



BOROUGH OF BOSTON

CHANGE FROM HC TO PRIVATE HIRE VEHICLE LICENCE

I HEREBY APPLY TO THE COUNCIL OF THE BOROUGH OF BOSTON for a LICENCE under the Local Government (Miscellaneous Provisions) Act 1976 for a certain vehicle, particulars of which are given below, subject to all conditions as may be contained in such licence, and also to the provisions of the said Act in force relating to Private Hire Vehicles all of which conditions and Act I hereby undertake to observe and perform. I accept that if I infringe or neglect to comply with any of the conditions or provisions of the said Act subject to which the Licence is held, the same shall be liable to be revoked or not renewed by the Council.

I HEREBY DECLARE THAT *(Complete in Block Capitals)*

I
(Name in full)
Of
(Current residential address)
.....Post Code.....Telephone.....

And (Name in full).....
of
(Current residential address)
.....Post Code

Am the sole proprietor/are the proprietors of the said vehicle trading as.....

REQUIRED - Email address (please print clearly)

Registration No	Make & Model	Year	Passenger Seats	cc.	Colour of Vehicle	No of doors	Plate No
Is a taximeter fitted to the vehicle?			YES / NO <i>(if yes please complete make/serial number below)</i>				
Make of Taximeter:				Serial number:			

Address from where vehicle will operate	
PETROL / DIESEL	

I HEREBY CERTIFY that the information furnished in this application is true to the best of my knowledge and belief.

SIGNED..... DATE.....20
(Applicant(s))

CHECKLIST

(Please be aware insurance documents will be required by taxi licensing whether it is for new vehicles, renewals or six month MOTs.)

(a)	I confirm I have fully completed the application form.	<input type="checkbox"/>
(b)	I have enclosed the current MOT Certificate	<input type="checkbox"/>
(c)	I have enclosed a valid insurance cover note/certificate	<input type="checkbox"/>
(d)	I enclose the current hackney carriage/private hire application fee and any further fees which may be due.	<input type="checkbox"/>
(e)	I have enclosed a meter calibration certificate (in the case of new vehicles or the meter has been changed). See note below.	<input type="checkbox"/>
(f)	I understand that if I do not bring in the above required forms/documents my application will not be accepted.	<input type="checkbox"/>

A private hire vehicle operator is not required to fit a taximeter to a private hire vehicle, but any vehicle so equipped shall NOT be operated unless the taximeter has been previously calibrated and a meter inspection report lodged with the Council.

An operator may charge whatever fare has been agreed between him/herself and the hirer before the commencement of the journey. However, he/she shall inform the Council of the basic scale of fares intended to be charged and give the Council at least one calendar month's notice of any changes proposed thereto.

PRIVATE HIRE VEHICLE PLATE

I, the undersigned acknowledge that the Private Hire Plate issued to me as shown overleaf, is the property of Boston Borough Council, is held on loan by me and is to be returned to the Council on demand. I undertake to return the plate within 7 days of receipt of a Notice under Section 58 of the Local Government (Miscellaneous Provisions) Act 1976.

SignedDate

PRIVACY NOTICE

We are required by law to protect your privacy and inform you how your information may be used. The Licensing team collect your personal information to process and manage your application.

Your information will be made available publicly, for inspection, and on registers required to be kept by relevant legislation.

The information provided by you will be used for legitimate reasons by other departments of Boston Borough Council and other lawful agencies. These reasons may include but are not limited to: prevention of crime, detection of fraud and public safety.

In some cases information relating to your applications may be requested under the Freedom of Information Act, this council will review these requests to consider if it is lawful to comply.

The Council takes your privacy seriously. The Council is the Data Controller for the purposes of the Data Protection Act 2018.

If you want to know more about the information we have about you, or the way we use your information please contact the Council.