

Food Hygiene Rating Scheme: Request for a re-visit

Notes for businesses:

- As the food business operator of the establishment you have a right to request a re-visit for the purposes of re-rating if you have taken action to rectify the non-compliances identified at the time of inspection.
- You must provide details of the improvements made with your request, including supporting evidence where appropriate.
- There will be a charge of £163.00 for each re-visit carried out at your request. The re-visit will be carried out within three months of receipt of your application and payment. This visit will be unannounced.
- There is no limit to the number of requests you make for a re-visit, however each request will cost £163.00.
- Applications for a re-visit can be made at any time after the statutory inspection provided that you have made the required improvements.
- The local authority officer will give you a 'new' food hygiene rating based on the level of compliance that is found at the time of the re-visit - you should be aware that your rating could go up, down or remain the same.
- To make a request for a revisit, please use the form below and return it to the food safety officer from your local authority – contact details are provided with the written notification of your food hygiene rating.

Business details

Food business operator/proprietor	<input type="text"/>		
Business name	<input type="text"/>		
Business addresses	<input type="text"/>		
Business tel. number	<input type="text"/>	Business email	<input type="text"/>

Inspection details

Date of inspection	<input type="text"/>	Food hygiene rating given	<input type="text"/>
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Action taken

Please describe the remedial action you have taken with reference to the issues identified in the inspection letter/report provided to you by your local authority with your score:

Compliance with food hygiene and safety procedures	<input type="text"/>		
Compliance with structural requirements	<input type="text"/>		
Confidence in management/control procedures	<input type="text"/>		
Please provide any other supplementary evidence (e.g. photographs, invoices, copies of relevant HACCP documentation etc.).	<input type="text"/>		
Signature	<input type="text"/>		
Name in capitals	<input type="text"/>		
Position	<input type="text"/>	Date	<input type="text"/>

Please now return this form to your local authority along with the fee of £163.00 you can send a cheque with your application or we are able to take card payment either over the phone, tel. 01205 314248 or at the main reception at the Municipal Buildings office.