefits

The cost of retirement benefits in the reported cost of services is recognised when they are earned by employees, rather than when the benefits are eventually paid as pensions. However, the charge that is required to be made against council tax is based on the cash payable in the year, so the real cost of post-employment/retirement benefits is reversed out of the General Fund via the Movement in Reserves Statement. The following transactions have been made in the Comprehensive Income and Expenditure Statement and the General Fund balance via the Movement in Reserves Statement during the year:

	Local Government Pension Scheme	
	2020/21 £'000	2021/22 £'000
Comprehensive Income and Expenditure Statement		
Cost of services:		
<i>Service cost comprising:</i>		
Current service cost	2,555	3,687
Past service cost (including curtailments)	725	114
Administration Expenses		
<i>Financing and investment income and expenditure</i>		
Settlement prices paid (share of PSPS – one off cost for staff transfer)	-	(1,754)
Net interest expense	760	874
Total post-employment benefits charged to the Surplus or Deficit on the Provision of Services	4,040	2,921
Other post-employment benefits charged to the Comprehensive Income and Expenditure Statement		
Re-measurement of the net defined benefit liability comprising:		
Return on plan assets (excluding the amount included in the net interest expense)	(10,972)	(5,666)
Changes in Demographic Assumptions	(945)	-
Actuarial (gains) and losses arising on changes in financial assumptions	19,246	(4,914)
Other Experience	(994)	238
Total remeasurements recognised in Other Comprehensive Income and Expenditure	6,335	(10,342)
Total post employment benefits charged to the Comprehensive Income and Expenditure Statement	10,375	(7,421)
Movement in Reserves Statement		
Reversal of net charges made to the surplus or deficit on the provision of services for post-employment benefits in accordance with the Code	(1,950)	(414)
Actual amount charged against the General Fund Balance for pensions in the year		
Employer's contributions payable to the Scheme	2,090	1,952

Pensions Assets and Liabilities Recognised in the Balance Sheet

The amount included in the Balance Sheet arising from the Council's obligation in respect of its defined benefit plans is as follows:

	Local Government Pension Scheme	
	2020/21 £'000	2021/22 £'000
Present value of the defined benefit obligation	(101,121)	(107,010)
Fair value of plan assets	58,443	70,524
Net liability arising from defined benefit obligation	(42,678)	(36,486)

Reconciliation of the Movements in the Fair Value of Scheme (Plan) Assets

	Local Government Pension Scheme	
	2020/21 £'000	2021/22 £'000
Opening fair value of scheme assets	47,487	58,443
Adjustment to reflect BBC joining PSPS	-	9,103
Interest income	795	1,229
Settlement prices received/ (paid)	-	(2,719)
Remeasurement gain / (loss):		
The return on plan assets, excluding the amount included in the net interest expense	10,972	5,666
Contributions from employer	2,090	1,952
Contributions from employees into the scheme	376	416
Admin expenses (on current service cost)	(39)	(51)
Benefits paid	(3,238)	(3,515)
Closing fair value of scheme assets	58,443	70,524

Reconciliation of Present Value of the Scheme Liabilities (Defined Benefit Obligation)

	Local Government Pension Scheme	
	2020/21 £'000	2021/22 £'000
Opening balance at 1 April	(81,880)	(101,121)
Adjustment to reflect BBC joining PSPS	-	(12,839)
Current service cost	(2,555)	(3,687)
Past service cost	(725)	(114)
Interest cost	(1,555)	(2,102)
Admin expenses (on current service cost)	39	51
Contributions by scheme participants	(376)	(416)
Remeasurement gains / losses:		
Changes in demographic assumptions	945	-
Actuarial gains / losses arising from changes in financial assumptions	(19,246)	4,914
Other experience	994	(238)
Effect of Settlements	-	4,473
Benefits paid	3,238	3,515
Closing balance at 31 March	(101,121)	(107,564)

Local Government Pension Scheme assets comprised:

	2021/22				2020/21			
	Quoted prices in active markets £'000	% of total assets	Quoted prices not in active markets £'000	% of total assets	Quoted prices in active markets £'000	% of total assets	Quoted prices not in active markets £'000	% of total assets
Cash and Cash Equivalents	2,253	4%	-	0%	2,630	5%	-	0%
Equity Instruments								
UK	9,369	18%	-	0%	9,468	18%	-	0%
Overseas	23,599	47%	-	0%	24,020	47%	-	0%
Debt Securities								
Corporate Bonds - UK	5,455	11%	-	0%	5,786	11%	-	0%
Corporate Bonds - Overseas	-	0%	-	0%	-	0%	-	0%
Fixed Interest Government - UK	593	1%	-	0%	643	1%	-	0%
Fixed Interest Government - Overseas	-	0%	-	0%	-	0%	-	0%
Index Linked Government - UK	889	2%	-	0%	994	2%	-	0%
Index Linked Government - Overseas	-	0%	-	0%	-	0%	-	0%
Property	4,091	8%	237	3%	4,091	8%	175	2%
Private equity	178	0%	3,854	46%	175	0%	3,273	46%
Others								
Hedge Fund	119	0%	1,660	20%	-	0%	1,753	25%
Infrastructure Bonds	356	1%	1,897	23%	351	1%	1,520	21%
Commodities	356	1%	-	0%	292	1%	-	0%
Credit Diversified Income	2,728	5%	-	0%	1,929	4%	-	0%
Other Diversified Alternatives	889	2%	119	1%	935	2%	(117)	-2%
Private Debt	-	0%	593	7%	-	0%	584	8%
Forward Currency Contracts	-	0%	59	1%	-	0%	(58)	-1%
Total Assets	50,875	100%	8,420	100%	51,313	100%	7,130	100%

Basis for Estimating Assets and Liabilities

Liabilities have been assessed on an actuarial basis using the projected unit credit method, an estimate of the pensions that will be payable in future years dependent on assumptions about mortality rates, salary levels, etc.

The Local Government Pension Scheme liabilities have been estimated by Barnett Waddingham, an independent firm of actuaries, estimates for the Lincolnshire Pension Fund being based on the latest full valuation of the scheme as at 31 March 2019. The next actuarial valuation of the Fund will be carried out as at 31 March 2022.

The significant assumptions used by the actuary have been:

	Local Government Pension Scheme	
	2020/21 £'000	2021/22 £'000
Mortality assumptions:		
<i>Longevity at 65 for current pensioners (years):</i>		
Men	21.1	21.2
Women	23.6	23.7
<i>Longevity at 65 for future pensioners (years):</i>		
Men	22.0	22.1
Women	25.0	25.1
Rate of inflation (RPI)	3.2%	
Rate of increase in salaries	3.1%	3.5%
Rate of increase in pensions	2.8%	3.2%
Rate for discounting scheme liabilities	2.0%	2.6%

The estimation of the defined benefit obligations is sensitive to the actuarial assumptions set out in the table above. The sensitivity analyses below have been determined based on reasonably possible changes of the assumptions occurring at the end of the reporting period and assumes for each change that the assumption analysed changes while all the other assumptions remain constant. The assumptions in longevity, for example, assume that life expectancy increases or decreases for men and women. In practice, this is unlikely to occur, and changes in some of the assumptions may be interrelated. The estimations in the sensitivity analysis have followed the accounting policies for the scheme, i.e. on an actuarial basis using the projected unit credit method. The methods and types of assumptions used in preparing the sensitivity analysis below did not change from those used in the previous period.

	Impact on the Defined Benefit Obligation in the Scheme	
	Present Value of Obligation £'000	Projected Service Cost £'000
0.1% decrease in Discount Rate	94,609	2,864
0.1% increase in the Salary Increase Rate	93,031	2,788
0.1% increase in the Pension Increase Rate	94,347	2,863

Impact on the Council's Cash Flows

The contributions paid by the Council are set by the Fund Actuary at each triennial actuarial valuation, the most recent being 31 March 2019. The employer's contribution rate, over the period to 31 March 2022, has been stabilised. The stabilisation is for employer contribution rates to increase at 1.1% p.a. from the 2019/20 level.

Employer contributions payable to the scheme in 2022/23 are estimated to be £2.126m.

NOTE 37 CONTINGENT LIABILITIES

At 31 March 2022 the Council has identified no material contingent liabilities.

NOTE 38 CONTINGENT ASSETS

At 31 March 2022 the Council has identified no material contingent assets.

NOTE 39 NATURE AND EXTENT OF RISKS ARISING FROM FINANCIAL INSTRUMENTS

The Council's activities expose it to a variety of financial risks. The main risks are:

- **credit risk** – the possibility that other parties might fail to pay amounts due to the Council.
- **liquidity risk** – the possibility that the Council might not have funds available to meet its commitments to make payments.
- **re-financing risk** – the possibility that the Council might be required to renew a financial instrument on maturity at disadvantageous interest rates or terms; and
- **market risk** – the possibility that financial loss might arise for the Council as a result of changes in such measures as interest rates and stock market movements.

Overall procedures for managing risk

The Council's overall financial risk management processes focus on the unpredictability of financial markets and seek to minimise potential adverse effects on the resources available to fund services.

Risk management is carried out by a central treasury team, under policies approved by the Council in the Annual Capital and Treasury Management Strategy. The Council provides written principles for overall risk management, as well as written policies covering specific areas, such as interest rate risk, credit risk, and the investment of surplus cash.

Credit Risk

Credit risk arises from deposits with banks and financial institutions, as well as credit exposures to the Council's customers.

This risk is minimised through the Annual Investment Strategy, which requires that deposits are not made with financial institutions unless they meet identified minimum credit criteria, in accordance with the Fitch, Moody's and Standard & Poor's Credit Ratings Services. The Annual Investment Strategy also considers maximum amounts and time limits with a financial institution located in each category.

The credit criteria in respect of financial assets held by the Council are detailed below:

This Council uses the creditworthiness service provided by Link Asset Services. This service uses a sophisticated modelling approach with credit ratings from all three rating agencies - Fitch, Moody's and Standard and Poor's, forming the core element. However, it does not rely solely on the current credit ratings of counterparties but also uses the following as overlays:

- credit watches and credit outlooks from credit rating agencies
- Credit Default Swap (CDS) spreads to give early warning of likely changes in credit ratings
- sovereign ratings to select counterparties from only the most creditworthy countries

The full Investment Strategy for 2021/22 was approved by Full Council in March 2021 and is available on the Council's website together with the Council's Capital Strategy.

Customers for goods and services are assessed, taking into account their financial position, past experience and other factors, with individual credit limits being set in accordance with internal ratings in accordance with parameters set by the Council.

The Council's maximum exposure to credit risk in relation to its investments in banks and building societies of £11.021m cannot be assessed generally, as the risk of any institution failing to make interest payments or repay the principal sum will be specific to each individual institution. Recent experience has shown that it is rare for such entities to be unable to meet their commitments. A small risk of recoverability therefore applies to all the Council's deposits, but there was no evidence at the 31 March 2022 that this was likely to crystallise.

The following analysis summarises the Council's maximum exposure to credit risk on other financial assets, based on experience of default, adjusted to reflect current market conditions.

	Amount at 31 March 2022	Historical experience of default	Historical experience adjusted for market conditions at 31 March 2022	Estimated maximum exposure to default and uncollectability at 31 March 2022	Estimated maximum exposure 31/03/2021
	£'000	%	%	£'000	£'000
Customers	1,557	2.5%	2.5%	39	85

No credit limits were exceeded during the reporting period and the Council does not expect any losses from non-performance by any of its counterparties in relation to deposits and bonds.

The past due amount can be analysed by age as follows:

	31 March 2021 £'000	31 March 2022 £'000
Less than three months	3,007	1,238
Three months to one year	338	115
More than one year	50	204
	3,395	1,557

The Council does not generally allow credit for its customers. However, there are also aged debtors within the debtors balance on the balance sheet, especially with regard to overpaid housing benefits where recovery is largely governed by ongoing benefit entitlement rules. A provision is made in the accounts for bad or doubtful debts on historical experience of collection. Therefore, risk of default has already been accounted for in the balance sheet.

During the reporting period the Council held no collateral as security.

Liquidity risk

The Council manages its liquidity position through the risk management procedures above (the setting and approval of prudential indicators and the approval of the Treasury and Investment Strategy reports), as well as through a comprehensive cash flow management system, as required by the CIPFA Code of Practice. This seeks to ensure that cash is available when needed.

The Council has ready access to borrowings from the money markets to cover any day to day cash flow need, and the PWLB and money markets for access to longer term funds. The Council is also required to provide a balanced budget through the Local Government Finance Act 1992, which ensures sufficient monies are raised to cover annual expenditure. There is therefore no significant risk that it will be unable to raise finance to meet its commitments under financial instruments.

The Council's borrowings at 31 March 2022 consisted of loans totalling £16.449m, with £1m repayable in 2051 and the remainder in 2068/69. Short term liquidity is managed through the investment portfolio.

Refinancing and Maturity risk

The Council maintains a significant debt and investment portfolio. The approved treasury indicator limits for the maturity structure of debt and the limits placed on investments for greater than one year in duration are the key parameters used to address this risk. The approved treasury and investment strategies address the main risks and the treasury team address the operational risks within the approved parameters. This includes:

- monitoring the maturity profile of financial liabilities and amending the profile through either new borrowing or the rescheduling of the existing debt, and
- monitoring the maturity profile of investments to ensure sufficient liquidity is available for the Council's day to day cash flow needs, and the spread of longer term investments provides stability of maturities and returns in relation to the longer term cash flow needs.

Interest rate risk

The Council is currently exposed to interest rate movements on its investments. Movements in interest rates have a complex impact on the Council, depending on how variable and fixed interest rates move across differing financial instrument periods. For instance, a rise in variable and fixed interest rates would have the following effects:

- borrowings at variable rates – the interest expense charged to the surplus or deficit on the provision of services will rise
- borrowings at fixed rates – the fair value of the borrowing will fall
- investments at variable rates – the interest income charged to the surplus or deficit on the provision of services will rise
- investments at fixed rates – the fair value of the assets will fall.

Borrowings are not carried at fair value on the Balance Sheet, so nominal gains and losses on fixed rate borrowings would not impact on the surplus or deficit on the provision of services or Other Comprehensive Income and Expenditure. However, changes in interest payable and receivable on variable rate borrowings and investments will be posted to the Surplus or Deficit on the Provision of Services and affect the General Fund Balance. Movements in the fair value of fixed rate investments that have a quoted market price will be reflected in the Other Comprehensive Income and Expenditure Statement.

The Council has a number of strategies for managing interest rate risk. The Annual Treasury Management Strategy draws together the Council's prudential and treasury indicators and its expected treasury operations, including an expectation of interest rate movements. From this Strategy, a treasury indicator is set which provides maximum limits for fixed and variable interest rate exposure. The Treasury team monitors the market and forecast interest rates within the year to adjust exposures appropriately. For instance, during periods of falling interest rates, and where economic circumstances make it favourable, fixed rate investments may be taken for longer periods to secure better long term returns, similarly the drawing of longer term fixed rates borrowing would be postponed.

According to this assessment strategy, at 31 March 2022, if all interest rates had been 1% higher (with all other variables held constant) the financial effect would be:

	£'000
Increase in interest receivable on variable rate investments	445
Impact on Surplus or deficit on the Provision of Services	445

The impact of a 1% fall in interest rates would be as above but with the movements being reversed.

Price Risk - The Council does not generally invest in equity shares.

However it does have a shareholding in Public Sector Partnership Services, a joint venture with South Holland District Council and Boston Borough Council. These shares have been elected/classified as Fair Value through Other Comprehensive Income, meaning that all movements in price will impact on gains and losses recognised in the Financial Instruments Revaluation Reserve.

The Council held £19.492m in property funds at the start of the financial year which are classified as 'fair value through profit and loss', meaning that all movements in price will impact on gains and losses recognised with the cost of services with the Comprehensive Income and Expenditure Statement, with the statutory override currently providing an opposite entry in the Capital Adjustment Account. A general shift of 5% in the general price of units (positive or negative) would therefore result in a £1m gain or loss being reflected in these statements for 2021/22.

Foreign Exchange Risk

The Council has no financial assets or liabilities denominated in foreign currencies and thus has no exposure to loss arising from movements in exchange rates.

NOTE 40 – JOINT OPERATION

As at 31 March 2022 Boston Borough Council has shared control with East Lindsey District Council and South Holland District Council over Public Sector Partnership Services Limited (formerly Compass Point Business Services (East Coast) Ltd), a company established in 2010 to provide 'back office' services to the Councils. From 1 April 2021 Boston Borough Council owns 24%, of the company, East Lindsey owns 48% and South Holland owned 28%.

This arrangement is classified as a joint operation. The Council recognises on its Balance Sheet an appropriate share of its rights to the assets and obligations for the liabilities and debits and credits the Comprehensive Income and Expenditure Statement with its share of expenses incurred and income it earns from the activity of the Company

Public Sector Partnership Services' (formerly Compass Point Business Services) attributable proportion included in the Council's Balance Sheet as at 31 March 2022:

	As at 31st March 2022 £'000
Property, Plant and Equipment	1
Intangible Assets	152
Long Term Assets	153
Short Term Debtors	89
Cash and Cash Equivalents	486
Current Assets	575
Cash and Cash Equivalents	-
Short Term Creditors	-194
Current Liabilities	-194
Other Long Term Liabilities	-2,999
Net Assets	-2,465
Usable Reserves	
General Fund	(379)
Unusable Reserves	
Capital Adjustment Account	(160)
Pension Reserve	2,999
Accumulated Absences Adjustment Account	5
	2,844
Total Reserves	2,465

Public Sector Partnership Services' (formerly Compass Point Business Services) attributable proportion included in the Council's Comprehensive Income and Expenditure Account for the year:

	31-Mar 2022 £'000
Gross Pay, National Insurance and Pensions	2,689
Premises Related Expenses	15
Transport Related Expenses	16
Supplies and Services	148
Depreciation and amortisation	31
Gross Operating Expenditure	2,899
Other Income	(20)
Cost of Services	2,879
Net interest on the net defined benefit liability	639
Tax liability	5
Interest receivable and similar income	(1)
(Surplus)/Deficit on the Provision of Services	3,522
Remeasurements of the net defined benefit liability	(1,787)
Total Comprehensive Income and Expenditure	1,735

COLLECTION FUND STATEMENT

Council Tax £'000	2020/21 NNDR £'000	Total £'000		Council Tax £'000	2021/22 NNDR £'000	Total £'000
(35,853)	-	(35,853)	Income	(37,991)	-	(37,991)
(416)	-	(416)	Council Tax Receivable	(67)	-	(67)
-	(9,568)	(9,568)	Council Tax Support Hardship reliefs		(16,519)	(16,519)
-	-	-	Business Rates Receivable		(37)	(37)
-			Transitional Protection Payments			
-	(133)	(133)	Contributions towards previous year's Collection fund deficit			
-	(273)	(273)	Central Government		(4,605)	(4,605)
-	(137)	(137)	Boston Borough Council		(3,684)	(3,684)
			Lincolnshire County Council		(920)	(920)
(36,269)	(10,111)	(46,380)	Total Income	(38,058)	(25,765)	(63,823)
			Expenditure			
-	10,022	10,022	Precepts, demands and shares			
4,872	8,018	12,890	Central Government		10,254	10,254
25,752	2,004	27,756	Boston Borough Council	5,068	8,203	13,271
4,840	-	4,840	Lincolnshire County Council	26,767	2,051	28,818
			Police and Crime Commissioner for Lincolnshire	5,225	-	5,225
			Impairment of debts/appeals			-
478	393	871	Increase in allowance for impairment	370	258	628
-	575	575	Increase in provision for appeals		(84)	(84)
-	92	92	Cost of Collection Allowance		92	92
-	208	208	Renewable Energy		208	208
-	426	426	Transitional Protection Payments			-
			Contributions towards previous year's Collection fund surplus			
11	-	11	Boston Borough Council	37	-	37
57	-	57	Lincolnshire County Council	195	-	195
11	-	11	Police and Crime Commissioner for Lincolnshire	37	-	37
36,021	21,738	57,759	Total Expenditure	37,699	20,982	58,681
(248)	11,627	11,379	(Surplus)/Deficit arising during year	(359)	(4,783)	(5,142)
(65)	690	625	(Surplus)/Deficit at beginning of year	(313)	12,317	12,004
(313)	12,317	12,004	(Surplus)/Deficit at end of year	(672)	7,534	6,862

NOTES TO THE COLLECTION FUND STATEMENT

NOTE 1 PURPOSE OF COLLECTION FUND STATEMENT

The Collection Fund is an agent's statement that reflects the statutory obligation for billing authorities to maintain a separate Collection Fund. The statement shows the transactions of the billing authority in relation to the collection from taxpayers and distribution to local authorities and the government of council tax and non-domestic rates.

NOTE 2 COUNCIL TAX INCOME

Council Tax Income derives from charges raised according to the value of residential properties that have been classified into eight Valuation Bands (A to H). Individual charges are calculated by estimating the amount of income required to be taken from the Collection Fund by Lincolnshire County Council, Police and Crime Commissioner for Lincolnshire and Boston Borough Council, together with the relevant Parish requirement.

This is then divided by the Council Tax base, i.e. the number of chargeable dwellings in each valuation band (adjusted for discounts and exemptions), converted to an equivalent number of Band D dwellings.

The calculation of the Council Tax base for the year is shown below

:

		Ratio	Band D Equivalent
A (with Disabled Relief)	22.3	5/9	12.4
A	11199.2	6/9	7,466.1
B	5356.8	7/9	4,166.4
C	5391.3	8/9	4,792.3
D	2006.7	9/9	2,006.7
E	770.6	11/9	941.9
F	206.4	13/9	298.1
G	74.7	15/9	124.5
H	5.8	18/9	11.5
Band D Equivalents			19,819.9
Allowance for Non collection (1.0 %)			(198.2)
District Tax Base			19,621.7

The basic level of council tax for a band D property, including the average parish element, was £1,888.73 (£1842.00 in 2020/21). To calculate the charge payable for a specific property, the appropriate parish Band D charge is added to the basic level and then multiplied by the relevant factor for the band assigned to the property.

NOTE 3 NATIONAL NON-DOMESTIC RATES (NNDR) – BUSINESS RATES

Under the arrangements for non-domestic rates, the Council collects rates for its area based on local rateable values (determined by the Valuation Office Agency, an executive agency of HM Revenue and Customs) multiplied by the multiplier (determined by the Government). For 2021/22 there are two multipliers, the non-domestic rating multiplier of 51.2p (51.2p in 2020/21) and the small business non-domestic rating multiplier of 49.9p (49.9p in 2020/21).

The Council's total Non-Domestic Rates Rateable Value at 31 March 2022 was £52.977m (£53.427m at 31 March 2021).

NOTE 4 NON-DOMESTIC RATES PROVISION FOR APPEALS

The Collection Fund provides for a provision for appeals against the Rateable Value set by the Valuation Office Agency (VOA) not settled at 31 March 2022.

	Business Rate Appeals	
	£'000	£'000
Balance at 1 April 2021		(1,743)
Amounts used/reversed in 2021/22	539	
Additional Provisions made in 2021/22	(455)	
Reduction in Provision		84
Balance at 31 March 2022		(1,659)
Boston Share (40%)		(664)

NOTE 5 COLLECTION FUND

As at 31 March 2022, the deficit on the Collection Fund is £6.862m (£12,004m deficit at 31 March 2021). The Council Tax surplus is apportioned to the relevant precepting bodies based on the following year's Council Tax requirement. Non Domestic Rates surplus/deficit is apportioned to Central Government (50%), Boston Borough (40%), and Lincolnshire County Council (10%).

	2020/21		2021/22	
	Council Tax £'000	NNDR £'000	Council Tax £'000	NNDR £'000
Central Government	-	6,158	-	3,767
Boston Borough Council	(43)	4,927	(92)	3,014
Lincolnshire County Council	(225)	1,232	(484)	753
Lincolnshire Police and Crime Commissioner	(45)	-	(96)	-
(Surplus)/Deficit	(313)	12,317	(672)	7,534

DRAFT ANNUAL GOVERNANCE STATEMENT 2021/22

1. Scope of Responsibility

- 1.1 Boston Borough Council (BBC) is responsible for ensuring that its business is conducted in accordance with the law and proper standards, and that public money is safeguarded and properly accounted for, and used economically, efficiently and effectively. BBC also has a duty under the Local Government Act 1999 to make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness.
- 1.2 In discharging this overall responsibility, BBC is responsible for putting in place proper arrangements for the governance of its affairs, facilitating the effective exercise of its functions, including arrangements for the management of risk.
- 1.3 The Council has approved and adopted a code of corporate governance, which is due to be reviewed in line with the latest guidance, this work will be undertaken in 2022. This will be to ensure it is consistent with the principles of the latest CIPFA / SOLACE Framework *Delivering Good Governance in Local Government guidance*. A copy of the Council's code is on our website at www.boston.gov.uk or can be obtained from the Council offices. This statement explains how the Council has met the requirements of the Accounts and Audit (England) Regulations 2015, which requires all relevant bodies to prepare an annual governance statement

2. The Purpose of the Governance Framework

- 2.1 The governance framework comprises the systems and processes, culture and values by which the authority is directed and controlled and its activities through which it accounts to, engages with and leads its communities. It enables the authority to monitor the achievement of its strategic objectives and to consider whether those objectives have led to the delivery of appropriate services and value for money.
- 2.2 The system of internal control is a significant part of that framework and is designed to manage risk to a reasonable level. It cannot eliminate all risk of failure to achieve policies, aims and objectives and can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise risks to the achievement of the Council's policies, aims and objectives, to evaluate the likelihood and potential impact of those risks being realised, and to manage them efficiently, effectively and economically.
- 2.3 The governance framework has been in place at the Council for the year ended 31 March 2022 and up to the date of approval of the annual Accounts.

3. The Governance Framework

- 3.1 The Council's review of the effectiveness of its governance arrangements is set out below against the key elements identified in *Delivering Good Governance in Local Government: Framework*.

Boston Borough Council – Unaudited Financial Statements 2021/22

Key Elements	Description of Governance Mechanisms	Assurance Received
Identifying and communicating the Authority's vision of its purpose and intended outcomes for citizens and service users	<ul style="list-style-type: none"> The Corporate Strategy 2020 to 2024 was approved at Council on the 23 November 2020. It sets out the vision and priorities for the Council. A quarterly report sets out the Council's targets and performance measures that reflect the priorities set by services and also reports on key financial monitoring and decision making that help the delivery of the Corporate Strategy The Council is pro-active in reporting activity and outcomes to the public through the local press and social media, as well as through an electronic newsletter called The Boston Bulletin. The vast majority of Council business is undertaken in public meetings 	<ul style="list-style-type: none"> The Performance Management Framework quarterly report is reported through the Cabinet and the Environment and Performance Scrutiny Committee. Portfolio Holders receive updates on the key indicators and along with finance reports, on a six weekly basis The Management Team receive the full quarterly reports to check the position on each indicator. Quarterly performance and risk clinics are also in place. The Strategic Risk Register and Internal Audit Plan support the achievement of the Council's priorities The Medium Term Financial Strategy which is reported at the March Council meeting not only sets the scene financially, it also identifies any change to priorities and/or new areas of focus.
Reviewing the Authority's vision and its implications for the Authority's governance arrangements	<ul style="list-style-type: none"> Challenge sessions are held annually with Senior Managers to consider the service priorities and the associated targets set in the performance frameworks 	<ul style="list-style-type: none"> Review of current performance against priorities reported to Portfolio Holders. Performance reporting is aligned to the Strategic Priorities of the Corporate Strategy Feedback from community/member/staff consultation on Council priorities
Translating the Vision into objectives	<ul style="list-style-type: none"> The Annual Delivery Plan identifies activity that helps to deliver the Corporate priorities The Medium Term Financial Strategy identifies risks and opportunities to achieving the delivery of the Council's priorities The Risk Strategy and Risk Register supports the delivery of priorities. 	<ul style="list-style-type: none"> The Annual Delivery Plan sets out the deliverables in the year-ahead. Service performance is monitored via Performance Framework which reports into Cabinet and Scrutiny quarterly. MTFS recommended by the Cabinet and agreed by Council

Boston Borough Council – Unaudited Financial Statements 2021/22

Measuring the quality of service for users, for ensuring they are delivered in accordance with the Authority's objectives and for ensuring that they represent the best use of resources and value for money	<ul style="list-style-type: none"> • A range of surveys are carried out each year, co-ordinated through the Corporate Consultation programme • Internet questions and monitoring of social networking • Quarterly Monitoring report contains both performance and finance indicators and a dashboard to show the overall health of the organisation • Regular Portfolio Holder meetings held with key staff to monitor performance, project activity and new areas of work or policy. • Individual Services carry out their own customer satisfaction surveys which feed into service improvement 	<ul style="list-style-type: none"> • Performance Management Framework quarterly report, reported through Cabinet, Environment and Performance Scrutiny Committee and Audit & Governance Committee; including finance data and decisions as well as performance target detail. • Feedback from service level surveys • Portfolio Holder meetings timetabled for the full year.
Defining and documenting the roles and responsibilities of the Executive, non-Executive, scrutiny and officer functions, with clear delegation arrangements and protocols for effective communication in respect of the authority and partnership arrangements	<ul style="list-style-type: none"> • This is set out in the Council's Constitution • The Constitution is updated where necessary. Significant changes are reported to the Audit & Governance Committee and then to Council 	<ul style="list-style-type: none"> • Proposed changes/updates to the Constitution brought to Council for consideration including responsibility for functions. • During 2020 BBC formed a strategic alliance with East Lindsey District Council. In late 2021 a new partnership was created between Boston Borough, East Lindsey and South Holland Councils and the Councils work together collectively under a shared Corporate Management Team. • Monitoring of partnering arrangements on an ongoing basis take place through the Partnerships Portfolio; and include reports to the Finance Portfolio Holder where appropriate. • Stakeholder Board and Joint Strategy Board in place to support the delivery of partnership activity between the Councils.
Developing, communicating and embedding codes of conduct , defining the standards of behaviour for members and staff	<ul style="list-style-type: none"> • This is set out in the Council Constitution • Expectations and requirements of staff behaviour are set out in the Staff Handbook provided to all new staff and available on the website • The Constitution sets out expectations and guidance on Councillor/Officer working relationships • Training is provided to all members on the member code of conduct arrangements (mandatory training) • Audit & Governance Committee monitor member standards arrangements. This role is set out in the Constitution. • The Monitoring Officer provides ongoing support and advice to Councillors as required and/or requested. • The Monitoring Officer is able to provide guidance to Town & Parish Councils as requested 	<ul style="list-style-type: none"> • Audit & Governance Committee oversees and receives reports from a Standards Sub-Committee on the local Member Code of Conduct • A Standards Sub-Committee provides a Hearing Panel function for dealing with any serious complaints • The Officer Code of Conduct is embedded in the revised Council Constitution. • Member workshops on the LGA Model Code of Conduct were undertaken and the code has been recommended for adoption by the Audit and Governance Committee • A Monitoring Officer is shared with the three Councils and Deputy Monitoring Officers support Councillors as required.

Boston Borough Council – Unaudited Financial Statements 2021/22

	<ul style="list-style-type: none"> The Monitoring Officer considers, and may investigate, complaints about BBC Councillors, and Town and Parish Councillors 	
<p>Reviewing the effectiveness of the Authority's decision-making framework, including delegation arrangements, decision making in partnerships and robustness of data quality</p>	<ul style="list-style-type: none"> This is set out in the Constitution Decision making arrangements meet legislative requirements Data sharing protocols are in place where necessary Service Level Agreements with partners are in place and monitored carefully (financial and performance), with named officers and Portfolio responsibilities set out Memoranda of Understanding documents are produced/signed up to where appropriate. 	<ul style="list-style-type: none"> All members and officers are provided with guidance on decision making arrangements with detailed delegations set out in the Constitution; these are updated when necessary and reported to Council. A full and comprehensive review of the Constitution has taken place, and a new and updated Constitution was agreed at Full Council in April 2017. This has continued to be updated when necessary. Contractual arrangements or partnering arrangements are subject to GDPR reviews on an ongoing basis, particularly where there are any changes.
<p>Reviewing the effectiveness of the framework for identifying and managing risks and demonstrating clear accountability</p>	<ul style="list-style-type: none"> Strategic Risk register in place and monitored by managers and members Operational Risk Registers in place and monitored by the Insights and Transformation Manager and Senior Officers Operational staff able to escalate risks reporting to Management Team 	<ul style="list-style-type: none"> The Risk Strategy and Risk Registers were subject to external evaluation in 2016. The Strategy was fully refreshed and brought in-line with up to date methods of managing risk, and approved through Full Council. An audit of our Risk Management arrangements in May 2021 resulted in Substantial Assurance, and included some very positive feedback. Management Team update the Strategic Risk Register quarterly and feed into the Performance Report Strategic Risk Register are reported in the quarterly Performance Framework and separately to the Audit & Governance Committee and Management Team Operational Risks are identified Service level monitoring Risk is now an aspect of the quarterly performance clinics. The committee report template includes risk management implications
<p>Ensuring effective counter-fraud and anti-corruption arrangements are developed and maintained</p>	<ul style="list-style-type: none"> A Counter Fraud Policy and Fraud Response Plan is in place. Service Managers complete an on-line training programme on fraud The Council actively takes part in the National Fraud Initiative A counter fraud e-learning package is completed by all staff 	<ul style="list-style-type: none"> Audit & Governance Committee and Staff training Work with DWP arrangements Reminders provided to staff to be aware of fraud risk. A full review of fraud arrangements is planned for 2022.

Boston Borough Council – Unaudited Financial Statements 2021/22

	<ul style="list-style-type: none"> The Council is a member of the Lincolnshire Counter Fraud Partnership which provides access to best practice, guidance and support. 	
Ensuring effective management of change and transformation	<ul style="list-style-type: none"> Reporting of significant changes to policy or provision are reported through Portfolio and Cabinet (and Council where appropriate) A Corporate Staff Development programme is in place Workforce Strategy in place to ensure appropriate levels of support and training are in place to enable staff to manage change Workforce Strategy Action plan in place and being delivered. Strong internal communication to keep staff and members informed Regular staff survey to help monitor impact of change, plus quarterly pulse surveys of workforce Project Management Framework in place Members of Corporate Management Team have corporate responsibility for projects that deliver change Improved working relationship with PSPS that enables joint working on change programmes within back office services. An Organisational Development function and transformation resource is in place to support change arrangements across the council – providing additional support to managers; There is now a shared management team in place to support the development of the Partnership between BBC, ELDC and SHDC. 	<ul style="list-style-type: none"> Senior Leadership Team decisions Portfolio/Cabinet reports and decisions Cabinet reports considered by Scrutiny Committees prior to decision making Client/Contractor management meetings are held regularly to discuss planned changes to service delivery and priorities The Client Officer and members of management team are engaged with PSPS in the development of their Transformation Programme A Workforce Strategy was approved in 2020. Joint scrutiny approach where there are common topics across the partnership sub-region. Stakeholder Board and Joint Strategy Board in place to support the delivery of partnership activity between the Councils.
Ensuring the Authority's financial management arrangements conform with the governance requirements of the <i>CIPFA Statement on the Role of the Chief Financial Officer in Local Government (2010)</i> and, where they do not, explain why and how they deliver the same impact	<ul style="list-style-type: none"> Full compliance with the CIPFA guidance: <ul style="list-style-type: none"> Role of Chief Financial Officer (CFO) is undertaken by the Section 151 Officer with responsibilities set out in the Constitution; key member of Corporate Management Team (CMT); professionally qualified accountant with direct access to the Chief Executive, Leader, Cabinet, Audit & Governance Committee & the appointed auditors The Finance team is fit for purpose <p>The Medium Term Financial Strategy, annual budget process, compliance with CIPFA codes and guidance on capital finance, treasury management and management of reserves</p>	<ul style="list-style-type: none"> Adequacy of financial arrangements are overseen by Chief Financial Officer, Portfolio Holder for Finance and Audit & Governance Committee

Boston Borough Council – Unaudited Financial Statements 2021/22

<p>Ensuring the authority's assurance arrangements conform with the governance requirements of the <i>CIPFA Statement on the Role of the Head of Internal Audit</i> (2019) and, where they do not, explain why and how they deliver the same impact</p>	<ul style="list-style-type: none"> • Full compliance with the CIPFA guidance: <ul style="list-style-type: none"> – The Internal Audit Team/Head of Internal Audit provide an objective and evidence based opinion on all aspects of governance, risk management and internal control – Internal Audit is delivered through Lincolnshire County Council with a principal auditor allocated to Boston Borough Council. This has improved the resilience of the audit team, and enables access to specialist audit which previously had to be commissioned. – The internal audit service is fit for purpose – Team and Section 151 Officer, the Audit & Governance Committee and is able to meet separately with the Chair of the Audit & Governance Committee should that be required (as set out in the Constitution) – Audit Team attend external training as necessary, and access national network of governance support through CIPFA – The service has been assessed as conforming to the UK Public Sector Internal Audit Standards, a Quality Assurance Improvement Programme is maintained as part of those standards and work is ongoing to prepare for the next external assessment in 2021. <p>The overall themed areas of Governance, Risk Management, Internal Control and Financial Control are all assessed as performing adequately.</p>	<ul style="list-style-type: none"> • The Management Team receives and considers all Internal Audit reports • Audit & Governance Committee monitor audit recommendations and receive updates where necessary • Internal review of the conformance of Internal Audit with the Public Sector Internal Audit Standards
<p>Ensuring effective arrangements are in place for the discharge of the Monitoring Officer function</p>	<ul style="list-style-type: none"> • Set out in the Constitution • The Council shares a monitoring officer with East Lindsey District Council and South Holland District Council. 	<ul style="list-style-type: none"> • Council through the Constitution • Deputy Monitoring Officers appointed • The Monitoring Officer sits on the Senior Leadership Team
<p>Ensuring effective arrangements are in place for the discharge of the head of paid service function</p>	<ul style="list-style-type: none"> • Set out in the Constitution • The Council shares a Head of Paid Service with East Lindsey District Council and South Holland District Council. 	<ul style="list-style-type: none"> • Council through the Constitution

Boston Borough Council – Unaudited Financial Statements 2021/22

Undertaking the core functions of an Audit Committee , as identified in CIPFA's <i>Audit Committees: Practical Guidance for Local Authorities</i>	<ul style="list-style-type: none"> • The Terms of Reference which include the core functions are set out in the Constitution • The Audit & Governance Committee have had training to help them understand their role and responsibility • Training for a new Audit & Governance Committee and substitution members is now identified as mandatory in the Constitution. • The Chair and Vice Chair attend external training as necessary 	<ul style="list-style-type: none"> • Council through the Constitution • Audit & Governance Committee
Ensuring compliance with relevant laws and regulations, internal policies and procedures, and that expenditure is lawful	<ul style="list-style-type: none"> • Annual Internal Audit Plan work includes the review of compliance in some of these areas • The Section 151 Officer and Monitoring Officer advise on the legality of activity where appropriate, and Legal Services Lincolnshire provides advice on legislation and law • An Assurance Framework has been created to monitor conformance with all Regulatory, Legislative, Policy and Operational requirements 	<ul style="list-style-type: none"> • Management Team, Audit & Governance Committee (through IA reporting) • External Audit Plan • Annual Assurance Report to Senior Management Team and Audit and Governance Committee following the creation of the Assurance Framework
Whistleblowing and for receiving and investigating complaints from the public	<ul style="list-style-type: none"> • A Whistleblowing policy in place • A clear Feedback Policy and procedure is in place (including complaints) • A dedicated officer delivers the complaints process and also trains and advises staff. • 	<ul style="list-style-type: none"> • Management Team
Identifying the development needs of members and senior officers in relation to their strategic roles, supported by appropriate training	<ul style="list-style-type: none"> • Reserved Member Days are pre-booked as part of the Programme of Committee meetings (1 per month) for any training or awareness sessions requested by members and/or suggested by officers • A very thorough member induction programme is delivered following elections • Training for named Committees is mandatory as set out in the Constitution • Training and development opportunities are circulated to members on a regular basis alongside internal training provision • Groups are encouraged to identify development priorities through local and national networks • Annual staff survey/staff appraisal with interim check-ins mid-year. 	<ul style="list-style-type: none"> • Councillor Development Group in place to support member development • A new corporate training system has been developed and rolled out to staff. This will enable both individual staff and the organisation to more easily monitor completed training, especially where it is a requirement, and/or is linked to professional standards. • The Corporate Training Programme budget continues to be protected to ensure staff are able to access mandatory and discretionary training and development. • Corporate and Group training opportunities can be supported.

Boston Borough Council – Unaudited Financial Statements 2021/22

	<ul style="list-style-type: none"> An annual corporate training programme is developed and implemented annually, linked to service requirements and development needs 	
Establishing clear channels of communication with all sections of the community and other stakeholders, ensuring accountability and encouraging open consultation	<ul style="list-style-type: none"> 'Bulletin' e-magazine is produced monthly with a combination of Council and partner articles with a readership database that is continually growing. A range of consultations are carried out with service users (co-ordinated through a central team) Pro-active communication through the press, along with communication through the BBC website, Facebook and twitter A Town and Parish newsletter is issued monthly. Thorough public consultations take place where there is a potentially significant change to a service and reported through to the decision making process 	<ul style="list-style-type: none"> Joint BBC/ELDC Communications Team in place to support messages to the public, including during emergency situations. Management Team Cabinet for key pieces of consultation Town and Parish newsletter Information and feedback provided via the council website
Enhancing the accountability for service delivery and effectiveness of other public service providers	<ul style="list-style-type: none"> The Corporate and Community Scrutiny Committee take an active role in overseeing scrutiny of other public service providers Significant changes to other public services communicated to members through briefing or awareness sessions Newsletters/Communications from external partners are circulated to managers. Members are informed of any significant consultations being held by key partner organisations (e.g. NHS) There is now joint scrutiny of common topics for BBC, ELDC and SHDC. 	<ul style="list-style-type: none"> Corporate and Community Scrutiny Committee Reserved Members' Days Joint Scrutiny undertaken by members where there are common topics across the partnership sub-region Member and Senior Officer contribution to the Community Safety framework. Joint scrutiny framework in place.
Incorporating good governance arrangements in respect of partnerships and other joint working as identified by the Audit Commission's report on the governance of partnerships and reflecting these in the Authority's overall governance arrangements	<ul style="list-style-type: none"> Operational /strategic partnering arrangements are subject to contractual agreements and performance monitoring and reported on as part of service and budget monitoring Portfolio Holders have responsibilities for receiving reports on key partner arrangements PSPS arrangements are reported to and overseen by the Audit & Governance Committee if changes are required. A management Agreement and Service Level Agreements are in place; with regular client/PSPS meetings held - one senior manager is client lead across all 3 Councils for consistency 	<ul style="list-style-type: none"> Audit & Governance Committee Management Team Portfolio Holder (Leader) Full Council The governance arrangements of the PSPS Board have been reviewed following an external evaluation of the current contractual arrangements; and a series of reports have been submitted to Full Council setting out new contractual and governance arrangements. Client/Partner meetings held regularly 2 Members of BBC on PSPS Board

Boston Borough Council – Unaudited Financial Statements 2021/22

	<ul style="list-style-type: none"> • PSPS provide briefing sessions to members on an annual basis. • Joint working arrangements are subject to written agreements approved by Management Team and portfolio holders • Memoranda of Understanding documents are developed and signed up to where appropriate. 	
Information Governance	<ul style="list-style-type: none"> • Following the voluntary Information Commissioners Office (ICO) audit, the authority has built up significant expertise in the area (provided training and services to other organisations) • Member training on GDPR is built into the post-election Induction Programme • An ongoing programme, working with internal Information Asset Owners, is in place, and an information management improvement programme is in place. An external audit was carried out of the service, providing a High assurance level • The Data Protection Officer is experienced and qualified to provide advice 	<ul style="list-style-type: none"> • Audit & Governance Committee • Management Team • Portfolio Holder • Performance Report • A Data Protection Officer (DPO) is employed by the Council • Data Sharing Agreements and contractual arrangements are reviewed by the DPO on an ongoing basis to ensure compliance with the UK GDPR. All new DSAs are assessed by the DPO before being signed, and challenged where necessary.

4 *Review of Effectiveness*

- 4.1 The Council has responsibility for conducting, at least annually, a review of effectiveness of its governance framework including the system of internal control. The review of effectiveness is informed by the work of the senior managers within the authority who have responsibility for the development and maintenance of the governance environment, the head of internal audit's annual report, and also by comments made by the external auditors and other review agencies and inspectorates.
- 4.2 The effectiveness of the governance framework has been evaluated in the following ways:

The Council:	<p>The Council approves and keeps under regular review all the strategic policies which it reserves for its own consideration, including</p> <ul style="list-style-type: none"> • The Constitution, • The Corporate Strategy • The Medium Term Financial Plan and Capital Strategy, • The Licensing Authority Policy Statement, • The Corporate Asset Management Strategy • The plan and Strategy which comprise the Housing Investment Programme • The Treasury Management and Investment Strategies, and • The Gambling Policy Statement.
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Boston Borough Council – Unaudited Financial Statements 2021/22

The Leader:	Executive powers vest in the Leader and the Leader may determine to exercise any of the executive functions of the Council personal or may arrange for the exercise of any of the Council's executive functions by the Cabinet.
Cabinet	<p>The Cabinet is appointed by the Leader and carries out the executive functions of the Council as required by legislation and the Council's constitution and accordingly:</p> <ul style="list-style-type: none"> • Takes executive decisions, • Approves policies other than those reserved for Council, and • Recommends to Council policies and budgetary decisions.
Scrutiny	<p>The Overview and Scrutiny Committees (Corporate and Community and Environment and Performance) may undertake any work relating to the four key principles of scrutiny as follows:</p> <ul style="list-style-type: none"> • Hold the Cabinet to Account (Call-In), • Performance Management, • Assist Policy Development and Review, and • Internal/External Scrutiny.
Audit and Governance Committee	<p>The Audit and Governance Committee:</p> <ul style="list-style-type: none"> • Considers and approves audit plans, • Considers audit reports, • Comments on the work of audit in addressing the authority's significant risks, • Satisfies itself that the control and governance arrangements have operated effectively by considering audit and risk reports and undertaking ad hoc reviews, • Annually self-assess themselves against best practice guidance to check their effectiveness, • Approves the Statements of Accounts, • Reviews treasury policy and performance, and • Oversees the operation of the Council's Code of Conduct • Through a Standards Sub-Committee considers standards issues.
Senior Leadership Team (SLT)	SLT review corporate responsibility, direction and delivery of corporate plan, direction and delivery of resources, horizon scanning and key controls. SLT receives regular reports from a variety of governance boards which have been set up to manage corporate performance and risk. These boards cover performance and risk, employee relations, safeguarding, health and safety, emergency planning, and finance, as well as the statutory officers group. There are a number of other groups covering cross cutting themes and specific services.
Service Managers	Managers have carried out self-assessments of the processes and controls they have in place to allow them to achieve their service objectives. These are reviewed by Finance to provide assurance that effective controls were in place.

Boston Borough Council – Unaudited Financial Statements 2021/22

External Audit	External audit is provided by Mazars. Following the annual audit Mazars issues an Audit Results Report to the Governance and Audit Committee covering the opinion on the financial statements, value for money and the Whole of Government Accounts submission. The Council takes appropriate action where improvements need to be made.
Internal Audit	Internal Audit is provided by Lincs Assurance. Regular reports are provided to the Audit and Governance Committee and the lead auditor attends monthly SLT meetings focused around Governance Issues.

- 4.3 We have been advised on the implications of the result of the review of the effectiveness of the governance framework by the Audit & Governance Committee, and that the arrangements continue to be fit for purpose in accordance with the governance framework. The areas already addressed and those to be specifically addressed with new actions planned are outlined below.

5 Update to Significant Governance Issues 2021/22

Subject	Responsible Officer & Management Response	Timescale
<p>Issues raised by Internal Audit 2021/22</p> <p>The Internal Audit annual Report 2020/21 due to be presented to Audit and Governance on 18th July 2022 identified the following recommendations for governance:</p> <ul style="list-style-type: none"> • Internal Audit recommended that governance and oversight arrangements for Annual Governance Statement and External Audit actions are implemented and results reported to the Audit and Governance Committee • Internal Audit recommended that governance and oversight arrangements for Procurement and ICT Project Management are included in the Annual Governance Statement and results continue to be reported to the Audit and Governance Committee 		
<p>COVID-19</p> <p>The COVID-19 pandemic started mid-March 2020 and so this has had a huge impact that inevitably continues to remain with the organisation. It has affected finances, organisational capacity, and delivery of services, performance and the democratic process. The affect has been both temporary with alternative arrangements put in place; through to affects still being experienced which will inevitably have a longer term impact. We believe that some of those longer term impacts have yet to manifest themselves due to the protective measures put in place by the government; and we cannot currently know the levels of unemployment, poor health, homelessness and business failure that will arise over the next few months and years that will require a community response and are likely to create pressures for a number of our services.</p> <p>Whilst the impact on council income, and the additional costs of response, has been significant, the levels of specific government funding have allowed the Council to maintain its balances and operate within its overall budget. The Section 151 Officer has regularly reported on the potential short fall of income to the council, an income that we are very dependent upon and is very much related to us being an area heavily reliant on the visitor economy.</p> <p>COVID-19 has also impacted on the targets as set out in the Performance Framework, and the aims and objectives of the Service Plans. The original targets have been reviewed, and new targets and priorities related to COVID-19 response work have regularly been reported to the Council.</p> <p>The democratic process has been enabled through virtual Council Committee meetings. These have been successful and Members have been able to effectively and easily contribute to the decision making process.</p>	<p>Senior Management Team / S151 Officer</p>	<p>Ongoing throughout the year</p>

Boston Borough Council – Unaudited Financial Statements 2021/22

<p>BBC was a partner in the Lincolnshire Resilience Forum during the emergency response, and believes that continuing to work in partnership is a good way of moving forward and enabling a recovery process. So we will continue to engage in the Recovery as co-ordinated by Lincolnshire County Council. BBC also have a plan to support our own recovery from a service and community perspective.</p>		
<p>Formation of the South & East Lincolnshire Councils Partnership</p> <p>In July 2021 BBC, ELDC and SHDC formed the South and East Lincolnshire Councils Partnership with an initial agreement to appoint 3 shared statutory officers (Head of Paid Service, Monitoring Officer and S151 Officer) in the first instance. Following this a Partnership Business Plan was developed and approved by Council that also secured agreement for the implementation of a shared Corporate Management Team. This is now in place with some wider officers sharing on a temporary basis within the Partnership in line with Section 113 of the Local Government Act 1972. The Partnership aims to save significant sums of money, whilst enhancing service provision and creating operational efficiency and resilience. There will be a period of readjustment for the staff and the Members of both Councils as a new way of working is developed and put in place over time across the Partnership, and the opportunities for reductions in cost to be realised. The anticipated savings (set out in Business Case) will also need to be carefully monitored in order to successfully deliver the savings commitment.</p> <p>Members of the relevant Overview and Scrutiny Committee will carry out scrutiny of development of the Partnership through the Annual Partnership Scrutiny exercise.</p>	<p>Senior Management Team / Section 151 Officer Overview Committee</p>	<p>Ongoing throughout the year</p>

6 Internal Audit Report 2021/22

- 6.1** Internal Audit completed a Governance Health Check desktop review which tested the Partnerships compliance with the seven key principles of Good Governance set by CIPFA. The results of this were positive and we will follow this up with further reviews on Governance and Culture in 2022/23. The Council's Combined Assurance report is a key element of its governance and assurance arrangements. It provides the Senior Leadership & Audit and Governance Committee with better understanding on the assurances across all the Council's critical services, key risks, partnerships, and projects – identifying any areas for greater oversight, improvement and assurance gaps. Overall, there is a positive realistic assurance picture for the Council but one that reflects the complex environment in which it operates, recognising that some areas will remain Amber. This year's assessment of the level of assurance resulted in an increase of 1% of Red Assurance, an increase of 12% in Amber assurance and a decrease of 13% in Green assurance. Providing a realistic assessment which aligned with results of external and internal assurance work.

Red Assurance – 2%
Amber Assurance – 43%
Green Assurance – 55%

7.0 Summary

- 7.1** We propose over the coming year to address and/or monitor the above matters to further enhance our governance arrangements and the understanding of those arrangements where there is any change. We are satisfied this will address the need for improvements that were identified in our review of effectiveness, or manage any significant change, and will monitor their implementations and operation as part of our annual review.

Rob Barlow, Chief Executive

DATE

Cllr Paul Skinner, Leader of the Council

DATE

GLOSSARY OF TERMS

ACCOUNTING PERIOD

The length of time covered by the Council's Accounts. This is twelve months commencing on 1 April. The end of the accounting period is the balance sheet date, i.e. 31 March.

ACCOUNTING POLICIES

The principles, bases, conventions, rules, and practices applied by the Council that determine how transactions and events are reflected in the accounts.

ACCRUALS

Amounts included in the accounts for income and expenditure in relation to the financial year but not received or paid as at 31 March.

ACTUARY

An expert on pension scheme assets and liabilities.

ACTUARIAL GAINS AND LOSSES (RELATES TO IAS 19 - PENSIONS)

For a defined benefit pension scheme, the changes in actuarial deficits or surpluses that arise because:

- events have not coincided with the actuarial assumptions made in the last valuation, or
- the actuarial assumptions have changed.

AMORTISATION

The writing down in value of intangible assets, which is charged to service revenue accounts to reflect the cost of such assets, used in the provision of those services. This is the equivalent of depreciation for non-current assets.

ANNUAL GOVERNANCE STATEMENT

The annual governance statement is a statutory document that explains the processes and procedures in place to enable the council to carry out its functions effectively.

AUDIT OF ACCOUNTS

An independent examination of the Council's accounts to ensure that they comply with the necessary legislation and follow best accounting practice. The Council's accounts are audited by Mazars LLP.

BALANCE SHEET

This statement is fundamental to the understanding of the Council's financial position at the year-end. It shows the balances and reserves at the Council's disposal and its long-term indebtedness, and the fixed and net current assets employed in its operations, together with summarised information on the fixed assets held.

BILLING AUTHORITY

A local authority responsible for collecting the council tax and non-domestic rates i.e. Boston Borough Council.

BUDGET

A statement of a Council's plans for revenue and capital expenditure over a specified period.

CAPITAL EXPENDITURE

Payments for the acquisition, construction, enhancement or replacement of assets such as land, buildings, vehicles and computer equipment.

CAPITAL GRANT

A grant received towards the capital expenditure incurred on a particular service or project. A local authority can also make capital grants e.g. Disabled Facilities Grants.

CAPITAL RECEIPTS

Income from the sale of land, buildings, vehicles, plant or equipment. (with a value of at least £10,000)

CARRYING VALUE

An accounting measure of value, where the asset is based on the figure in the Balance Sheet. For assets, the value is based on the original cost of the asset less any depreciation, amortisation or impairment costs made against the asset.

CASH EQUIVALENTS

Short-term, liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

CASH FLOW STATEMENT

The Cash Flow Statement shows the changes in cash and cash equivalents of the Council during the financial year.

CIPFA (CHARTERED INSTITUTE OF PUBLIC FINANCE AND ACCOUNTANCY)

The leading professional accountancy body for the public sector.

CODE OF PRACTICE

Published by CIPFA, sets out proper accounting principles and practices required for the statements of accounts, in accordance with the statutory framework for accounts, as established for England and Wales. The aim is to produce financial statements which “present a true and fair view” of the financial position of the Council. It supplements the principles and practice set out in the Code of Practice on Local Authority Accounting (known as the Code), by establishing practice for consistent reporting.

COLLECTION FUND

An account that shows the income due from NNDR and Council Tax payers and the sums paid to central government and to the precepting authorities.

COMPREHENSIVE INCOME AND EXPENDITURE STATEMENT

A statement which details the total income received and expenditure incurred by the Council during a year in line with IFRS reporting as required by the Code.

CONTINGENT ASSETS AND LIABILITIES

A condition, which exists at the Balance Sheet date, where the outcome will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events.

COUNCIL TAX

A local tax on properties within the whole Borough set by the billing (Boston Borough Council) and precepting authorities. Precepts are issued by Lincolnshire County Council, Police and Crime Commissioner for Lincolnshire and Parish Councils. The level is determined by the revenue expenditure requirements for each authority divided by the council tax base for the year.

COUNCIL TAX BASE

The amount calculated for each billing authority from which the grant entitlement of its share is derived. The number of properties in each band is multiplied by the relevant band proportion in order to calculate the number of Band D equivalent properties in the area. The calculation allows for exemptions, discounts, appeals and a provision for non-collection.

CREDITORS

Amounts owed by the Council for goods and services received, but not paid for as at 31 March.

CURRENT ASSET

An asset where the value may change on a daily basis, e.g. cash balances and debtors.

CURRENT LIABILITY

An amount which will become payable or could be called in within the next year, e.g. creditor, cash overdrawn.

DEBT IMPAIRMENT

Outstanding amounts owed to the Council, which are highly unlikely to be collected.

DEBTORS

Amounts owed to the Council for goods and services provided, but where the associated income was not received as at 31 March.

DEPRECIATION

A measure of the economic benefits of operational buildings, vehicles plant and equipment consumed during the period.

EARMARKED RESERVES

Money put aside that the Council intends to use only for a certain, stated purpose.

ECONOMIC BENEFITS

Benefits quantifiable in terms of money, such as revenue, net cash flow, net income.

EXCEPTIONAL ITEMS

Material items deriving from events or transactions that fall within the ordinary activities of the Council but which need to be disclosed separately by virtue of their size and/or incidence, to give fair presentation of the accounts.

FAIR VALUE

The fair value of an asset is the price at which it could be exchanged in an “arm’s length” transaction, less where applicable, any grants receivable towards the purchase or use of that asset.

FINANCIAL INSTRUMENTS

Any contract that gives rise to a financial asset of one entity and a financial liability or equity instrument of another, such as trade payables and receivables, borrowings, bank deposits and investments.

GENERAL FUND

The account to which the cost of providing the Council Services is charged that are paid for from Council Tax, Business Rates, government grants, fees and charges and investment returns.

GOING CONCERN

The accounts have been prepared on the assumption that the Council will continue to provide operational services for the foreseeable future.

GOVERNMENT GRANTS

Grants by UK central government towards revenue or capital expenditure incurred by the Councils in the delivery of its services. These may be in respect of particular services e.g. Housing Benefits Subsidy, or to finance local services in general, e.g. Revenue Support grant or New Homes Bonus grant.

HOUSING BENEFIT

This is a national system for giving financial assistance to individuals towards certain housing costs. The cost of the service is subsidised by central government.

IMPAIRMENT

Impairment of non-current assets relates to downward revaluation of assets during the year caused by clear consumption of economic benefit and is recognised in the Comprehensive Income and Expenditure Statement.

INCOME

This is the money that the Council receives or expects to receive from any source, including fees and charges, government grants, contributions and interest.

INTANGIBLE ASSETS

An item in a balance sheet where there is no tangible asset, but the asset has continuing value to the Council at the Balance Sheet date, e.g. computer software licences.

INTERNATIONAL ACCOUNTING STANDARD (IAS)

Accounting standards developed by the International Accounting Standards Board that are primarily applicable to general purpose company accounts. These standards are adopted by the CIPFA Code of Practice except where the standards conflict with specific statutory requirements.

INTERNATIONAL FINANCIAL REPORTING STANDARDS

International Financial Reporting Standards (IFRS) are a set of accounting standards developed by an independent, not-for-profit organisation called the International Accounting Standards Board (IASB)

MATERIALITY

In using its professional judgment, the Council has considered the size and nature of any transaction, or set of transactions. An item is considered material where its omission or misstatement would reasonably change the substance of the information presented in the accounts.

MINIMUM REVENUE PROVISION (MRP)

The minimum amount that the Council must charge to the income and expenditure statement to provide for the repayment of debt or other credit liabilities.

MOVEMENT IN RESERVES STATEMENT

This financial statement presents the movement in usable and unusable reserves (the Council's total reserve balances).

NATIONAL NON-DOMESTIC RATES (NNDR)

The rates, payable by businesses on their properties, are calculated by applying a nationally determined multiplier to the rateable value of the property. This is collected by the Council and nationally determined proportionate shares are paid to the Government and Lincolnshire County Council with a share retained by Boston Borough Council.

NET BOOK VALUE

The amount at which non-current assets are included in the Balance Sheet, i.e. their historical cost or current value, less the cumulative amount provided for depreciation.

NON-CURRENT ASSETS

Assets that yield benefit to the Council and the services it provides for a period of more than one year e.g. Land and Buildings, Vehicles, Plant and Equipment.

NON - OPERATIONAL ASSETS

Non-Current assets held by the Council but not directly occupied, used or consumed in the direct delivery of services e.g. investment properties.

OPERATING LEASE

This is a type of lease usually for computer equipment or office furniture and equipment where the balance of risks and rewards of holding assets remains with the lessor. The assets remain the property of the lessor and the lease costs are revenue expenditure to the Council.

OPERATIONAL ASSETS

Non-Current assets held and occupied, used or consumed by the Council, in the direct delivery of those services for which it has either a statutory or discretionary responsibility e.g. Council Offices, Geoff Moulder Leisure Centre, Princess Royal sports arena, Guildhall.

POST BALANCE SHEET EVENTS

Those events, both favourable and unfavourable, which occur between the Balance Sheet date (31 March) and the date on which the Chief Finance Officer signs the statements of accounts.

PRECEPTS

These are demands made upon the Collection Fund, by the Boston Borough Council, Lincolnshire County Council, Police and Crime Commissioner for Lincolnshire, Special Expenses and Parish Councils, which it requires to finance the services it provides.

PROVISIONS

An amount set aside in the accounts and charged to individual services for liabilities that are likely to be incurred in the future, but cannot be accurately quantified.

PUBLIC WORKS LOAN BOARD (PWLb)

A Central Government Agency, which provides loans, for one year and above, to Councils at interest rates only slightly higher than those at which the government can borrow itself.

RELATED PARTY TRANSACTIONS

Two or more parties are related when at any time during the financial period:

- one party has direct or indirect control of the other party; or

- the parties are subject to common control from the same source; or
- one party has influence over the financial and operational policies of the other party, to an extent that the other party may be inhibited from pursuing at all times its own interests; or
- the parties, in entering a transaction, are subject to influence from the same source to such an extent that one of the parties to the transaction has subordinated its own interests.

Advice from CIPFA is that related parties to a local authority include UK Central Government, bodies precepting or levying demands on the Council Tax, members and chief officers of the Council and its pension fund.

RESERVES

The accumulation of surpluses, deficits and appropriations arising from previous financial years. Reserves can either be usable; that is, available to meet the Council's future expenditure plans and unusable; that is, those maintained purely for accounting purposes.

REVENUE EXPENDITURE

Day-to-day payments on the running of Council services including salaries, wages, contract payments, supplies, housing benefits and capital financing costs.

SEGMENT

Distinguishable service of the Council that is engaged in providing a service or a group services. Segments in the Statements are based on the Council's management structure.

TREASURY MANAGEMENT

This is the process by which the Council controls its cash flow and its borrowing and lending activities.

TREASURY MANAGEMENT STRATEGY

A strategy prepared with regard to legislative and CIPFA requirements setting out the framework for treasury management activity for the Council.

USEFUL LIFE

The period over which the Council will derive benefits from the use of a non-current (fixed) asset.